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# CIDS

## County Information and Data Service

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NOVEMBER 12, 2010

### DATES TO REMEMBER

NOVEMBER 18, 2010	CCAO BOARD OF TRUSTEES OPEN FORUM, CCAO OFFICES, COLUMBUS
NOVEMBER 19, 2010	CCAO BOARD OF TRUSTEES MEETING, CCAO OFFICES, COLUMBUS
DECEMBER 5-8, 2010	CCAO/CEAO ANNUAL WINTER CONFERENCE AND TRADESHOW, HYATT REGENCY, COLUMBUS
FEB. 27–MARCH 1, 2011	CCAO COMMISSIONERS TRAINING SEMINAR, DEER CREEK CONFERENCE CENTER, PICKAWAY COUNTY (MT. STERLING)
MARCH 5-9, 2011	NACo LEGISLATIVE CONFERENCE, MARRIOTT WARDMAN PARK HOTEL, WASHINGTON, D.C.
MARCH 9, 2011	OHIO CONGRESSIONAL DELEGATION BREAKFAST, RAYBURN HOUSE OFFICE BUILDING, ROOM B-340, WASHINGTON, D.C.
APRIL 2011	NATIONAL COUNTY GOVERNMENT MONTH

### ASSOCIATION NEWS

#### NOMINATING COMMITTEE TO MEET ON NOVEMBER 19

The CCAO Nominating Committee will meet on Friday, November 19 to consider candidates for CCAO officer positions and for members of the Board of Trustees. The Committee will be nominating candidates for the offices of president, first vice president, second vice president, secretary, and treasurer. In addition, seven members will be nominated to serve on the Board of Trustees for two-year terms. CCAO has learned that CCAO Second Vice President Mike Adelman has lost his bid for re-election in Huron County. As a result the Nominating Committee will be filling the position of First Vice President with a new commissioner who is a Democrat and the position of Second Vice President will be filled with a commissioner who is a Republican as the CCAO bylaws provides for political rotation of officers. Commissioners who are Democrats and are interested in serving as CCAO First Vice President in 2011 and President in 2012 should express their interest to Kerry Metzger, Tuscarawas County Commissioner, 125 East High Street, New Philadelphia, OH 44663-2573 or at [Metzger@co.tuscarawas.oh.us](mailto:Metzger@co.tuscarawas.oh.us) no later than **November 15**. In addition, mail a copy to CCAO, 209

East State Street, Columbus, OH 43215, in an envelope marked: NOMINATING COMMITTEE – ATTENTION: KATHY DILLON or at [kathydillon@ccao.org](mailto:kathydillon@ccao.org).

If you have any questions, feel free to contact the Nominating Committee Chair Kerry Metzger at (330) 365-3260, or CCAO Executive Director Larry Long at (614) 221-5627. In order to be eligible under the bylaws for nomination for any officer position, the commissioner must have served on the Board of Trustees at some time, but not necessarily on the current Board.

### CCAO BOARD OF TRUSTEES OPEN FORUM & NOVEMBER BOARD OF TRUSTEES MEETING

The CCAO Board of Trustees will hold an **Open Forum** for Board Members at the CCAO Offices on Thursday, November 18, 2010 from 1:00 to 4:00 p.m. the day before the November Board of Trustees Meeting. The objective of the Open Forum is to discuss general strategy, policy and legislative approaches that CCAO should take next year given the challenging state budget. For those arriving early, we will have a light lunch available at noon. Board Members may also bring their budget directors, fiscal clerks or appropriate administrative staff to this meeting. Please confirm your attendance at this Open Forum with Kathy Dillon.

