



CIDS

County Information and Data Service

Published weekly by: County Commissioners Association of Ohio

37 West Broad Street, Suite 650 • Columbus, Ohio 43215-4195

Phone: 614-221-5627 • Fax: 614-221-6986 • www.ccao.org

VOLUME XXXXVIII

NO. 2

JANUARY 12, 2007

DATES TO REMEMBER

FEBRUARY 27-28, 2007

COMMISSIONERS TRAINING SEMINAR, DEER CREEK RESORT AND CONFERENCE CENTER, PICKAWAY COUNTY (MT. STERLING)

MARCH 3-7, 2007

NACo LEGISLATIVE CONFERENCE, WASHINGTON HILTON, WASHINGTON, D.C.

MARCH 7, 2006

OHIO CONGRESSIONAL BREAKFAST, RAYBURN HOUSE OFFICE BUILDING - ROOM B-369, WASHINGTON, D.C.

JUNE 10-12, 2007

CCAO/CEAO ANNUAL CONFERENCE, PARK INN TOLEDO (FORMERLY RADISSON HOTEL), LUCAS COUNTY (TOLEDO)

AUGUST 1, 2007

CCAO ANNUAL GOLF OUTING, OAKHAVEN GOLF COURSE, DELAWARE COUNTY (DELAWARE)

ASSOCIATION NEWS

CCAO NAMES DEPUTY DIRECTOR OF OPERATIONS

CCAO Executive Director Larry Long has announced the appointment of Tom Strup to the newly created position of Deputy Director of Operations. This position was established last year by the Board in recognition of the growth that has occurred within CCAO during the last few years. The new position will be responsible for most internal operational and administrative functions within CCAO and its related entities including CORSA, CEBCO, and the CCAO Service Corporation. The primary areas of responsibility include personnel and human resources, finance, office support and physical plant, communications, and enterprise services.

Strup was selected after an intensive search that included more than 130 applicants for the position. He has served as a Williams County Commissioner since 2001. Tom announced his intent to resign his seat as commissioner last week. Strup is a 1989 graduate of DePauw University in Greencastle, Indiana where he graduated with a BA in history. He is the former owner of the Strup Agency, a local full service insurance agency that had been in the Strup family in his hometown of Edgerton for 50 years.

Strup has been active in a variety of organizations in Williams County including the Williams County Economic Development Corporation, the Edgerton Chamber of Commerce and Rotary Club, and the Williams County Senior Center Advisory Board, to name just a few. Tom and his wife and two sons will be moving to central Ohio after the end of the school year. Strup is no stranger to CCAO. He presently serves as the President of CORSA, is on the CEBCO

Board, and has been active in various other association committees and events. He will assume his new responsibilities within the next two weeks. Please join us in welcoming Tom as he assumes his new responsibilities at CCAO.

OHIO CONGRESSIONAL DELEGATION BREAKFAST - MARCH 7

CCAO will sponsor an **Ohio Congressional Delegation Breakfast** on **Wednesday, March 7** at **8:00 a.m.** in the **Rayburn House Office Building, Room B-369**. It is important to attend and personally invite your Member(s) of Congress to the breakfast. In addition, since NACo has set this morning aside for county officials to be "on the hill" you may want to schedule an appointment with one of our Senators and/or your Representative(s). Ohio has elected some new Members of Congress and it is important that we meet with them to discuss issues of importance to counties.

During the breakfast our Members of Congress will be given an opportunity to discuss issues that they are working on that impact county government. A list of topics of importance to Ohio counties and a copy of the 2007 NACo Legislative Priorities were sent to each member of the Ohio Congressional Delegation. This information was also included in the breakfast registration materials that are enclosed with this issue of CIDS for boards of county commissioners, the Summit County Executive and County Council.

Transportation **WILL NOT** be provided to the breakfast. Please do not attempt to drive and park on Capitol Hill! The Capitol can be reached by taking the Metro (red line) to Metro Center and transfer to the blue or orange lines and exit at Federal South or you can travel by taxi.

A full breakfast will be served and **attendance must be guaranteed in advance**. There is no charge to attend the breakfast. Your traveling companions are welcome to attend the breakfast. Please RSVP by **February 28**.

