



# CIDS

## County Information and Data Service

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APRIL 8, 2011

### DATES TO REMEMBER

<b>APRIL 2011</b>	<b>NATIONAL COUNTY GOVERNMENT MONTH</b>
<b>APRIL 13, 2011</b>	<b>CCAO 2<sup>ND</sup> WEDNESDAY SEMINAR – STATE BUDGET: HOW IT EFFECTS COUNTIES, CCAO OFFICES, COLUMBUS</b>
<b>APRIL 13, 2011</b>	<b>CCAO HEALTH &amp; HUMAN SERVICES COMMITTEE, CCAO OFFICES, COLUMBUS</b>
<b>APRIL 14, 2011</b>	<b>CCAO GENERAL GOVERNMENT &amp; OPERATIONS COMMITTEE, CCAO OFFICES, COLUMBUS</b>
<b>APRIL 15, 2011</b>	<b>CCAO BOARD OF DIRECTORS, CCAO OFFICES, COLUMBUS</b>
<b>APRIL 29, 2011</b>	<b>CCC/EAPA REGIONAL MEETING, CLERMONT COUNTY ENGINEER’S OFFICE, CLERMONT COUNTY (BATAVIA)</b>
<b>MAY 18-20, 2011</b>	<b>NACo WESTERN INTERSTATE REGION CONFERENCE, CHELAN COUNTY, (WENATCHEE), WA</b>
<b>JUNE 10, 2011</b>	<b>CCAO/CEAO SUMMER SEMINAR, COLUMBUS</b>
<b>JULY 15-19, 2011</b>	<b>NACo ANNUAL CONFERENCE, MULTNOMAH COUNTY (PORTLAND), OR</b>

### ASSOCIATION NEWS

#### 2<sup>ND</sup> WEDNESDAY SEMINAR SERIES: STATE BUDGET – HOW IT EFFECTS COUNTIES

CCAO encourages commissioners and other county officials to attend the next CCAO 2<sup>nd</sup> Wednesday Seminar Series on “State Budget: How It Effects Counties” to be held on Wednesday, April 13, 2011 from 9:30 a.m. to 12:30 p.m. The 2<sup>nd</sup> Wednesday Seminar Series will be held at the CCAO Offices, 209 East State Street, in Columbus.

CCAO has confirmed attendance by State Office of Budget and Management Director Tim Keen and OBM Policy Advisor Randy Cole who together will talk about how the administration has proposed through the

executive budget to address the \$8 billion fiscal shortfall through a combination of cuts and restructuring of government services. CCAO has also invited the chairmen and ranking minority members of the House Finance and Appropriations Committee and the Senate Finance Committee. House Finance & Appropriations Committee chair Ron Amstutz (R-Wooster) and Senator Mike Skindell (D-Lakewood), Ranking Minority Member of the Senate Finance Committee are confirmed speakers.

Mark your calendar now to learn firsthand from key individuals representing the administration and within the legislature how the state proposes to address and balance the most challenging state budget in memory.

The 2<sup>nd</sup> Wednesday sessions are designed to be very interactive, allowing ample opportunity for attendees to ask questions and have dialogue directly with the speakers. All sessions are free and parking is available in the CCAO parking lot adjacent to the CCAO office.

Program details are posted at [www.ccao.org](http://www.ccao.org). Coffee will be served during the morning and lunch will be on your own. Best of all, no registration fee will be charged! To register, contact Janet Erwin, CCAO Administrative Assistant, at [jerwin@ccao.org](mailto:jerwin@ccao.org)

#### APRIL IS NATIONAL COUNTY GOVERNMENT MONTH!

How are you telling your county story for National County Government Month (NCGM)? NACo's theme for NCGM, celebrated in April, is "Serving Our Veterans, Armed Forces, and Their Families." You can follow NACo's suggested theme or any celebration plan that works for your county. County government needs to tell their story to the public!

