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# CIDS

## County Information and Data Service

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### DATES TO REMEMBER

JANUARY 18, 2008

CCAO BOARD OF TRUSTEES, CCAO OFFICES, COLUMBUS

MARCH 1-5, 2008

NACo LEGISLATIVE CONFERENCE, HILTON WASHINGTON & TOWERS, WASHINGTON, D.C.

MARCH 5, 2008

OHIO CONGRESSIONAL DELEGATION BREAKFAST, RAYBURN BUILDING - ROOM B-369, WASHINGTON, D.C.

JUNE 8-10, 2008

CCAO/CEAO ANNUAL SUMMER CONFERENCE, LAKE COUNTY (PAINESVILLE)

### ASSOCIATION NEWS

#### CIDS HOLIDAY PUBLICATION SCHEDULE

The County Information and Data Service (CIDS) will not be published on December 28, 2007 and January 4, 2008. We will return to our regular publication schedule on January 11, 2008. Happy Holidays from the CCAO Family to yours! Have a healthy, happy, safe, and prosperous 2008!

#### 2008 CCAO ROSTER UPDATES

Yes, it's that time again...time to update information for the *2008 CCAO Roster*! A memo concerning updating the Roster was sent to county commissioners clerks this week. Please update the information after the Board of County Commissioners has reorganized in January.

Newly appointed commissioners and veteran commissioners that would like to update their photos should e-mail them now. Please do not staple, fax photos or send photos from the newspaper, because the reproduction quality is poor.

**All information and photos should be returned to CCAO by January 11, 2008.** If you have any questions, please contact Mary Jane Neiman, CCAO Public Relations Associate, at (614) 220-7979 or [mjneiman@ccao.org](mailto:mjneiman@ccao.org).

#### CCAO BOARD OF TRUSTEES MINUTES

Enclosed with this issue of CIDS for county commissioners are the minutes from the November 16, 2007 CCAO Board of Trustees meeting. CCAO distributes these minutes after they are approved by the Board.

## STATE ACTIVITIES

### AUDITOR OF STATE RELEASES BULLETIN ON LAW LIBRARY EXPENSES

On December 18, Auditor of State Mary Taylor's office released Bulletin 2007-013 which describes how her staff will conduct audits relative to the current statutory phase-down of the Board of County Commissioners' obligation to provide office space and law librarian compensation.

Four copies of the bulletin are included in this CIDS mailing to boards of county commissioners. AOS Bulletin 2007-13 can be accessed online at <http://www.auditor.state.oh.us/LocalGovernmentServices/Bulletins/2007/2007-013.pdf>.

Pursuant to current law, the county obligation to fund law librarians' salaries, beginning January 1, 2007, decreases by 20% annually, and the county law library association is to pick up the remainder of the expense. In January 1, 2008, the county commissioner's obligation decreases 40%, thereby requiring the county to pick up 60% of the compensation and the law library association to pay 40%.

The same phase out applies to office space, utilities, and fixtures, but begins a year later. Therefore, beginning January 1, 2008, the law library association must pay 20% of these costs and the county pays 80%.

The bulletin specifically provides guidance on how to calculate these proportioned costs. The bulletin was mailed by the Auditor of State's office to all county law library associations and county auditors.

It also is important to note that the current statutory phase-out schedule is likely to change in the future. In response to a study committee on law libraries that was established in House Bill 66 – the same bill that created the phase-out schedule, various interested parties, including CCAO, have been working on

legislation that will re-structure law libraries, making them a new public entity that submits a budget request to the Board of County Commissioners for consideration, just like any other department.

### OHIO METHAMPHETAMINE PILOT INITIATIVE

Ohio Attorney General Marc Dann, the Ashtabula, Clermont, and Highland County Sheriffs and the City of Akron recently announced participation in the Ohio Methamphetamine Pilot Initiative (OMPI), a proactive multi-jurisdictional approach to safely eradicate the production and use of meth and its ill effects on Ohio communities. The \$2 million project, funded by the U.S. Department of Justice's Community Oriented Policing Services, is a two-year initiative involving the four local jurisdictions and the Attorney General's Bureau of Criminal Identification & Investigation (BCI&I).

Within the OMPI the local jurisdictions will use intelligence led, data driven policing. The agencies will receive specialized equipment and resources, including hazardous material protective gear, air quality meters, and surveillance technology. Other anti-meth tools which will be used include community policing such as "knock and talks," public awareness campaigns, and up-to-date training by BCI to keep partnering agencies at the forefront of this fight and educate officers on the safe dismantling of toxic and volatile methamphetamine labs.