Please contact Mary Jane Neiman, CCAO Public Relations Associate, if you have any questions. We look forward to seeing you in Washington March 3-7!

RECENT CCAO SURVEY RESULTS

In 2006, CCAO developed a short survey to boards of county commissioners asking what county commissioners wanted from county affiliated agencies requesting a property tax to be placed on the ballot. Based upon questions and requests from associations representing various county entities about what county commissioners are looking for as the taxing authority for so many different property taxes, CCAO issued a short survey to members and received 19 responses.

Questions asked information about the history of the agency's levies, including millage amount and type of levy, how tax reduction factors have affected the yield of any existing levy since it was last enacted, caseload data for social service agency levies, agency budget history, major revenue sources for the agency, and mandates that have increased agency expenses.

An executive summary of the survey is included with this issue of CIDS for county commissioners.

IT'S ROSTER UPDATE TIME...

Yes, it's that time again...time to update information for the 2007 CCAO Roster! A memo concerning updating the Roster was sent to county commissioners clerks last week. Thanks to the 28 counties that have updated their counties information. Newly elected commissioners and veteran commissioners that would like to update their photos should submit them by January 26. Please do not fax photos or send photos from the newspaper. The reproduction quality is poor. New photos should be mailed or e-mailed to Mary Jane Neiman, CCAO Public Relations Associate, at mjneiman@ccao.org.

STATE ACTIVITIES

BCMh STUDY COMMITTEE ISSUES REPORT

The Legislative Committee on the Future Funding of the Bureau for Children with Medical Handicaps

(BCMh) issued its Final Report on December 27. The report was issued despite the fact that recommendations in the Final Report were not formally voted on by the full committee prior to its release. The report basically includes findings by various subcommittees along with highlights from the full committee's meetings.

In addition to recommending that the state general revenue fund should contribute as much as counties contribute to BCMh, the document includes recommendations urging more county funding, primarily by requiring counties to contribute for costs related for diagnostic and administrative services on top of treatment services that are now paid for by counties. While the "Funding Subcommittee", chaired by Senator Patty Clancy (Cincinnati), does not mention placing a greater burden on counties, the Payment Strategies Subcommittee, Chaired by Senator Larry Mumpher (Marion), recommends, as a short term solution, utilization of "the one-tenth inside millage of county property taxes for treatment services, diagnostic services, and administrative services provided to residents of their particular county. Currently, these dollars are only used for treatment services and not administrative or diagnostic functions and thus the counties retain roughly \$7.9 million per year of the one-tenth mills for use in their general revenue streams." Other short term recommendations include a series of fee recommendations to raise additional revenue for the program and mandatory manufacturer's rebates for medications and special nutritional formulas. The Committee also recommended that the committee itself should be continued as an evaluating entity during the 127th General Assembly.

Noting that this change would require legislative changes and that the concept would be strongly opposed by CCAO, the report states that if counties were billed for diagnostic services it would cost counties around \$400,000 annually. If counties were billed for administrative costs, including the cost of State Nurse Case Managers, Field Nurse Consultants, and Resource Payment Specialists the additional cost to counties would be approximately \$3.0 million per year. The report also recognizes that "these recommendations do not factor in political

considerations of some of the long term implementation issues which could dramatically alter the outcome of many suggestions. For example, the recommendation of the full utilization of the one-tenth inside millage of county property taxes could be easily changed from a legislative perspective and be a quick short term fix, but could potentially be heavily debated making it a long term contentious issue."

The BCMh Program is a remarkable program that enhances the lives of many Ohioans and their families. CCAO has never contended differently. CCAO has been advocating that the state should put more STATE dollars into this STATE program. This issue came to a head during the state budget debates last year, when substantial state cutbacks were proposed. Advocates and users of the program were able to reverse the proposed reductions, and a Legislative Study Committee was established to find options to address current and future needs of the program, which had been challenged like many other programs and employers in dealing with the rising costs of health care services.

Chairman John White, who is a state representative from the 38th House District in Montgomery County and Chairs the House Health Committee, notes that the recommendations in the report are not universally agreed upon by the full committee, but that they are the committee's best possibilities in moving forward to sustaining the BCMh program at its current levels as well as looking for opportunities to expand & grow in the future.

