



Delaware County Facilities Management

1405 US Rte 23 North, Delaware, Ohio 43015

(740) 833-2280 Fax: (740) 833-2279

Prevailing Wage Information Sheet

Ohio Revised Code Section 4115.07.1

(C) Every contractor and subcontractor who is subject to sections [4115.03](#) to [4115.16](#) of the Revised Code shall, upon beginning performance under the contractor's or subcontractor's contract with any contracting public authority, supply to the prevailing wage coordinator of the contracting public authority a schedule of the dates during the life of the contract with the authority on which the contractor or subcontractor is required to pay wages to employees. The contractor or subcontractor shall also deliver to the prevailing wage coordinator a certified copy of the contractor's or subcontractor's payroll, within two weeks after the initial pay date, and supplemental reports for each month thereafter which shall exhibit for each employee paid any wages, the employee's name, current address, social security number, number of hours worked during each day of the pay periods covered and the total for each week, the employee's hourly rate of pay, the employee's job classification, fringe payments, and deductions from the employee's wages. If the life of the contract is expected to be no more than four months from the beginning of performance by the contractor or subcontractor, such supplemental reports shall be filed each week after the initial report. The certification of each payroll shall be executed by the contractor, subcontractor, or duly appointed agent thereof and shall recite that the payroll is correct and complete and that the wage rates shown are not less than those required by the contract.

Project Information:

Project Name: Ohio to Erie Trail Construction, Plumb Road to Wiese Road

Location: _____

Project No.: N/A

Contracting Public Authority: Board of Commissioners of Delaware County, Ohio

Prevailing Wage Coordinator: Jon Melvin, Facilities Supervisor

Address: 1405 US Rte 23 North

Delaware, OH 43015

Telephone: (740) 833-2283

Fax: (740) 833-2279

email: jmelvin@co.delaware.oh.us

*Information on this information sheet is believed to be accurate but is not guaranteed.
Delaware County disclaims any liability for any errors or omissions.*

Contractor/Subcontractor to complete pages 2-3 and return to the County's Prevailing Wage Coordinator.

Contractor Information: *must be completed and returned to County's Prevailing Wage Coordinator.*

Company Name: _____

Prevailing Wage Coordinator: _____

Address: _____

Telephone: () _____

Fax: () _____

email: _____

Prime Contractor / Subcontractor for: _____

Pay Period Information:

Pay checks are issued every _____ week(s) or on the _____ of the month.

Pay period begins on: _____ (day of the week or date of the month)

and ends on: _____ (day of the week or date of the month)

Pay checks are issued on the following: _____ (day of the week or date of the month)

List payroll dates during the project: (complete for projects with a expected duration of less than 4 months)

Pay Period	Beginning Date	Ending Date	Pay Date
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Pay Period	Beginning Date	Ending Date	Pay Date
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Subcontractors:

Will your company use subcontractors on this project? Yes ___ / No ___

If yes complete page 3 and provide a copy of this packet to each sub-contractor.

Subcontractor List: list all subcontractors to be performing work on the project for your company.

Contracting Company: _____

Subcontractor: _____ Trade: _____

Address: _____

Telephone: _____ Fax: _____

Subcontractor: _____ Trade: _____

Address: _____

Telephone: _____ Fax: _____

Subcontractor: _____ Trade: _____

Address: _____

Telephone: _____ Fax: _____

Subcontractor: _____ Trade: _____

Address: _____

Telephone: _____ Fax: _____

Subcontractor: _____ Trade: _____

Address: _____

Telephone: _____ Fax: _____

Subcontractor: _____ Trade: _____

Address: _____

Telephone: _____ Fax: _____