



CIDS

County Information and Data Service

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APRIL 13, 2012

DATES TO REMEMBER

APRIL, 2012	NATIONAL COUNTY GOVERNMENT MONTH
APRIL 19, 2012	CCAO GENERAL GOVERNMENT & OPERATIONS COMMITTEE, CCAO OFFICES, COLUMBUS
APRIL 20, 2012	CCAO BOARD OF DIRECTORS, CCAO OFFICES, COLUMBUS
MAY 9, 2012	IMPLEMENTATION OF COUNTY HEALTH AND WELLNESS INITIATIVES – CCAO 2ND WEDNESDAY SEMINAR
JUNE 8, 2012	CCAO SUMMER SEMINAR, DOUBLETREE COLUMBUS/WORTHINGTON, COLUMBUS
JULY 13-17, 2012	NACo ANNUAL CONFERENCE, DAVID L. LAWRENCE CONVENTION CENTER, ALLEGHENY COUNTY (PITTSBURGH), PA

ASSOCIATION NEWS

IMPLEMENTATION OF COUNTY HEALTH & WELLNESS INITIATIVES – CCAO 2ND WEDNESDAY SEMINAR SERIES

As counties strive to improve the delivery of services while restraining county expenses, controlling the growth of healthcare costs is a top priority. Learn from professionals in the field the key elements of a wellness program, how to build a wellness program through the involvement of county officials, employees and the community, and how a wellness program can improve employee morale and performance while creating a healthy work environment.

Attend this 2nd Wednesday Seminar on May 9, 2012 at the CCAO Offices, 209 E. State Street, in Columbus. Register for this FREE program by e-mail to Tanya McComas, CCAO Administrative Assistant, at tmccomas@ccao.org Please include the name and title of those attending and the county, agency or company they represent. Coffee will be served at 9:00 a.m., the program begins at 9:30 a.m. and concludes promptly at 12:30 p.m., and lunch is on your own after the program.

A workshop flyer is attached to this issue of CIDS and linked on the front page of www.ccao.org There is no

charge to attend. If you would like to register, please contact Tanya. If you have questions regarding the substance of the program, contact Brad Cole, Managing Director of Research, at bcole@ccao.org

AFFILIATE NEWS

CCC/EAPA REGIONAL MEETINGS SCHEDULED

The County Commissioners Clerks and Engineers Administrative Professionals Association (CCC/EAPA) are holding regional meetings in the following counties:

- May 11 – Putnam County - Henry's Restaurant, 810 North Locust Street, Ottawa
- August 24 – Fairfield County – Location TBA
- September 14 – Ashtabula County – Old Courthouse, 25 West Jefferson Street – 2nd FL, Jefferson
- October 12 – Franklin County – CCAO Offices, 209 East State Street, Columbus

All the county commissioners' and engineers' office support staff members are encouraged to attend. These regional meetings, as well as at the CCAO Summer Seminar and the CCAO/CEAO Winter Conference, are excellent opportunities for networking. The topics discussed at the regional meetings vary from the daily operations of the office to recent legislative updates. All meetings will be held on Fridays from 10:00 a.m. until 2:30 p.m. There is no charge to attend. Lunch is provided by CCAO/CEAO.

Information about the CCC/EAPA is available at www.ccc-eapa.org and there is also a yahoo group that is a resource for questions and answers. You can sign up at http://groups.yahoo.com/group/CCC_EAPA. For more information, please contact 2012 CCC/EAPA President Lora Redick, Account Clerk, Allen County Engineer's Office, 1501 North Sugar Street, Lima, OH 45801-3136, (419) 228-3196 ext. 12, Fax (419) 227-2920, or lredick@allencountyohio.com

OSU EXTENSION DEVELOPMENTS

LOCAL FOODS MOVEMENT MEANS ECONOMIC BOON FOR OHIO

A 2010 study found that if northeast Ohio met 25% of its food demand with local food production, it would create 27,000 new jobs, increase annual regional output by \$4.2 billion, and boost the tax base by \$126 million. OSU Extension is helping make this shift happen by:

- Connecting more than 1,250 Ohio producers and buyers via MarketMaker.
- Assisting 225 producers to reach wholesale buyers since 2010 through MarketReady.
- Providing technical assistance to 22 food co-ops across the state.
- Helping Ohio's 278 farmers' markets reach more consumers by setting up systems to accept food stamps: going from 7 markets in 2008 to 55 in 2011.