CCAO continues to urge that BMCH should be a state funded program. Passing more costs onto counties is not the right direction in moving this very worthwhile program forward. Counties simply can not continue to be the banker for state programs, no matter how worthwhile, especially when there is little involvement or oversight of the program at the county level of government.

OHIO EPA DELAYS CONTROVERSIAL AIR POLLUTION RULES RELATING TO THE REGULATORY RESPONSE TO OFFENSIVE ODORS

Ohio EPA has pulled rules that would have ensured offensive odors would not be regulated unless the odors are associated with emissions that also cause health problems or property damage. The rules were pulled from the calendar of the Joint Committee on Agency Rule Review (JCARR) at the request of the Strickland administration which wants the new EPA director to have a chance to review the new rules.

Ohio EPA is also extending the public comment period on the new rules from January 8 to February 8. Extending the public comment period will also give the new director an opportunity to review public feedback along with the new rules. These rules which establish general provisions for air pollution sources located in the State of Ohio may be found in Ohio Administrative Code (OAC) 3745-15-01, 3745-15-02 and 3745-15-04 to 3745-15-09.

Senator Tom Roberts (D-Dayton) and Senator John Boccieri (D-N. Middletown) expressed concern that the new rules would water down existing regulatory practices and could harm the public. Senator Roberts said the current rules regarding public nuisance odors gives Ohio EPA authority to help communities in distress. Senator Boccieri, whose district has experienced ongoing odor problems related to a landfill, said he wanted recommendations from Ohio EPA regarding how such complaints should be resolved at the local level, as well as a funding mechanism for resolving complaints.

Proposed OAC rule 3745-15-07 would be revised to clarify that public nuisance conditions consisting of odors caused by emissions of odorous substances not subject to the administrative regulations would not be regulated by the agency. Odorous substances that also cause adverse effects such as medical problems or property damage are regulated by the agency. However, the agency notes that actions to stop or avoid injury to public health or property may result in alleviating odors, but this is not necessarily the case.

A copy and a summary of the rules may be found at the Ohio EPA, Division of Air Pollution Control website at www.epa.state.oh.us/dapc

PERRP 300AP FORMS DUE FEBRUARY 1

In July 2003, the Public Employment Risk Reduction Program (PERRP) announced changes to its injury and illness recordkeeping rule. The new rule, effective on January 2005, requires Ohio public employers to complete OSHA (Occupational and Health Administration) 300 series injury and illness recordkeeping forms or maintain equivalent forms. PERRP has created equivalent Ohio specific forms for public employers. These new forms clarify language, example, quick references and worksheets. The following answers some questions about the injury and illness recordkeeping requirements:

- What is the 300AP? (Answer: The PERRP annual Summary of Work-Related Injuries and Illnesses)
- Why do public employers (including counties) have to keep and submit this form? (Answer: The form must be completed and submitted in accordance with PERRP occupational injury and illness recordkeeping rules in OAC 4167-6.)
- When does this form need to be submitted? (Answer: The annual Summary must be submitted on or before February 1 of each year.)
- When did this requirement go into effect? (Answer: The requirement to maintain the annual Summary was passed by the state legislature in 1992. The requirement to submit the annual Summary to PERRP was passed in 2003.)

The following link can be used to download an Excel spreadsheet that has electronic versions of the required forms. The spreadsheet can be downloaded at <https://www.ohiobwc.com/downloads/blankpdf/PERRPRecordkeepingpackage.xls>

Counties can mail the forms, but BWC would prefer and appreciate if the required information was

submitted online through our website. 300AP data can be entered at: <https://www.ohiobwc.com/employer/services/InjuryIllnessSummary/secure/injuryillnesssummary0.asp>. Counties should wait until January 19 to submit their 300AP data through the website. For more information please contact: Glenn McGinley, Safety and Health Consultant, BWC/DSH/PERRP, (419) 865-4118.