A research component is also part of the OMPI for the use evaluating a best practices model for Ohio in an effort to make it easier for additional communities experiencing meth-related crimes to replicate. For more information on fact and the dangers of methamphetamines, visit [www.AG4OHIO.gov](http://www.AG4OHIO.gov). Go to "Help Law Enforcement" and click on "meth leads."

### OHIO COMMITTEE FOR SEVERE WEATHER AWARENESS DATES

The Ohio Committee for Severe Weather Awareness has established the following dates to note in 2008:

- March 17-21, 2008 – National Flood Safety Week
- March 23-29, 2008 – Ohio Severe Weather Awareness Week (Statewide Tornado drill: Wednesday, March 26 @ 9:50 a.m.)
- June 23-27, 2008 – National Lightning Safety Week
- September, 2008 – National Preparedness Month
- November 16-22, 2008 – Ohio Winter Safety Awareness Week

### STATE BOARD OF EDUCATION TO CONDUCT SURVEY IN JANUARY 2008

The State Board of Education will be asking CCAO members to participate in a brief survey that looks at reforming Ohio's education system to improve Ohio's competitiveness in the new global economy. In early January, the agency will provide a web link which will be listed in CIDS that will ask respondents to offer comments on the types of skills, knowledge and behaviors that employees need today to be successful in the workplace and also what will be needed in the future to ensure Ohio's success in the new global economy. The Board will use the results to help develop policy recommendations and define next steps in reforming Ohio's education system. Please click on the link in January to register your comments.

### OHIO ATTORNEY GENERAL OPINIONS

No. 2007-041: Requested by Erie County Prosecuting Attorney Kevin J. Baxter.

A single-county board of mental retardation and developmental disabilities is a "county agency" for purposes of R.C. 124.391(C).

No. 2007-042: Requested by Union County Prosecuting Attorney David W. Phillips.

A county coroner who performs an autopsy and forensic examination, pursuant to contract with the coroner who has jurisdiction over the case, is not

required by R.C. 313.09 to keep the autopsy and examination reports he prepares, but he must keep copies of the reports in conformance with his office's records retention schedule, as filed and approved in accordance with R.C. 149.38.

A county coroner who performs an autopsy and forensic examination, pursuant to contract with the coroner who has jurisdiction over the case, is required by R.C. 149.43 to make available to any person for inspection and copying the copies of the autopsy and forensic examination reports that he prepared for the jurisdictional coroner, unless a report is not a public record under a statutorily defined or constitutionally mandated exception.

A county coroner who performs an autopsy and forensic examination, pursuant to contract with the coroner who has jurisdiction over the case, has no duty under R.C. 313.10(D) or (E), or R.C. 149.43, to make available to journalists or insurers copies of any records that his office has retained in connection with performance of the contract if the records are not public records.

### **COUNTY ACTIVITIES**

#### PREBLE COUNTY CITIZEN OF THE YEAR

Congratulations to Preble County Engineer Steve Simmons for being named Preble County Citizen of the Year! Steve has served as the Preble County Engineer for six terms from 1984 to 2007. In that role, Steve is responsible for determining the work schedules for the county's infrastructure and the approximately 40 people who work for the department.

In addition to his professional contributions at the county level, Simmons is also involved in his church, youth, service, and other community activities. This year, Steve worked with the Preble County Historical Society to host the Smithsonian Institution Traveling Exhibition entitled "Covered Bridges: Spanning the American Landscape."

## OJFSDA HONORS VINTON COUNTY JFS DIRECTOR AS OUTSTANDING DIRECTOR OF 2007

The Job & Family Service Director of the Year is an award that seeks to acknowledge exceptional professional contributions to the field of human services through personal commitment and dedication that will benefit all Ohio Job and Family Services Agencies throughout the year.

In a recent ceremony, Vinton County Director Jody Walker was named this year's honoree by the Ohio Job and Family Service Directors Association (OJFSDA). This award is especially prestigious and important because nominations are made from among all 88 directors in the state. Jody's nomination and selection were based upon his professional qualities and contributions, and many outstanding accomplishments.