OSU Extension is supporting this local foods resurgence with expertise and resources from the field all the way to the dining room table. One example is the MarketMaker program, which links producers and buyers online. Extension specialists and educators also teach food producers, how to more effectively reach and interact with restaurants, grocery stores, and other wholesale buyers through the MarketReady initiative. For more information on the MarketReady program go to <http://directmarketing.osu.edu/content/marketready.htm>

In other efforts, OSU Extension assists food co-ops with technical assistance and access to grants and incubation space; works with farmers' market managers and vendors to help increase sales and reduce risk; provides training and leadership to community garden projects as well as nutrition and food-preservation

education to families; and in 2011 took over leadership of the Farm to School Program, which benefits young people by boosting access to fresh foods and improving nutrition — as well as local food producers and distributors. View a two-minute “Local Foods Mean Economic Boon for Ohio” at <http://www.youtube.com/watch?v=mnaTUj8PFo>

COUNTY ACTIVITIES

ALLEN COUNTY UPDATES NO-SMOKING POLICY TO INCLUDE VEHICLES

The Allen County Commissioners have approved an updated no-smoking policy that now prohibits smoking in county-owned vehicles. The policy was last updated in 1994 long before a new state law passed in 2004 banning smoking in public buildings. The authority to ban smoking comes from ORC 3794.02 – Smoking prohibitions and ORC 3794.05 – Declaration of establishment as nonsmoking. The updated policy is effective on May 1, 2012.

Much of the policy changes were made to marry up with state law. However, the biggest change for many county employees will be that they may no longer smoke in vehicles. The county is promoting the change as a health and wellness initiative and must consider the health of non-smokers and the effects of secondhand smoke.

WANT TO TELL YOUR COUNTY'S STORY? PROMOTE YOUR COUNTY'S HISTORY, TOURISM & ECONOMIC FUTURE!

The 2012 State Fair will have a new exhibit in the Ohio Department of Natural Resources area. It will be a plaza with a 25'x 25' geologic bedrock map of Ohio overlaid with the county lines. This exhibit will be the world's largest geologic map and will be the same size as the popular Ohio map located on the floor in the Statehouse Map Room. State Fair goers will be able to stand on their county and see the type of bedrock beneath it. Visitors will be able to see examples from each geologic period on the path around the map.

A committee of geologists, educators and botanists have developed this exhibit to educate people about Ohio's bedrock; the importance it has played in Ohio's past, present and future economic development; and to inspire more students to get excited about the sciences. To deepen the educational value of this exhibit, a Quick Response (QR) Code will be developed for each county to link to more information.

There are several ways your county can participate:

1. **Let the project link to the county website.** Send us a link to the page with the best geological information and give us permission to include that content in a mobile site connected with the QR code. This might be the county topographical map, water maps, or OSU extension information. The shorter and more visual the information, the longer the visitor will look!
2. **Send a big example of what was made from the bedrock in your county's past and the history to go with it.** The committee wants a big rock heavy enough so it won't be carried off. If that history is already on a county, business or historical society's website, send the web address.
3. **Websites linking places with pictures and information about your county bedrock's uses or places where visitors can go and see examples.** Examples: businesses, historical societies, chambers of commerce, travel and/or tourism office, convention and tourism office, parks and recreation sites, etc.

For more information, contact Mary Jane Neiman, CCAO Public Relations Associate, who is coordinating this portion of the exhibit, at (614) 220-7979, (888) 757-1904 or mjneiman@ccao.org **Please respond to Mary Jane by May 1, if you would like to have your county represented in this exhibit** that will be seen by the

800,000 State Fair attendees. Send the committee a Big Rock and get an invitation to the ribbon cutting reception July 25, 2012! Send us web-based information and get your county on the QR map!

STATE ACTIVITIES

FINANCIAL DISCLOSURE STATEMENTS DUE APRIL 17

Financial disclosure statements are due by April 17, 2012. The Ohio Ethics Commission extended the deadline this year to be consistent with IRS requirements. Because April 15 is a Sunday and April 16 is National Emancipation Day, federal taxes are due on April 17, 2012. To avoid any confusion, the Ethics Commission is extending the FDS filing deadline to April 17. Forms must be received or postmarked by that date.