OHIO SUPREME COURT DECISIONS

NON-ATTORNEYS CAN OPERATE IN LIMITED CAPACITY IN WORKERS' COMP HEARINGS

On December 6, 2006, the Ohio Supreme Court issued its final analysis of a case involving the non-attorney representation of parties in workers' compensation hearings. In Cleveland Bar Association v. CompManagement, Inc., 111 Ohio St.3d 444, the Court held that third party administrators may do the following during workers' compensation hearings, which do not constitute the practice of law:

- a. make actuarial determinations regarding settlement,
- b. act as a messenger for the employer in regard to settlement,
- c. file settlement applications,
- d. communicate the employer's factual area of concern to hearing officers at a BWC hearing; the hearing officer (not a TPA) may, in turn, question a witness, and
- e. submit documented "list of concerns" to a hearing officer so long as it is generated by the employer, stated as factual concerns and not drafted to persuade or advocate.

However, the Court left in place Industrial Commission Resolution No. R04-1-01. That Resolution lists permitted and prohibited activities of non-attorneys in workers' compensation hearings.

Specifically, non-attorneys may not:

1. Examine or cross-examine the claimant or any witness, directly or indirectly;
2. Cite, file or interpret statutory or administrative provisions, administrative rulings or case law;
3. Make and give legal interpretations with respect to testimony, affidavits, medical evidence in the form of reports or testimony, or file any brief, memorandum, reconsideration or other pleading beyond the forms actually provided by the Commission or Bureau;
4. Comment upon or give opinions with respect to the evidence, credibility of witnesses, the nature and weight of the evidence, or the legal significance of the contents of the claims file;
5. Provide legal advice to injured workers and employers;
6. Give or render legal opinions, or cite case law or statutes to injured workers and employers before, at or after the time when claims are initially certified or denied certification as valid claims by the employer upon the presentation of claim applications by employees;
7. Provide stand-alone representation at hearing by charging a fee specifically associated with such hearing representation without providing other services.

In summarizing these restrictions, the Court stated that the representation could not involve legal analysis, skill, citation or interpretation.

Employers often utilize TPAs to represent them at workers' compensation hearings. There are times when this representation is effective. However, there are also cases in which an employer is best served by an attorney who can represent the Employer beyond these restrictions. Employers are cautioned to consider in each case whether there is a need for

attorney representation.
CCAO thanks Downes, Hurst & Fishel for providing this article. For more information please contact Elizabeth Miller, CORSA Claim and Litigation Manager, at (614) 220-7989 or emiller@ccao.org.

NACo ACTIVITIES

2007 NACo LEGISLATIVE CONFERENCE

The National Association of Counties (NACo) Legislative Conference will be held on March 3-7, 2007 at the Hilton Washington & Towers in Washington, D.C. The conference will begin on Saturday and conclude on Wednesday. For registration and program information please go to www.naco.org, click on Conferences & Events.

The Hilton Washington & Towers is the headquarters hotel. Other hotel options include The Churchill Hotel (across the street), the Jury's Normandy Hotel (a few blocks away), Hilton Embassy Row, and the Omni Shoreham Hotel (brisk walks).

Mark your calendars for the Ohio Congressional Delegation Breakfast to be held at 8:00 a.m. on **Wednesday March 7**, in the Rayburn House Office Building - Room 369 (see article under Association News).

If you have any questions about the conference please contact Mary Jane Neiman, CCAO Public Relations Associate, at (614) 220-7979, (888) 757-1904 or mjneiman@ccao.org.

NACo TO MOVE HEADQUARTERS

The National Association of Counties (NACo) will be closed January 24 through January 30, 2007 to move into their new headquarters at 25 Massachusetts Avenue NW, Washington, D.C. 20001, where the NACo staff will all be located on the same floor. During the move, NACo staff will have no access to voice mail or email. NACo's website will also be offline.

In the meantime, only NACo's location will change. Email addresses and phone numbers will remain the same.

NACo AWARD PROGRAMS - DEADLINES COMING SOON

Get the recognition that your county deserves! Applications are being accepted for two popular NACo Award Programs.

2007 Acts of Caring - Deadline Jan. 17 - Nominations are now being accepted for NACo's 2006 Acts of Caring Award program which honors county volunteer programs. Cash prizes are available for the Youth Services Award and Legacy Award winners. Applications must be received at the following address on or before January 17, 2007. For more information please contact Tom Goodman, NACo Public Affairs Director, at (202) 942-4222 or tgoodman@naco.org.