A NCGM booklet containing suggested community activities, a draft proclamation, a sample news release, and many more possibilities full of ideas to celebrate NCGM is posted at [www.naco.org](http://www.naco.org). This year, for the first year, NACo will recognize and present an award to three counties for their outstanding NCGM activities. Each of the three winners will win two free conference registrations to any NACo meeting. Details on the award's program can be found in the booklet as well as on NACo's website at [www.naco.org](http://www.naco.org). For more information, contact Jim Philipps, NACo Media Relations Manager, at (202) 942.4220 or [jphilipps@naco.org](mailto:jphilipps@naco.org)

#### COUNTY DATA EXCHANGE BULLETINS PROVIDE NEW AND HISTORICAL INFORMATION ON CENSUS

Three County Data Exchange (CDE) Bulletins, which provide current and historical data regarding changes in population of Ohio counties from 1940 to 2010, have been published this week. County Data Exchange Bulletin 2011-02 provides corrected county population data from 1940 and 2010 and ranks each county from largest to smallest in population for the 1940 and 2010 census. County Data Exchange Bulletin 2011-03 provides corrected county population data for each census from 1950 to 2010. County Data Exchange 2011-04 provides the rank order of counties by census population for each decade from 1940 through 2010.

CCAO previously published CDE Bulletin 2011-01 which provides census population information for all counties in 1990, 2000, and 2010 with the percent change for each county and the state from 1990 to 2000 and from 2000 to 2010.

CCAO would like to acknowledge and thank the Office of Policy, Research and Strategic Planning, Ohio Department of Development which provided much of the data for these bulletins. All CDE Bulletins are posted on [www.ccao.org](http://www.ccao.org). Click on the front page or go to Publications>County Data Exchange Bulletins. Any questions regarding the attached bulletin may be directed to Brad Cole, CCAO Managing Director of Research, at (614) 220-7981, (888) 757-1904 or [bcole@ccao.org](mailto:bcole@ccao.org)

## CCAO AFFILIATE ACTIVITIES

### 2011 CCC/EAPA REGIONAL MEETING SCHEDULE

The County Commissioners' Clerks and Engineer's Administrative Professional Association of Ohio (CCC/EAPA) has scheduled regional meetings to share information and network with other clerks. CCC/EAPA is comprised of county commissioners and engineers' office staff. All commissioners' clerks and engineers' administrative professionals are welcome to network with this most informative organization. The board works hard to provide educational workshops and training opportunities at conferences.

Regional information and networking luncheon meetings are a priority with CCC/EAPA. Topics will vary at each meeting and are held on Friday's beginning at 10:00 a.m. until 2:30 p.m. CCAO/CEAO sponsors the lunch.

**APRIL 29, 2011 - CLERMONT COUNTY**

Clermont County Engineer's Office, 2381 Clermont Center Drive, Clermont County (Batavia)

Sharon Lawhorn, Administrative Assistant, Warren County Engineer's Office, (513) 695-3305 or [Sharon.lawhorn@co.warren.oh.us](mailto:Sharon.lawhorn@co.warren.oh.us)

**MAY 6, 2011 - SUMMIT COUNTY**

The Ohio Building, 175 South Main Street, Summit County (Akron)

Theresa Upton, Clerk, Lorain County Commissioners, (440) 329-5103 or [tupton@loraincounty.us](mailto:tupton@loraincounty.us)

**AUGUST 26, 2011 - GALLIA COUNTY**

Gallia County Courthouse, 18 Locust Street, Second Floor, Gallia County (Gallipolis)

JoAnn Sikorski, Clerk/Administrative Assistant, Athens County Commissioners, (740) 592-3219 or [jsikorski@athenscountygovernment.com](mailto:jsikorski@athenscountygovernment.com)

**SEPTEMBER 9, 2011 - OTTAWA COUNTY**

Ottawa County Courthouse, 315 Madison Street, Ottawa County (Port Clinton)