The **CCAO Board of Trustees** meeting will be held on Friday, November 19, 2010, at 10:00 a.m. at the CCAO Offices. Those Board Members attending both the Open Forum and Board Meeting that will need overnight accommodations can contact the following hotels close to our office:

- Holiday Inn Columbus Downtown-Capitol Square, 175 East Town Street, Columbus, OH 43215, (614) 221-3281 or [www.holidayinn.com/cmh-cityctr](http://www.holidayinn.com/cmh-cityctr) (online code for discount rate is CCA). Government rate (includes breakfast): \$89 single/double per night. Parking: \$5 per night or you may leave your car in the CCAO lot overnight.
- Hyatt on Capitol Square, 75 East State Street, Columbus, OH 43215 or 800-233-1234 and ask for the rate code CCNA for county commissioners. Hotel rate: is \$101 single/double per night. Self-parking: \$18 per night (no in and out privileges), valet-parking: \$23 per night (includes in and out privileges) or you may leave your car in the CCAO lot overnight.

Board Members should RSVP your attendance at the Open Forum or Board Meeting to Kathy Dillon, CCAO Office Manager & Boards' Liaison, at (614) 221-5627, (888) 757-1904 or [kathydillon@ccao.org](mailto:kathydillon@ccao.org).

### CCAO/CEAO WINTER CONFERENCE – DECEMBER 5-8

Mark your calendars and plan to attend the 130<sup>th</sup> CCAO/CEAO Annual Winter Conference to be held December 5-8, 2010 at the Hyatt Regency, 350 North High Street, in Columbus. Register for the Conference by November 12 to get the pre-registration discount. Registration materials and recent agenda updates are posted at [www.ccao.org](http://www.ccao.org).

The following **affiliate programs** have been posted as of press time: County Administrators Association, County Commissioners Clerks & Engineers Administrative Professionals Association, Ohio County Dog Warden Association, County Facility Management Association, County Home Association, County Loss Control Coordinators Association, County Purchasing Association, County Planning Association, and County Sanitary Engineers Association. Click on the story on the front page for conference updates.

All CCAO/CEAO **Spouse/Guest registrants** are invited to participate in an event planned on Monday, December 6. The bus will depart from the Hyatt Regency at 9:45 a.m. The morning program will be held at Camelot Cellars Boutique Winery, an urban winery located in the Short North Arts District in Columbus. After learning about the winery, lunch will be cooked and served tableside at the Japanese Steak House.

The headquarters hotel is the Hyatt Regency. Rate: \$149 single/double. Reservation deadline: November 12. To reserve a room call (888) 421-1442 or go to <https://resweb.passkey.com/go/CCAOCEAO>.

MANAGING HUMAN RESOURCES IN CHALLENGING TIMES; 2<sup>ND</sup> WEDNESDAY'S SEMINAR – DEC 8

The last 2<sup>nd</sup> Wednesday Seminar for 2010, "Managing Human Resources in Challenging Times," will be held on Wednesday, December 8 in conjunction with the CCAO/CEAO Annual Winter Conference. The seminar will be held at the Hyatt Regency, 350 North High Street, in Columbus on the last day of the conference. This session is a joint conference session of CCAO, CEAO and our affiliate organizations.

With many counties facing difficult financial constraints and budget challenges, CCAO/CEAO have dedicated this program to how appointing authorities should address collective bargaining negotiations, prepare and conduct layoffs/furloughs, and investigations of allegations of employee misconduct. It is important to understand this process well to limit any possible liability exposure and, moreover, to facilitate an efficient process. Topics to be presented include:

- **COLLECTIVE BARGAINING IN DIFFICULT ECONOMIC TIMES**  
Discuss issues which are important to address during negotiations in difficult times.  
Presenter: Jonathan Downes, Esq., Partner, Downes Fishel Hass Kim LLP
- **LAYOFFS & FURLOUGHS IN TOUGH TIMES**  
Uncertainty and delays in executing a layoff/furlough can hurt morale, which is probably already at an all time low, and cause additional stress on everyone involved - those who are leaving the workplace as well as those staying in the workplace.  
Presenter: Marc Fishel, Esq., Partner, Downes Fishel Hass Kim LLP
- **INVESTIGATIONS OF ALLEGATIONS OF EMPLOYEE MISCONDUCT**  
Counties need to have solid disciplinary procedures to discipline those employees who violate the standards of conduct. Addressing issues is necessary – especially for morale during challenging times.  
Presenter: Douglas Duckett, Esq., Consultant & Trainer in Human Resources & Labor Relations, Duckett Consulting