Under Jody's leadership, Vinton County applied for the Appalachian Works Demonstration Project Grant as well as taking responsibility for overall administration and fiscal operation on behalf of 28 counties who participated in the project. This project has made it possible for tens of thousands of Ohioans to receive services valued at over four million dollars.

In addition to his leadership on Appalachian Works, Jody has served as Chair of the OJFSDA Appalachian Committee and as President of the Columbus District over the last several years. Congratulations to Jody Walker, OJFSDA 2007 Outstanding Director of the Year!

### **NACo ACTIVITIES**

#### WANT TO PARTNER ON A PILOT FOR BIOBASED PRODUCTS?

The United Soybean Board (USB) is interested in working with counties to initiate pilot projects using biobased products. Pilot use of biobased products will give practical experience on how these products

perform, their availability and how they can help meet their green purchasing and sustainability goals.

Biobased products are commercial or industrial products that are made from agricultural, biological or forestry materials that are currently available as replacements for petroleum-based products. Examples of biobased products include:

- Janitorial cleaning products (i.e., floor, glass, tile, bathroom & general purpose cleaners)
- Facility maintenance items (i.e., paint strippers, mastic or graffiti removers)
- Equipment maintenance (i.e., hydraulic fluids, greases, lubricating oil, two-cycle engine oil, parts cleaners & degreasers)

For more information about biobased products go to [www.soybased.org](http://www.soybased.org). The site also contains *Best Practices Guide for Biobased Products* and profiles on USB demonstration projects with federal government agencies. If your county is interested in exploring a pilot project, please contact Kelly Zonderwyk, NACo Senior Community Services Associate and Affiliate Services Coordinator, at (202) 942-4224, fax (202) 737-0480 or [kzonderwyk@naco.org](mailto:kzonderwyk@naco.org).

### **2008 NACo AWARDS**

- ACTS OF CARING AWARDS

The NACo 2008 Acts of Caring Awards will again present cash awards to the volunteer programs that win the Legacy Award for Excellence, and Innovation and the Youth Service Award. The winter of the Legacy Award will receive \$1,500; the Youth Service Award winner will receive \$1,000. An "act of caring" is a community service provided by a county-sponsored volunteer program that enhance3s or preserves the quality of life. Any county government that is a member of NACo with an active program that meets the contest criteria is eligible to participate. Application deadline: **January 18, 2008**. For more information please contact Tom Goodman, NACo Public Affairs Director, at (202) 942-4222,

[tgoodman@naco.org](mailto:tgoodman@naco.org) or [www.naco.org](http://www.naco.org) and click on the article in the center pane about the Acts of Caring Awards.

- **ACHIEVEMENT AWARD PROGRAM**

The NACo Achievement Award Program is a non-competitive awards program that recognizes innovative county government programs. Begun in 1970, the Achievement Award Program promotes and recognizes innovative and successful programs that modernize and streamline county government and increase services to citizens. Last year eight Ohio counties won 20 NACo Achievement Awards. Applications must be postmarked by **February 15, 2008**. Send applications to: 2008 Achievement Awards, National Association of Counties, P.O. Box 79007, Baltimore, MD 21279-0007. For more information please contact Deseree Gardner, NACo Research Associate, at (202) 942-4228 or e-mail [dgardner@naco.org](mailto:dgardner@naco.org) or fax your application to the NACo Research Division at (202) 737-0480. Copies of the application may be obtained from the NACo website at [www.naco.org](http://www.naco.org).

## **CONFERENCES/WORKSHOPS**

### OHPELRA ANNUAL TRAINING CONFERENCE

The Ohio Public Employer Labor Relations Association (OHPLERA) will hold the “24<sup>th</sup> Annual Training Conference” from February 3-5, 2008 at Cherry Valley Lodge & Conference Center, 2299 Cherry Valley Road, in Newark. The theme of the conference is “Against All Odds: OHPELRA Gives You The Winning Edge.” An application has been submitted to the Ohio Supreme Court Commission on Continuing Legal Education for CLE credit hours for this program. For an conference agenda and to register online go to [www.ohpelra.org](http://www.ohpelra.org). Registration deadline: January 28, 2008. For more information about the conference or OHPELRA please contact Joy Campbell, OHPELRA Treasurer, Butler County Department of Personnel, 315 High Street – Floor 6, Hamilton, OH 45011, (513) 887-3595, fax (513) 785-5199 or [campbellj@butlercountyohio.org](mailto:campbellj@butlercountyohio.org).