Rhonda Slauterbeck, Ottawa County Commissioners, (419) 734-6720 or [rslauterbeck@co.ottawa.oh.us](mailto:rslauterbeck@co.ottawa.oh.us)

**SEPTEMBER 30, 2011 - BELMONT COUNTY**

Belmont Hills Country Club, 47080 National Road, Belmont County (St. Clairsville)

JoAnn Sikorski, Clerk/Administrative Assistant, Athens County Commissioners, (740) 592-3219 or [jsikorski@athenscountygovernment.com](mailto:jsikorski@athenscountygovernment.com)

**OCTOBER 28, 2011 - ALLEN COUNTY**

Johnny Appleseed Metropolitan Park District, 2355 Ada Road, Allen County (Lima)

Kelli Singhaus, Clerk/Administrative Assistant, Allen County Commissioners, (419) 228-3700 ext 8827 or [ksinghaus@allencountyohio.com](mailto:ksinghaus@allencountyohio.com) or Laura Redick, Account Clerk and Receptionist, Allen County Engineer's Office, (419) 228-3196 or [lredick@allencountyohio.com](mailto:lredick@allencountyohio.com)

Please email suggestions for agenda items to Carolyn Hauenstein, Clerk, Erie County Commissioners at (419) 627-7675 or [chauenstein@eriecounty.oh.gov](mailto:chauenstein@eriecounty.oh.gov) or Rhonda Slauterbeck, Clerk, Ottawa County Commissioners at (419) 734-6720 or [rslauterbeck@co.ottawa.oh.us](mailto:rslauterbeck@co.ottawa.oh.us) Bring any forms to the meeting that may be useful to share with other counties.

To obtain additional information about the CCC/EAPA, or if you are interested in serving on one of the committees, please contact CCC/EAPA President - Gail Crossen, Clerk, Ashland County Commissioners, at (419) 282-4220 or [gcrossen@ashlandcounty.org](mailto:gcrossen@ashlandcounty.org) or [www.ccc-esao.org](http://www.ccc-esao.org)

## **STATE ACTIVITIES**

### AUDITOR OF STATE BULLETIN 2011-001

Political subdivisions reporting in accordance with Generally Accepted Accounting Principles (GAAP) may have to calculate the historical cost of a capital asset. Auditor of State Dave Yost has published Technical Bulletin 2011-001 to help in estimating the historical costs of capital assets using the consumer price index in accordance with GAAP. Included in this bulletin is the consumer price index (CPI) for years ranging from 1935 to 2010 that may be used for such calculations. To read a copy of the bulletin go to [www.auditor.state.oh.us/services/lgs/bulletins/2011/2011-001.pdf](http://www.auditor.state.oh.us/services/lgs/bulletins/2011/2011-001.pdf)

## **FEDERAL ACTIVITIES**

### HOW TO PREPARE FOR NARROWBANDING – DEADLINE 1/1/13

During the next two years, public safety agencies across the nation will be preparing to comply with the Federal Communication Commission's (FCC) mandated deadline of narrowbanding. Narrowbanding requires VHF and UHF radios to use less radio bandwidth (i.e., spectrum), leaving the vacated spectrum available to form new channels. Narrowbanding may relieve channel congestion and increase availability. Currently, there is often not enough spectrum available for licensees to expand their existing voice systems or implement new systems.

The FCC mandated that all non-federal public safety licensees operating 25 kilohertz (kHz) (wideband) radio systems in the VHF and UHF bands must migrate to 12.5 kHz (narrowband) emissions on or before Jan. 1, 2013. Many local public safety radio systems have not migrated to 12.5 kHz emissions yet. With less than two years to coordinate narrowbanding efforts, concerns are growing that many public safety agencies will not meet the deadline.

This deadline affects all FCC-licensed state and local public safety radio systems. Wideband radio operation will violate FCC regulations beginning in 2013, and counties not meeting that deadline face the loss of communication capabilities or fines.

