



CIDS

County Information and Data Service

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APRIL 22, 2011

DATES TO REMEMBER

APRIL 2011	NATIONAL COUNTY GOVERNMENT MONTH
APRIL 29, 2011	CCC/EAPA REGIONAL MEETING, CLERMONT COUNTY ENGINEER'S OFFICE, CLERMONT COUNTY (BATAVIA)
MAY 6, 2011	CCC/EAPA REGIONAL MEETING, OCASEK GOVERNMENT OFFICE BUILDING AUDITORIUM, SUMMIT COUNTY (AKRON)
MAY 11, 2011	CCAO 2nd WEDNESDAY SEMINAR, HUMAN SERVICES WORKSHOP: JOB & FAMILY SERVICES, CHILD SUPPORT ENFORCEMENT, CHILDREN SERVICES & WORKFORCE INVESTMENT, CCAO OFFICES, COLUMBUS
MAY 18-20, 2011	NACo WESTERN INTERSTATE REGION CONFERENCE, CHELAN COUNTY, (WENATCHEE), WA
JUNE 10, 2011	CCAO/CEAO SUMMER SEMINAR, COLUMBUS
JULY 15-19, 2011	NACo ANNUAL CONFERENCE, MULTNOMAH COUNTY (PORTLAND), OR

ASSOCIATION NEWS

2ND WEDNESDAY SEMINAR SERIES: HUMAN SERVICES WORKSHOP: JOB & FAMILY SERVICES, CHILD SUPPORT ENFORCEMENT, CHILDREN SERVICES & WORKFORCE INVESTMENT

CCAO encourages commissioners and other county officials to attend the next CCAO 2nd Wednesday Seminar Series on Human Services which will provide an overview of information on County Job and Family Service Departments, Child Support Enforcement, Children Services and Workforce Investment. The program is scheduled for Wednesday, May 11, 2011 from 9:30 a.m. to 12:30 p.m. and will be held at the CCAO Offices, 209 East State Street, in Columbus.

CCAO has confirmed attendance by Joel Potts, Executive Director, Ohio Job and Family Service Directors Association; Kim Newsome Bridges, Executive Director, Ohio Child Support Enforcement Agency Directors Association; Crystal Ward Allen, Executive Director of Public Children Services Association; and John Trott,

Coordinator of the Area 7 Consortium and Bert Cene, Executive Director of the Mahoning – Columbiana Training Association.

Mark your calendar now to learn firsthand from association leaders the financial and other challenges facing the human services community as they attempt to deliver critical human service programs at a time of limited resources.

The Second Wednesday sessions are designed to be very interactive, allowing ample opportunity for attendees to ask questions and have dialogue directly with the speakers. All sessions are free and parking is available in the CCAO parking lot adjacent to the CCAO office.

Program details are posted at www.ccao.org Coffee will be served during the morning and lunch will be on your own. Best of all, no registration fee will be charged! To register, contact Janet Erwin, CCAO Administrative Assistant, at jerwin@ccao.org

CCAO AFFILIATE ACTIVITIES

CCC/EAPA REGIONAL MEETINGS – APRIL 29 & MAY 6

Plan to attend one of two County Commissioners' Clerks and Engineers' Administrative Professional Association of Ohio (CCC/EAPA) regional meetings scheduled in April and May to share information and network with other clerks. CCC/EAPA is comprised of county commissioners and engineers' office staff. All commissioners' clerks and engineers' administrative professionals are welcome to network with this most informative organization. The board works hard to provide educational workshops and training opportunities at conferences.

Regional information and networking luncheon meetings are a priority with CCC/EAPA. Topics will vary at each meeting and are held on Friday's beginning at 10:00 a.m. until 2:30 p.m. CCAO/CEAO sponsors the lunch.