2007 Achievement Award - Deadline Feb. 16 - The application process for the 2007 Achievement Awards program has begun. The Achievement Award annual program recognizes innovative county government programs in a variety of issue and interest areas. Applications must be postmarked by February 16, 2007. For more information please contact Christina Crayton, NACo Research Associate, at (202) 942-4228 or ccrayton@naco.org.

For more information about NACo award programs check out their website at www.naco.org. Click on "awards" in the left column on the front page.

FEDERAL ACTIVITIES

WORKFORCE INVESTMENT ACT PROPOSED RULE CHANGES

On December 20, 2006, the U.S. Department of Labor (DOL) issued a Notice of Proposed Rulemaking to implement several important policy changes to the Workforce Investment Act (WIA) and Wagner-Peyser Act Regulation in volume 20 of the Code of Federal Regulation (CFR). These proposed changes were

published in the Federal Register, Vol. 71, No. 244, pages 76558-76569, on December 20, 2006.

DOL would like to receive public comments to the proposed changes. After reviewing the proposed rules, submit your comments to Maria Flynn, Administrator, Office of Policy Development and Research, Employment and Training Administration, U.S. Department of Labor, 200 Constitution Avenue, NW, Room -5641, Washington, D.C. 20210, (202) 693-3700 or (887) 889-5627 (TTY/TDD) **by February 20, 2007.**

The Ohio Department of Job and Family Services would like an opportunity to review comments to help compile the comments from the state. Please submit a copy of your comments to Graig Pellman at workforce@odjfs.state.oh.us by February 5, 2007. State comments will be posted at www.ohioworkforce411.gov.

GRANT OPPORTUNITIES

COMMUNITY DEVELOPMENT AND MARKET DEVELOPMENT GRANTS

The Ohio Department of Natural Resources (ODNR) Division of Recycling and Litter Prevention provides funding in the form of Community Development and Market Development Grants. Ohio local governments, businesses, and non-profit organizations can apply for projects which will develop the infrastructure for the collection, processing and the development of markets for recyclables and to implement litter collection projects. Applications are due **February 2, 2007.** For more information go to <http://ohiodnr.com/recycling/>.

SCRAP TIRE GRANTS

The 2007 Scrap Tire Grant, funded by the Ohio Department of Natural Resources (ODNR) Division of Recycling and Litter Prevention, provides financial assistance to convert manufacturing operations to accept scrap tire material as feedstock, expand tire processing, use scrap tire material in civil

engineering projects or develop recycling related technology for scrap tire material. Applicants must be an agency of the state as defined by the ORC as county, municipal corporation, township, county, state college or university, solid waste management district or authority, park districts created under ORC 511.18 and 1545.04, or a board of education or a joint vocational school. Applications are due **February 2, 2007.** For more information go to <http://ohiodnr.com/recycling/>.

ATTORNEY GENERAL'S OPINIONS

SYLLABUS

2006-051

1. When the Ohio Department of Transportation (ODOT) constructs a bridge to carry a county or township road or municipal street over a limited access state highway, the bridge structure is part of the state highway system; however, the road or street that passes over the bridge may be included in the county highway system, the township road system, or the system of municipal streets. (1960 Op. Att'y Gen. No. 1841, p. 667, followed in part and overruled in part, and 1958 Op. Att'y Gen. No. 1605, p. 29, reaffirmed in part).
2. Pursuant to R.C. 5501.11(A)(1), ODOT is responsible for the rehabilitation, reconstruction, maintenance, and repair of a bridge structure not located in a municipal corporation if the road that passes over the bridge is a county or township road and the road running beneath the bridge is a limited access state highway. ODOT is not responsible for the maintenance and repair of the wearing surface of the road that passes over the bridge; instead, this responsibility rests with the county or township, as determined pursuant to state law.
3. When, as part of the construction of a state highway that is not a limited access highway, ODOT constructs a bridge not located in a municipal corporation to carry a county or

township road over the state highway, the bridge is appurtenant to the state highway and ODOT is responsible for the rehabilitation, reconstruction, maintenance, and repair of the bridge structure pursuant to R.C. 5501.11(A)(1); however, ODOT is not responsible for the maintenance and repair of the wearing surface of the road that passes over the bridge, for this responsibility rests with the county or township, as determined pursuant to state law. When a bridge carrying a county or township road over a state highway that is not a limited access highway is not located in a municipal corporation and is not part of ODOT's construction of the state highway, the bridge is not appurtenant to the state highway and responsibility for the rehabilitation, reconstruction, maintenance, and repair of both the bridge structure and the wearing surface of the road that passes over the bridge rests with the county or township, as determined pursuant to state law.