The original narrowbanding rules were adopted in 1995, so the FCC believes counties have had sufficient time to prepare for this migration. Planning for the narrowband migration in advance of the deadline is essential to avoid maintenance shop scheduling issues (as they will be overwhelmed with requests closer to the deadline) and limited availability of replacement equipment. Failure to address the narrowband migration requirements may result in communications interference and loss of interoperability. Counties should also note that it is highly unlikely that the FCC will extend the Jan. 1, 2013 deadline.

The following resources or websites may provide additional information on narrowbanding.

FCC NARROWBANDING WEBSITE – Includes a countdown clock, recent articles written about narrowbanding, links to helpful resources, and FCC contact information: [www.fcc.gov/pshs/public-safety-spectrum/narrowbanding.html](http://www.fcc.gov/pshs/public-safety-spectrum/narrowbanding.html)

FCC NARROWBANDING MANDATE – A Public Safety Guide for Compliance, published by the International Association of Fire Chiefs and International Municipal Signal Association, provides guidance to state and local

public safety entities on the requirements of the FCC Narrowbanding Mandate: [www.iafc.org/associations/4685/files/commComm\\_Narrowbanding.pdf](http://www.iafc.org/associations/4685/files/commComm_Narrowbanding.pdf)

NPSTC NARROWBANDING WEBSITE – A comprehensive list of narrowbanding resources including technical briefs, articles about the narrowbanding process, the cost of narrowbanding, and general fact sheets about narrowbanding: [www.npstc.org/narrowbanding.jsp](http://www.npstc.org/narrowbanding.jsp)

WIRELESS RADIO NARROWBANDING WEBSITE – Provides information for FCC Part 90 Private Land Mobile Radio (LMR) licensees, dispatch system managers, consultants, integrators, sales and service facilities and end-users facing the narrowbanding deadline: <http://wirelessradio.net/>

## **NACo ACTIVITIES**

### COUNTY GOVERNMENT WORKS

America’s counties face a problem. We know that America’s counties provide outstanding programs and services, but unfortunately, many Americans do not know about the responsibilities counties have or the programs and services they provide.

NACo President Glen Whitley launched an initiative to make the American public, who are beneficiaries of government services, and officials at other levels of government, who are partners in delivering those services, more knowledgeable and positive about the contributions of county government. County officials must tell the story about the effectiveness of county government and how County Government Works every day.

Counties keep the important records, such as birth and death certificates, marriage licenses and property records. We build roads and bridges and ensure their safety. Some counties maintain parks with soccer and baseball fields. We care for the sick, operate hospitals, pick up trash, provide police protection, handle emergency services, run courts and jails and conduct elections.

Counties are innovative. We use new technology and always search for ways to provide services more efficiently. Many counties strive to use energy more efficiently and to protect our environment. We deal with important issues like health care, immigration and job loss.

We are leaders in our communities and have to make tough decisions affecting our friends and neighbors. We get questioned by constituents at the grocery store, at church and on phone calls late at night. It’s not an easy job, but we are committed to our communities and the families and individuals we serve. For more information about County Government Works, go to [www.naco.org/programs/countiesdo/Pages/default.aspx](http://www.naco.org/programs/countiesdo/Pages/default.aspx)

## **WEBINARS**

### PROMOTING COUNTY PUBLIC HEALTH: PREVENTION & WELLNESS IN HEALTH REFORM

Investing in prevention and health promotion has the potential to reduce costs of treating chronic diseases and lessen the burden on county health care safety net services. Join NACo’s webinar on Thursday, April 21, 2011 from 2:00 to 3:15 p.m. to learn about funding opportunities for prevention and public health and other aspects of the Affordable Care Act that can help improve your county’s public health infrastructure and promote overall community health. To register go to <https://www2.gotomeeting.com/register/961099691> For more information, contact Anita Cardwell, NACo Senior Associate, Community Services, at (202) 942-4267 or [acardwell@naco.org](mailto:acardwell@naco.org)