APRIL 29, 2011 - CLERMONT COUNTY
Clermont County Engineer's Office, 2381 Clermont Center Drive, Clermont County (Batavia)
Sharon Lawhorn, Administrative Assistant, Warren County Engineer's Office, (513) 695-3305 or Sharon.lawhorn@co.warren.oh.us
MAY 6, 2011 - SUMMIT COUNTY
Ocasek Government Office Building Auditorium, 161 South High Street, Summit County (Akron)
Theresa Upton, Clerk, Lorain County Commissioners, (440) 329-5103 or tupton@loraincounty.us

A complete schedule can be found at www.ccao.org > Calendar > Seminars, Workshops & Special Events. Please email suggestions for agenda items to Carolyn Hauenstein, Clerk, Erie County Commissioners at (419) 627-7675 or chauenstein@eriecounty.oh.gov or Rhonda Slauterbeck, Clerk, Ottawa County Commissioners at (419) 734-6720 or rslauterbeck@co.ottawa.oh.us Bring any forms to the meeting that may be useful to share with other counties.

To obtain additional information about the CCC/EAPA, or if you are interested in serving on one of the committees, please contact CCC/EAPA President - Gail Crossen, Clerk, Ashland County Commissioners, at (419) 282-4220 or gcrossen@ashlandcounty.org or www.ccc-esao.org

STATE ACTIVITIES

LOCAL JOBLESS RATES DECLINE FOR MARCH, STILL ABOVE 10% IN 40 COUNTIES

A government report showed Tuesday that unemployment rates decreased in all 88 counties during March, but remained at a level of 10% or higher in almost half of them. The Ohio Department of Job and Family Services said county jobless rates last month ranged from a high of 16.3% in Ottawa County to a low of 6.2% in Delaware County. Statewide, unemployment fell from 9.2% in February to 8.9% in March.

A map of the state showed four counties had jobless rates at or above 14% last month. In addition to Ottawa, they were Pike (15.5%); Meigs (14.1%); and Morgan (14%). Unemployment was less than 8% in nine counties. In addition to Delaware, they were Auglaize (7.9%); Hancock (7.7%); Medina and Geauga (7.6%); Franklin (7.5%); Union (7.2%); Holmes and Mercer (6.4%).

Among the state's larger cities, Youngstown had the highest unemployment rate of 11.2%, a decrease from 11.9% in February. Columbus was lowest at 7.5 percent. Other cities and March jobless rates included Cleveland (10%); Cincinnati (8.6%); Lorain (9.4%); Toledo (10%); Dayton (10.4%); Canton (10.8%); and Akron (9.2%). In all those cities, the March rates reflected declines from the preceding month.

NACo ACTIVITIES

COUNTY GOVERNMENT WORKS

America's counties face a problem. We know that America's counties provide outstanding programs and services, but unfortunately, many Americans do not know about the responsibilities counties have or the programs and services they provide.

NACo President Glen Whitley launched an initiative to make the American public, who are beneficiaries of government services, and officials at other levels of government, who are partners in delivering those services, more knowledgeable and positive about the contributions of county government. County officials must tell the story about the effectiveness of county government and how County Government Works every day.

Counties keep the important records, such as birth and death certificates, marriage licenses and property records. We build roads and bridges and ensure their safety. Some counties maintain parks with soccer and baseball fields. We care for the sick, operate hospitals, pick up trash, provide police protection, handle emergency services, run courts and jails and conduct elections.

Counties are innovative. We use new technology and always search for ways to provide services more efficiently. Many counties strive to use energy more efficiently and to protect our environment. We deal with important issues like health care, immigration and job loss.

We are leaders in our communities and have to make tough decisions affecting our friends and neighbors. We get questioned by constituents at the grocery store, at church and on phone calls late at night. It's not an easy job, but we are committed to our communities and the families and individuals we serve. For more information about County Government Works, go to www.naco.org/programs/countiesdo/Pages/default.aspx