The seminar will begin sharply at 9:00 a.m. and will conclude promptly at 11:30 p.m. Coffee will be served during the morning and lunch will be on your own. Best of all, no registration fee will be charged to attend this session! If you are not attending the conference and would like to attend this session on human resources, contact Janet Erwin, CCAO Administrative Assistant, at [jerwin@ccao.org](mailto:jerwin@ccao.org).

COUNTY COMMISSIONERS RING

In 1986, CCAO authorized the creation of an official ring for county commissioners. The ring was designed at the request of current and former county commissioners under the guidance of CCAO. To order a ring, please contact Mike Miller at Miller's Jewelers in Mansfield at (419) 522-2793 or [www.millersjewelry.com](http://www.millersjewelry.com). It takes about six weeks for delivery of the rings.

**COUNTY ACTIVITIES**

2011 COUNTY HOLIDAYS UPDATE

HOLIDAY	LEGAL HOLIDAY
New Year's Day	December 31

Martin Luther King Day	January 17
President's Day	February 21
Memorial Day	May 30
Independence Day	July 4
Labor Day	September 5
Columbus Day	October 10
Veteran's Day	November 11
Thanksgiving Day	November 24
Christmas Day	December 26

## STATE ACTIVITIES

### 2011 GREAT OHIOAN AWARD: NOMINATION PROCESS OPEN THROUGH DECEMBER 3<sup>rd</sup>

The Capitol Square Review and Advisory Board (CSRAB) and Capitol Square Foundation are continuing to seek nominations for the "Great Ohioan" Award to commemorate special Ohioans who have played a significant role in an event or series of events of lasting significance in World, American or Ohio history. Additional criteria includes being born in Ohio or lived in Ohio for a minimum of five years and at least 25 years have passed since the commemorated event, in which the nominee participated.

This award is an opportunity to recognize Ohioans who have made an impact in a number of important areas. A complete explanation of the nomination process and nomination forms can be found online at [www.ohiostatehouse.org](http://www.ohiostatehouse.org). All citizens, including teachers and students, are encouraged to participate in the nomination process.

Great Ohioan nomination categories include: inventions, medicine or science; literature, journalism or historiography; academics; communications or education; entertainment or sports; and government, military, public service or religion.

Deadline for nominations is Friday, December 3, 2010. The Capitol Square Foundation will select up to two nominees from each category to submit for selection to the CSRAB, the oversight body for the Capitol Square complex. The Great Ohioan Award recipients will be announced and recognized in early 2011. A special exhibit, part of the new Ohio Statehouse Museum, pays tribute to all Great Ohioan Award recipients.

## FEDERAL ACTIVITIES

### MUST-PASS BILLS WAITING THEIR TURN IN LAME-DUCK SESSION

Traditionally, lame-duck sessions are used for organizing for the next Congress. However, for this lame-duck session, a number of legislative initiatives are critical pieces of legislation such as a continuing resolution to fund the government or the need to enact a new strategic arms reduction treaty with Russia. These issues will be on the calendar as the 111th Congress winds down with much political uncertainty. For a summary of pending legislation for the lame duck session, go to [www.naco.org](http://www.naco.org) and click on the front page story.

## **NACo ACTIVITIES**

### **NCGM THEME: SERVING OUR VETERANS, ARMED FORCES AND THEIR FAMILIES**

The theme is set for the 2011 celebration of National County Government Month (NCGM) – Serving Our Veterans, Armed Forces and Their Families. First celebrated in 1991 as National County Government Week, the program is now a month-long event held every April. The goal of NCGM is to raise public awareness and understanding about the roles and responsibilities of the nation's 3,068 counties. A booklet of ideas and suggestions on how to celebrate NCGM will be available early next year on NACo's website at [www.naco.org](http://www.naco.org).