4. Except as provided in R.C. 5501.49, R.C. 5517.04, and R.C. 5521.01, ODOT is not responsible for the rehabilitation, reconstruction, maintenance, or repair of a bridge structure that carries a county or township road or a municipal street over a limited access state highway or other state highway within a municipal corporation, or for the maintenance or repair of the wearing surface of the county or township road or municipal street that passes over that bridge structure; instead, this responsibility rests with the county, township, or municipality, as determined pursuant to state law.

SYLLABUS

2006-052

1. Pursuant to R.C. 145.08(A), an employee elected to a position as the County Employee

Representative on the Ohio Public Employees Retirement Board (OPERB) cannot be required to take vacation or other leave in order to attend meetings or other functions of the Board.

2. Absent particular circumstances requiring a contrary result, if a county employee serving as the County Employee Representative on the OPERB is on a suspension without pay while attending OPERB meetings or other functions, the county employer is not obligated to provide the county employee with compensation for time spent at the OPERB meetings or other functions.
3. In order to determine proper employee compensation, a county employer may request an employee who serves as the County Employee Representative on the OPERB to provide proof or verification of attendance at OPERB meetings or other functions and may place upon the employee the affirmative responsibility of providing this proof or verification.
4. A county employee serving as the County Employee Representative on the OPERB is not required to follow travel approval procedures established by the county pursuant to R.C. 325.20(A) when traveling for the purpose of attending OPERB meetings or other functions.
5. A county employee serving as the County Employee Representative on the OPERB is an "employee" within the meaning of R.C. 4123.01(A), is covered by the provisions of Ohio's workers' compensation law while serving as a member of the OPERB, and may submit a workers' compensation claim through the county. (1960 Op. Att'y Gen. No. 1253, p. 246, approved and followed in relevant part.)

CLASSIFIEDS

CITY MANAGER

The City of Trenton, Ohio, population 10,500 is seeking applicants for the position of City Manager. Staffing consists of approximately 40 full-time and 40 part-time employees. The Manager is the critical link between staff and the City Council and must have strong interpersonal and communication skills and a high level of ethics and integrity. Bachelor's degree in public administration/related field preferred and at least 5-10 years city government experience. Masters degree is desirable. Compensation includes benefits and salary 80k +/-, depending on qualifications and experience. Positions profile available at www.ci.trenton.oh.us. Send resume to Rhonda L. Freeze, Mayor, 11 E State St., Trenton, 45067, by **January 26, 2007** COB. Under Ohio Open Records laws, resumes of finalist candidates subject to public disclosure. AA/EOE

EMERGENCY MANAGEMENT DIRECTOR

The Jackson County Commissioners are seeking a full-time emergency management director. Job functions: plans and administers county emergency preparedness programs and activities; meets and confers with various local officials to develop disaster plans; responds to emergencies and provides information; manage and secure grants; conduct research and compiles analyzes data; maintains accurate records and inventories of supplies; prepares reports; enforces hazardous materials reporting laws; plans and performs various public awareness activities and programs. Submit application or resume by 4:00 p.m. on **January 19, 2007** to: Jackson County Commissioners, 275 Portsmouth Street, Jackson, OH 45640-1755.

CONVENTION AND VISITORS BUREAU SENIOR MANAGER

The Board of Greene County Commissioners seeks a Senior Manager of its Convention and Visitors Bureau to serve Greene County, population 147,886. This position directs and supervises a staff of 4 plus volunteers, and requires strategic planning, staff development, fiscal management and budgeting, development of marketing plans and advertising campaigns to help identify business for the local economy of Greene County. The successful candidate must possess excellent public relations and sales skills and actively participate in industry events/activities, as well as local civic, community and economic development organizations and experience in progressive marketing and the tourism and hospitality industry.