CONFERENCES/SEMINARS/WORKSHOPS

ARBITRATOR & ADVOCATE SYMPOSIUM

The Central Ohio Labor & Employee Relations Association, Federal Mediation & Conciliation Service and State Employment Relations Board will host the "2011 Arbitrator & Advocate Symposium" on May 12-13 at the Hyatt Regency, 350 North High Street, in Columbus. Registration begins at 12:00 noon on May 12. Sessions will

end at 4:30 p.m. followed by a reception. On May 13, registration and a continental breakfast begin at 7:00 a.m. with sessions starting at 8:00 a.m. and ending at 4:00 p.m. Registration fee: \$175 per person (includes session materials, reception, continental breakfast, breaks, and lunch). Ohio CLE's have been applied for on both days including 2.5 hours for ethics, professionalism and substance abuse. For more information go www.serb.state.oh.us

PLANNING & ZONING WORKSHOP

Registration is now open for the Planning & Zoning Workshop, May 13 in Akron, Ohio. This one day training features sessions on roles and responsibilities for planning and zoning commissioners, alternative energy zoning regulations, internet sweepstakes cafes, new perspectives on comprehensive plans for healthy communities/active living and housing for all populations, demographic trends for NE Ohio communities, and local examples of green building and sustainable site design

The cost is \$60.00 for registrations on or before May 6 and either a credit card or Purchase Order number is required to complete the online registration. Only online registrations accepted. Register at www.regonline.com/builder/site/?eventid=958464

This training workshop will provide practical information for all zoning officials, planners, planning commissioners, city council members, community officials, attorneys, builders, developers, engineers, architects and residents. In other words, learn from our speakers how to make great decisions ! **5 hours AICP CM and 3 hours CLE approval pending.**

9TH ANNUAL OHIO JUDICIAL COURT TECHNOLOGY CONFERENCE

The 9th Annual Ohio Judicial Court Technology Conference will be held May 10, 2011 from 7:30 a.m. – 4:00 p.m. It will be held at the Crowne Plaza Columbus North, 6500 Doubletree Avenue, Columbus, OH 43229.

A conference for Judges, Court Administrators, Clerks, IT Managers, Bailiffs, Probation Officers, City Law Directors, Law Enforcement - or anyone who works with the courts and/or court technology. Over 35 vendors will be available all day in the exhibit hall to demonstrate and distribute information about their products/services. This is a great opportunity to meet with them one-on-one in the exhibit hall. You will also have the opportunity to attend several 30 minute vendor presentations where they will provide in-depth information on their products/services.

The featured presentation for this year's conference will be a panel of esteemed professionals from around the country who have worked to develop some of the nation's most advanced e-filing systems. Some of the topics they will discuss include civil e-filing and the impact on the workload in the clerk's office; the benefit of internet payments; paperless traffic courts; e-citations and redaction. They will provide you with an overview of the benefits of their respective systems and as well as valuable information on how similar systems can be implemented in your own court. The panel will also be available for one-on-one discussion following the presentation in the exhibit hall.

For more information, please visit www.ohiojudges.org and click on the link on the [2011 Court Technology Link](#). For any questions contact Trina Bennington at (614) 387-9750 or Trina.Bennington@sc.ohio.gov

ATTORNEY GENERAL OPINIONS

SYLLABUS

2011-011

1. Provided the requirements of R.C. 9.35(C)(1)-(4) are satisfied, a township fiscal officer may contract with a credit union service organization to assist the township with the preparation of payroll and other records, the preparation, signing, and issuance of checks, the preparation of reports and accounts, and the performance of all similar duties.
2. Pursuant to R.C. 9.37, a township fiscal officer may contract with a credit union service organization for services necessary to transfer payments of money to township employees' accounts using electronic funds transfers in satisfaction of the township's payroll obligation, provided that the board of township trustees authorizes such a contract by resolution. Such an arrangement under R.C. 9.37 between a township fiscal officer and a credit union service organization does not contravene the requirements of R.C. Chapter 135.