AUDITOR OF STATE REPORTS RESULTS OF VOLUNTARY STUDY OF 24 LOCAL GOVERNMENTS IN LAKE COUNTY; FIRST-OF-ITS-KIND EFFORT SHOWS EQUIPMENT USED AS LITTLE AS 1 DAY IN 30

Twenty-four governments in Lake County use street sweepers, sewer maintenance vehicles and road repair equipment at rates as low as 3 percent, or about 1 day in a month, according to a study released by Auditor of State Dave Yost.

Yost said he chose Lake County for the first-of-its-kind Ohio study because so many local governments agreed to cooperate in providing data and exploring shared services. The study is a utilization study, the first part of a two-part process to find cost-avoidance and cost-savings opportunities that will work for each of the participating governments. Meetings and working groups are being scheduled in May, June and July to explore ways to boost usage rates.

The study began with a preliminary overview of more than 1,000 pieces of equipment used by nine cities, nine villages, five townships and Lake County, with a statistical study done on 390 pieces of seasonal and non-seasonal equipment used for roadway repair, utility maintenance and construction activities. Significant utilization rates ranged from as low as 3 percent to as high as 36 percent.

The report, prepared by the Auditor of State's Ohio Performance Team, also previewed organizational options to allow equipment sharing to boost usage rates and lower costs. These collaboration options will be further developed in the second part of the shared services study. Access the complete report at <http://www.ohioauditor.gov/publications/issues/LakeCountyCapitalEquipmentUtilizationStudy040912.pdf>

DOD OFFICE OF COMMUNITY DEVELOPMENT ANNOUNCES APPALACHIAN COUNTY GRANTS

The Ohio Department of Development Governor's Office of Appalachia announced the award of \$227,800 in grants for projects in 12 Appalachian counties issued under the agency's Office of Community Development. The State Appalachian Development Grants are designated for projects that will increase job opportunities for residents in the Appalachian region as well as improve the community infrastructure to encourage economic development activities. The following five of the projects receiving the awards were specifically for counties:

- Eastgate Regional Council of Governments (Ashtabula, Mahoning, and Trumbull counties): \$30,000 for administrative support
- Holmes County 911 Board (Holmes County): \$10,400 for communication system upgrades
- Ohio's Appalachian Country, Inc., (all 32 counties): \$32,000 to hire a company to study the impact of tourism on individual counties and the 32-county Appalachian region
- Perry County: \$17,000 for roof repairs at the Perry County Sheriff's building
- Tuscarawas County: \$21,700 for roof repairs to the County Courthouse Annex building

Read the complete press release here: <http://development.ohio.gov/newsroom/2012PR/April/4.htm>

FEDERAL ACTIVITIES

DOL ENCOURAGES PARTNERSHIPS BETWEEN PUBLIC WORKFORCE SYSTEM & TANF JURISDICTIONS; ODJFS ISSUES FAMILY ASSISTANCE LETTER #113

On March 26 the U.S. Department of Labor (DOL) - Employment and Training Administration published Training and Employment Notice (TEN) 33-11. The TEN provides the workforce system with Information Memoranda sent by the U.S. Department of Health and Human Services' Administration for Children and Families (ACF) to Temporary Assistance for Needy Families (TANF) jurisdictions, state Community Service Block Grant (CSBG) offices, and local CSBG entities that encourage the use of TANF and CSBG funds for summer employment opportunities. The TEN also encourages the public workforce system to partner with TANF jurisdictions, state CSBG offices, and local CSBG entities in their efforts to promote subsidized employment opportunities allowable under TANF and CSBG funding for the creation and expansion of subsidized summer employment for low-income youth. View TEN 33-11 at this link: http://wdr.doleta.gov/directives/corr_doc.cfm?docn=7506

In response, the Ohio Department of Job & Family Services (ODJFS) recently issued Family Assistance Letter #113 concerning the TANF Summer Youth Employment Program. The letter announced the availability of TANF funding to support a TANF Summer Youth Employment Program for 2012. These dollars will enable county agencies to establish programs that enable low income TANF-eligible Ohio youth to gain valuable work experience while earning a paycheck to help meet basic needs. Summer employment programs offer the opportunity for youth to develop a work history and have a current reference from an employer. Because of the funding source, the 2012 TANF Summer Youth Employment Program has different guidelines from the 2010 TANF Subsidized Summer Employment Program for Youth. This Family Assistance Letter governs the 2012 TANF Summer Youth Employment Program and supersedes all previous letters. All counties that intend to operate a TANF Summer Youth Employment Program must inform the Office of Family Assistance by **April 15, 2012** in order to qualify for participation and ensure equitable distribution of funds. Read a copy of the letter at this link: <http://jfs.ohio.gov/ofam/pdf/FA%20Letter%20Number13%20Summer%20Youth.pdf>

SEMINARS/WEBINARS

COUNTY OPERATED SENIOR CARE FACILITIES: REPOSITION, RE-ENGINEER OR RETREAT?