The minimum qualifications required include a bachelor's degree in the field of tourism, economic/community development, business or related field and six (6) years of progressively responsible experience, or an equivalent combination of education and experience, and a valid Ohio driver's license.

Salary commensurate with experience and qualifications within a range of \$52,686 - \$79,643. Applications will be accepted through **Friday, February 9, 2007, at 4:00 p.m.** at the Personnel Department, 105 East Market Street, Xenia, Ohio, 45385. (937) 562-5004. Applications may be obtained at www.co.greene.oh.us. **EOE.**

SYSTEMS ADMINISTRATOR

The Franklin County Board of Commissioners is seeking a qualified professional to maintain the County's budget application and related databases, which are used for budgetary analysis, formulation of budget requests, budget execution and data consolidation. Prepares the application to receive and process annual and interim budget information. Keep the system up-to-date with evolving needs of the County. Responsible for preparing County's operating and tax budgets, and maintains the expenditure control and fiscal and performance accountability of programs. Assist County entities in preparation and

evaluation of budget requests. Forecast revenues and expenditures, including fund balances. Research, recommend, and prepare County entities' financial resolutions, monthly and quarterly performance reports and correspondence as appropriate. Analyze county, state and federal regulations and Commissioners budgets for possible impact. Investigate budget or financial problems.

Qualifications: Bachelor's degree in mgmt. info. systems or computer science, or public policy with specialization in computer appls. is preferred. Training or experience in computer programming techniques, office practices & procedures; computer hardware application; operation of computers & peripheral equipment; government structure & process; statistical analysis; computer programming; use of low-level programming language (e.g., assembly, machine); or equivalent.

Salary is \$66,102.40-\$85,924.80/annually, plus a comprehensive benefit package. Send application/resume to the Franklin County Human Resources Dept., 373 S. High St., 25th Fl., Columbus, Ohio 43215. -EOE-

SENIOR INFORMATION SYSTEMS ADMINISTRATOR

The Cuyahoga Department of Human Resources maintains a highly qualified and motivated workforce, ensuring that our County has the best people in place for some of its most important jobs. Apply today, and reach your full potential with Cuyahoga County. Manages major information systems (SAP and Timelink); develops plans; documents processes; defines and provides technical/functional support; maintains HR-related systems; enforces policies; ensures backup strategies, and payroll systems; maintains vendor relationships; negotiates software contracts; oversees consultants; prepares budgets; manages IT and Payroll divisions; and develops and supervises personnel. Salary: \$65,769.80 to \$78,936 a year. Works 8:30 a.m. to 4:30 p.m., M-F, at our Euclid Avenue location. Requires a B.S./B.A. in a computer science-related field with 9 years'

information systems experience (or equivalent education, training, and experience) as well as knowledge of UNIX, Novell, and NT software.

To apply, deliver a completed BOCC application and/or a résumé, referencing job # 1056134, **by 4:30 p.m. on January 19** to: HR, County Administration Building Room 417, 1219 Ontario St., Cleveland, OH 44113. Please, no faxes. Visit our website to learn more or to apply online. EOE,

DIRECTOR OF ADMINISTRATIVE SERVICES

Applications are being accepted for the position of Administrative Services Director. This individual is responsible for managing and directing the departments of Human Resources, Records Center, Insurance and Risk and oversees the activities to include personnel, safety, program compliance, insurance and risk management, and workers compensation. The successful candidate must have a Bachelor's degree and, preferably post graduate degree or Juris Doctorate and a minimum of five years related work experience demonstrating competence in management. Job qualifications and an employment applications can be obtained from www.co.delaware.oh.us, at the Delaware County Human Resources Department, 10 Court Street, 2nd Floor, Delaware, Ohio, 43015, or by calling 740/833-2120. Deadline for submitting an application is **Thursday, January 25, 2007.**

CLASSIFIED ADS

CCAO publishes the County Information and Data Service (CIDS) weekly. Classified ads will be published free of charge as a service to counties. Ads will run for two weeks if space is available. Please provide faxed or e-mailed copy of the classified ad by 5:00 p.m. on Wednesday of each week. Transmit the copy to Mary Jane Neiman, CCAO Public Relations Associate, via fax at (614) 221-6986 or e-mail mjneiman@ccao.org.

