

JOB POSTING

Date: January 28, 2019
Position: Human Resources Assistant
Department: Human Resources
Rate of Pay: Commensurate with Experience
Application Deadline: 4:00 p.m. Friday, February 15, 2019

Completed employment application required and may be submitted in person or by mail as long as they are received by the deadline. Incomplete or missing information may prevent an application from being processed.

Employment applications may be obtained from and submitted to:

**Richland County Commissioners' Office
50 Park Avenue East
Mansfield, Ohio 44902**

Employment application and job description also available at: www.richlandcountyoh.us

All employees and applicants for employment will be recruited, hired, promoted, transferred, demoted, laid off, terminated, suspended, evaluated or otherwise dealt with in a fair and equitable manner based solely upon merit, fitness and such bonafide occupational qualifications as each individual might possess. No personnel decision shall be based upon race, color, religion, sex, national origin, age, handicap, disability or other non-job-related criteria.