## **CLASSIFIEDS**

### ASSISTANT ENGINEER

The Logan County Engineer is currently accepting applications and resumes for the position of Assistant Engineer. This is a full-time opening requiring a minimum Bachelors Degree in Civil Engineering from an ABET accredited civil engineering program with an Engineer Intern designation and desire/ability to obtain a Professional Engineer (P.E.) and Professional Surveyor (P.S.) license and Commercial Driver’s License (CDL) Class B. Residency in Logan County is required within six months. A physical and drug screening is required.

The first two years of assignments will primarily be construction site inspections at two federal aid bridge projects. The successful candidate must be able to clearly communicate both verbally and in writing. Works under administrative direction, assists with management and technical operation of department; plans, designs, and directs civil engineering projects for bridge, ditch and highway maintenance and construction; directs work of employees and contractors to ensure compliance with plans, specifications and safety standards; analyzes reports, maps, drawings, blueprints, tests, and aerial photographs on soil composition, terrain, hydrological characteristics and other topographical and geologic data; conducts project cost analysis and feasibility studies; prepares and directs reports, designs, specifications, plans, construction schedules and environmental impact studies; inspects, directs, and monitors construction and maintenance activities at project sites; uses computer assisted engineering and design software/equipment; provides assistance to contractors, county officials and the public; supervises and may perform bridge and culvert inspections; updates bridge inventories for ODOT; and operates dump truck with snow plow attachment during ice/snow emergencies.

Compensation is commensurate with experience. A complete job description and application for employment is available by contacting the Logan

County Engineer's Office. Deadline for submission of application and resume is **January 31, 2008** at 4:00 P.M. at the Logan County Engineer's office, 1991 County Road 13, P.O. 427, Bellefontaine, OH 43311, (937) 592-2791. EOE

CHILDREN'S SERVICES ASSISTANT  
DIRECTOR(S)

The Hamilton County Department of Job and Family Services is searching for an experienced professional for the following two upper level management position, as Children's Services Assistant Director: These positions report to the Director of the agency and are responsible for leading the Senior Management Team of the Children's Services Division. The Children's Services Division is legally responsible for documenting reports of child abuse, neglect, related chemical dependency issues, and acting to protect child victims and children at risk of harm. Assistant Directors require a comprehensive knowledge of all program areas which includes Intake, Ongoing, Adoption, Clinical, and Foster Care. The Children's Services Division has over 500 employees and a budget of \$115.8M. The qualified applicant must possess management skills which enable him or her to utilize the Children's Services Division's human and financial resources to effectively coordinate the services provided by other community resources.

Position requires a Master's degree in a related field and five years of related direct service or administration experience. Hamilton County offers a highly competitive salary (\$76,222-\$111,666 annual) and excellent benefits package.

Reference Posting #253-07 when applying. You may apply in person or send your resume/application to the following address: Hamilton County Human Resources, County Administration Building, 138 East Court Street, Room 707, Cincinnati, OH 45202. FAX to: (513) 946-4720. For a comprehensive job profile and to apply on-line visit: [www.hamiltoncountyohio.gov](http://www.hamiltoncountyohio.gov). Application deadline: **January 31, 2008**. EOE

CHIEF DOG WARDEN

Responsible for the enforcement of Ohio Revised Code Chapter 955, and for supervising the operation of the Portage County Dog Shelter. Supervise the patrol of Portage County and seize and impound dogs. Assign job responsibilities to the Deputy Wardens and oversee the operation and maintenance of the Dog Shelter including setting daily work schedules, conducting periodic performance appraisals and disciplinary action when needed. Supervise record keeping of dogs, pays bills and invoices, issues purchase orders, completes and present annual budget to the Board of Commissioners.

High School education is required, along with three years of supervisory experience. Bachelor's degree is preferred. Graduation from the Ohio Peace Officer Training Academy (OPOTA) or equivalent or completion of Level I and Level II Certification by the National Animal Control Association (NACA) is also required. Possession of a valid Ohio Euthanasia Technician Certificate within six months of employment. Must possess a valid Ohio driver's license and maintain continuing eligibility under the existing County driver eligibility standards. Must be bondable as prescribed in ORC § 955.12. Salary: \$35,880 to \$50,669 (DOQ).

Application deadline: **December 28, 2007**. Applications may be picked up at: Portage County Human Resources, 449 S. Meridian Street, or on-line at: [www.co.portage.oh.us](http://www.co.portage.oh.us). EOE