Within the context of health reform and significant financial pressures, counties are revisiting how to provide senior health care services in a high quality, cost-effective manner. This webinar is designed for counties that continue to operate and fund long term care centers. Join NACo on Thursday, April 19 from 2:00 to 3:15 p.m. to learn about ways your county can address the challenges inherent in providing senior health services by implementing innovative strategies to provide quality care that can also offer fiscal relief to your county. Register at <https://www2.gotomeeting.com/register/244516370> For more information, contact Anita Cardwell, NACo Senior Associate – Community Services, at (202) 942-4267 or acardwell@naco.org

RECORDS MANAGEMENT FOR LOCAL GOVERNMENTS

The Ohio Historical Society Local Government Records Program is presenting a “Just the Basics: Records Management for Local Governments” webinar on Wednesday, May 9, 2012 from 10:30 to 11:30 a.m. The webinar will introduce records-keepers to the records management practices in Ohio, including the procedures for creating and filing records retention schedules and certificates of records disposal with the State Archives.

Key concepts will include: Pertinent Definitions and the Ohio Revised Code; Local Records Commissions; Inventory Preparation; Determining Retention Periods; Changes Due to HB 153; Records Retention Schedules (RC-2); One-Time Disposal of Obsolete Records (RC-1); and Certificates of Records Disposal (RC-3); and Storage/Environmental Considerations.

Registration: \$20.00. Registration deadline: May 2, 2012. After registration and closer to the webinar date, registrants will be sent information on how to access the webinar. Register for the webinar online at the Ohio History Store (www.ohiohistorystore.com) by clicking on "Workshops," then "State Archives Workshops," and finally on "Just the Basics Webinar." For more information, please contact Elizabeth Lombardo, Government Records Archivist, Ohio Historical Society, 800 E. 17th Avenue, Columbus, OH 43211-2474, (614) 297-2572, fax (614) 297-2546, or elombardo@ohiohistory.org

ATTORNEY GENERAL OPINIONS

SYLLABUS

2012-011

1. A county board of elections may lease a ballots on demand printer in implementing a ballots on demand voting system authorized by R.C. 3506.20.
2. Pursuant to R.C. 307.01(A) and R.C. 307.02, a board of county commissioners may lease equipment for use by a board of elections.
3. A board of elections is a "contracting authority" for purposes of R.C. 307.92.
4. R.C. 3501.301 authorizes a board of elections to contract for printing and furnishing supplies, other than the official ballots, required in R.C. 3501.30. R.C. 3501.301 is an exception to R.C. 307.86-.92, which set forth the general scheme for procurements by a county or a contracting authority, as defined in R.C. 307.92.
5. R.C. 3505.13 sets forth requirements that a board of elections must follow when it contracts for the printing of official ballots. R.C. 3505.13 is a special provision that prevails over R.C. 307.86-.92, which set forth the general scheme for procurements by a county or a contracting authority, as defined in R.C. 307.92.

CLASSIFIEDS

Title	Employer/Application Deadline/For More Information. . .
Director, Office of Management & Budget	Mahoning County Commissioners April 16, 2012 @ 4:30 p.m. www.mahoningcountyoh.gov
Fiscal Manager	Belmont County Commissioners April 20, 2012 http://www.ccao.org/Portals/0/Classifieds/Belmont%20Co%20Fiscal%20Manager%20Ad.pdf
Field Technician (Temporary Position)	Midwest Biodiversity Institute, Inc. (for ODNR Geologic Walk Project at the Ohio State Fairground) April 21, 2012 http://www.ccao.org/Portals/0/Classifieds/MBI%20JOB%20POSTING_FIELD%20TECH%201%202012.pdf
Staff Attorney	Fairfield County Job & Family Services CSEA April 27, 2012 http://mss.co.fairfield.oh.us/
Director, Regional Solid Waste Authority	Jefferson-Belmont Regional Solid Waste Authority Board (JBRSWA) May 4, 2012 www.jbgreenteam.org