SYLLABUS

2011-012

1. A provisional ballot envelope is subject to state elections laws mandating the seal and preservation of ballots until any possible recount or election contest is completed; state law, within the meaning of R.C. 149.43(A)(1)(v) and R.C. 3501.13(C), prohibits the release of provisional ballot envelopes during the time a board of elections is required to preserve ballots under seal. A provisional ballot envelope is a "public record" subject to release once the time has passed during which a board of elections is required to preserve ballots under seal. (2004 Op. Att'y Gen. No. 2004-050, syllabus, paragraph 1, approved and followed.)
2. R.C. 3505.181(B)(5)(b) does not prohibit the release of provisional ballot envelopes. Rather, R.C. 3505.181(B)(5)(b) prohibits the release of particular voter information through the free access system to anyone other than the voter to whom that information pertains. The free access system established pursuant to R.C. 3505.181(B)(5)(b) may be used only by a voter to gain access to information about his individual provisional ballot.

CLASSIFIEDS

DIRECTOR OF JOB AND FAMILY SERVICES

The Crawford County Commissioners will be accepting applications and resumes for the position of Director of Job & Family Services. Qualifications: Possession of a master's degree or equivalent in public administration, business administration, human services, social work, sociology, or related field and a minimum of five years of administrative/management experience to include responsibility for managing fiscal aspect of an organization and assisting in developing and implementing policies and programs is preferable. At least two years of experience as a supervisor over subordinate staff and/or contractors is required. County residency is required with six months of hire. Salary is negotiable and will be based on education and experience.

Applicants may apply by submitting a cover letter detailing salary history, current resume, references, and the qualifications as they relate to the specified minimum qualifications. Letter and resume must be postmarked by **April 29, 2011** to Stephanie Fackler, Human Resource Manager, Commissioner's Office, Suite 304, 112 E. Mansfield Street, Bucyrus, Ohio 44820. EOE.

JFS DEPUTY DIRECTOR

The Human Services Division of The Warren County Job and Family Services Department seeks a Deputy Director. Under administrative direction of the Director of Human Services and pursuant to Ohio Revised Code

and state/federal regulations, assists with planning, directing and administering the operations of the agency. The Deputy Director will assist with administering other social services, public assistance casework, recruiting and supervising of employees. Assist with developing policy and procedure, preparation of budget, preparation of state and federal reports, recommendation of contracts and expenditures. Assist with obtaining and securing necessary funding, maintains public relations and responds/resolves complaints from citizens.

Preferred Qualifications: Bachelors Degree with an emphasis in social work, public administration or related field. Five years of managerial experience in; policy formulation, supervision, public relations, budgeting, forecasting and financials. Equivalent combinations of training and/or work experience which evidences a thorough knowledge of the qualifications stated above will be reviewed as well.

A Warren County Application for Employment must be completed. Please visit Warren County's website, www.co.warren.oh.us, to download an application. Please send application and resume to: Susan Spencer, Personnel Officer Warren County, 406 Justice Drive, Lebanon, OH 45036 or fax to: 513-695-2547 or email to: spensu@co.warren.oh.us. Applications will be accepted through **April 29, 2011**. Please contact Susan Spencer at, 513-695-1747 with any questions. EOE.

CHIEF FINANCIAL OFFICER

Common Pleas Court, Juvenile Division of Clark County seeks an experienced Chief Financial Officer. The Chief Financial Officer prepares and manages all aspects of the court's budget; identifies, secures and manages federal, state and local grant funding; hires, supervises, selects, evaluates, disciplines, and assigns work to financial department staff; maintains court's payroll data, personnel files, and time clock system. Qualified candidates must have a Bachelor's Degree in Accounting and CPA Certification with a minimum of three years experience in governmental/fund accounting; and a valid Ohio Driver's License. Annual salary range is \$50,000-\$60,000; please apply no later than **4:30 p.m. May 5, 2011**. For more details please visit www.clarkcountyohio.gov/personnel/job_openings.htm. EEO.

CLASSIFIED ADS

CCAO publishes the County Information and Data Service (CIDS) weekly. Classified ads will be published free of charge as a service to counties. Ads will run for two weeks if space is available. Ads will also be published on the CCAO website at www.ccao.org. When submitting your ad to CCAO please provide a link to the job posting online and a deadline. Please provide a copy of the classified ad by 5:00 p.m. on Wednesday of each week. Transmit the copy to Mary Jane Neiman, CCAO Public Relations Associate, by e-mail at mjneiman@ccao.org