## ATTORNEY GENERAL OPINIONS

### SYLLABUS

2011-009

1. Absent formal action consistent with statute to change a township's boundaries, a township may, pursuant to R.C. 5709.19, levy and collect property taxes on all property within the entire territory of the township, including territory previously annexed to a municipal corporation pursuant to R.C. 709.023.
2. A subdivision may not maintain a cause of action for unjust enrichment against another subdivision if the basis of the claim is that the latter subdivision erroneously or improperly levied and collected a tax on property located within the territory of the former subdivision. However, a subdivision may maintain a cause of action for unjust enrichment against another subdivision if a tax was levied by or for the benefit of the former subdivision, but a portion of the tax proceeds were erroneously or improperly distributed to the latter subdivision. (1933 Op. Att'y Gen. No. 1856, vol. III, p. 1728, overruled in part.)

## CLASSIFIEDS

### DIRECTOR OF JOB AND FAMILY SERVICES

The Crawford County Commissioners will be accepting applications and resumes for the position of Director of Job & Family Services. Qualifications: Possession of a master's degree or equivalent in public administration, business administration, human services, social work, sociology, or related field and a minimum of five years of administrative/management experience to include responsibility for managing fiscal aspect of an organization and assisting in developing and implementing policies and programs is preferable. At least two years of experience as a supervisor over subordinate staff and/or contractors is required. County residency is required with six months of hire. Salary is negotiable and will be based on education and experience.

Applicants may apply by submitting a cover letter detailing salary history, current resume, references, and the qualifications as they relate to the specified minimum qualifications. Letter and resume must be postmarked by **April 29, 2011** to Stephanie Fackler, Human Resource Manager, Commissioner's Office, Suite 304, 112 E. Mansfield Street, Bucyrus, Ohio 44820. EOE.

### WATER TREATMENT SYSTEM CHIEF OPERATOR

The Warren County Water and Sewer Department seeks a Water Treatment System Chief Operator to manage, operate, and maintain area treatment and supply facilities including water treatment plant facilities, booster stations, elevated storage facilities and wells. Provides supervision and instruction for plant operators and staff, actively operates and maintains equipment and facilities, assists with modification of plant operations to meet regulatory standards, prepares and maintains records and reports, and performs other related duties as required. This is a working supervisor position. Assist with development and implementation of well head protection programs. Monitors, schedules, and actively participates with preventative, routine, and emergency equipment and facility maintenance. Prepares and submits reports required for plant operation. Meets with engineering firms to review detailed plans for upgrade or new construction and recommends project changes.

Preferred Qualifications: Completion of secondary education and one year work experience as a supervisor in a treatment facility; or training and/or work experience which evidences and advanced knowledge of supervision, water treatment science and operating procedures and processes of a water facility, and an advanced and/or equivalent combination of training and or experience. Must possess a Class III Operator Water Supply Works as issued by the Ohio EPA.

Application deadline: **April 15, 2011**. A Warren County application for employment must be completed. Download an application at [www.co.warren.oh.us/county/jobs/index.htm](http://www.co.warren.oh.us/county/jobs/index.htm). Send applications and resume to:

Susan Spencer, Personnel Officer, Warren County, 406 Justice Drive, Lebanon, OH 45036 or fax to (513) 695-2547. EOE.

### COUNTY ADMINISTRATOR

The Pickaway County Commissioners are seeking candidates to fill the full-time position of County Administrator. Duties, responsibilities and minimum qualifications are listed below. This position serves as the chief administrative officer of the County under the direction of the Board of County Commissioners per Ohio Revised Code Sections 305.29 and 305.30. This is an unclassified position and serves at the pleasure of the Board of County Commissioners. This position assists in the administration, enforcement and execution of the policies and resolutions of the Board by managing the day to day operations of county government. Salary will be based upon experience and commensurate with education and training. A full benefit package is available after one-hundred and eighty (180) days of employment.

A full position description and application can be downloaded at [www.pickawayboc.org/employment.html](http://www.pickawayboc.org/employment.html). An application and a current resume must be sent to Pickaway County Board of Commissioners, 139 West Franklin Street, Circleville, Ohio 43113, Attn: Pat Webb, Commissioners' Clerk by **April 15, 2011**. EOE.

### JFS DEPUTY DIRECTOR

The Human Services Division of The Warren County Job and Family Services Department seeks a Deputy Director. Under administrative direction of the Director of Human Services and pursuant to Ohio Revised Code and state/federal regulations, assists with planning, directing and administering the operations of the agency. The Deputy Director will assist with administering other social services, public assistance casework, recruiting and supervising of employees. Assist with developing policy and procedure, preparation of budget, preparation of state and federal reports, recommendation of contracts and expenditures. Assist with obtaining and securing necessary funding, maintains public relations and responds/resolves complaints from citizens.

Preferred Qualifications: Bachelors Degree with an emphasis in social work, public administration or related field. Five years of managerial experience in; policy formulation, supervision, public relations, budgeting, forecasting and financials. Equivalent combinations of training and/or work experience which evidences a thorough knowledge of the qualifications stated above will be reviewed as well.

A Warren County Application for Employment must be completed. Please visit Warren County's website, [www.co.warren.oh.us](http://www.co.warren.oh.us), to download an application. Please send application and resume to: Susan Spencer, Personnel Officer Warren County, 406 Justice Drive, Lebanon, OH 45036 or fax to: 513-695-2547 or email to: [spensu@co.warren.oh.us](mailto:spensu@co.warren.oh.us). Applications will be accepted through **April 29, 2011**. Please contact Susan Spencer at, 513-695-1747 with any questions. EOE.

### COMMUNICATIONS AND EMPLOYEE RELATIONS MANAGER

Applications are being accepted for the position of Communications and Employee Relations Manager in the Commissioners' office. This position is responsible for designing and implementing internal and external marketing and communications programs and promoting awareness of goals and activities of the organization on behalf of the Board of Commissioners and its departments and to the management staff, employees, citizens and businesses of Delaware County. Qualified applicants must have Bachelor's degree in journalism or communications and five years documented long term, successful experience as a public information officer in a public entity or private organization with high public profile, or documented successful experience as a reporter or producer with a large market news media organization. Job qualifications and an employment application can be obtained from [www.co.delaware.oh.us](http://www.co.delaware.oh.us), at the Delaware County Human Resources

Department, 10 Court Street, 2<sup>nd</sup> Floor, Delaware, OH 43015 or by calling (740) 833-2120. Deadline for submitting an application is **Wednesday, April 20, 2011**. EOE.

COUNTY HOME SUPERINTENDENT

Muskingum County is seeking a temporary full-time experienced County Home Superintendent. Will plan, coordinate and direct the operation and activities of the county home. The superintendent will enforce local, state and federal rules and regulations governing the operation of the county home. The superintendent will prepare, implement, and monitor the budget and will oversee the activities of all professional and non-professional staff. Must have experience with rules/regulations for nursing home operations, practices/techniques of patient care and budgets. Job is posted at [www.muskingumcounty.org/mcjob.html](http://www.muskingumcounty.org/mcjob.html). If interested, please submit resume by **April 15, 2011** to Muskingum County Human Resources Department, Attn: Michelle Campbell, 401 Main Street, Zanesville, OH 43701, (740)588-74371, or fax (740) 588-4300. EOE.

**CLASSIFIED ADS**

CCAO publishes the County Information and Data Service (CIDS) weekly. Classified ads will be published free of charge as a service to counties. Ads will run for two weeks if space is available. Ads will also be published on the CCAO website at [www.ccao.org](http://www.ccao.org). When submitting your ad to CCAO please provide a link to the job posting online and a deadline. Please provide a copy of the classified ad by 5:00 p.m. on Wednesday of each week. Transmit the copy to Mary Jane Neiman, CCAO Public Relations Associate, by e-mail at [mjneiman@ccao.org](mailto:mjneiman@ccao.org)