## **PUBLICATIONS**

### **PRODUCE A BROCHURE TO EXPLAIN HOW YOUR COUNTY WORKS: FREE TEMPLATES AVAILABLE**

America's counties face a problem. We know that America's counties provide outstanding programs and services, but unfortunately, many Americans do not know about the responsibilities counties have or the programs and services they provide.

To create a better informed public, county officials and staff need to speak at community events, business meetings and school activities to explain how the county works. Having a brochure that participants can take with them reinforces the message. NACo has made it easy for you to produce a brochure for your county, even if your computer experience is limited. In addition, designing and printing your own materials in-house can be a cost-effective way of producing informative materials that communicate your county's programs and services.

The Process is Simple: You can get the word out by designing a "County Government Works" brochure that you can print on your desktop printer or at an office copier. To get you started, NACo has created an MS Word (doc) template. Preview the sample that Tarrant County produced to see a finished brochure and what information was included. A second sample shows you how you can modify the template to include full-color images. Then select your file preference; download your template; add your county's information, artwork and logo; and print it out. It's that easy. For more information, go to <http://admin.naco.org/programs/countiesdo/Pages/CountyGovernmentWorksCampaign.aspx>.

### **RURAL HEALTH WORKS: COMMUNITY HEALTH ENGAGEMENT FOR LOCAL ELECTED OFFICIALS**

The National Association of Counties (NACo) has released a new publication, "Rural Health Works: Community Health Engagement for Local Elected Officials." This publication outlines the Rural Health Works community health engagement process, which discusses how health care can be an economic engine for a county and assists county officials in ensuring that their local residents have access to the health care they need. Adams County completed the process in 2007.

The Community Health Engagement Process involves county members from all aspects of the county convening to design a health action plan. During four meetings the leaders receive the following reports: 1) The economic impact of health services on the county's economy; 2) Health services directory; 3) County data & information report; and 4) The results of a county health survey. The final outcome is a county health action plan. Four months is the average time it takes to complete the process.

Download a copy of the publication at [www.naco.org/research/pubs/Pages/default.aspx](http://www.naco.org/research/pubs/Pages/default.aspx) For more information, contact Jonathan Davitte, NACo Community Services Associate, at (202) 661-8841 or [jdavitte@naco.org](mailto:jdavitte@naco.org).

## CONFERENCES/SEMINARS

### STAYING HOME: FORECLOSURE PREVENTION PROGRAMS THAT HELP RESIDENTS & COUNTIES

Many counties are effectively addressing the threat of foreclosure faced by many of their residents. Join the National Association of Counties (NACo) for a FREE webinar open to all county officials on “Staying Home: Foreclosure Prevention Programs That Help Residents & Counties.” This webinar will be held on December 9, 2010 from 2:00-3:15 p.m. An update on the current status and projected outlook of foreclosures across the country and examples of two innovative county foreclosure prevention efforts: a mortgage foreclosure court program and a foreclosure prevention outreach initiative will be discussed. This webinar is open to all county officials – not just NACo member counties. To register, go to <https://www2.gotomeeting.com/register/527176643>. For more information contact Jonathan Davitte, NACo Community Services Associate, at (202) 661-8841 or [jdavitte@naco.org](mailto:jdavitte@naco.org).

### 2011 NACo LEGISLATIVE CONFERENCE – REGISTRATION OPENS NOVEMBER 30

Online registration opens Tuesday, November 30 for **NACo’s 2011 Legislative Conference**. The Conference will take place at the Marriott Wardman Park Hotel in Washington, D.C. from March 5 – 9, 2011.

Mark your calendars for the **Ohio Congressional Delegation Breakfast** hosted by CCAO on Wednesday, March 9 at 8:00 a.m. in the Rayburn House Office Building – Room B-340. Watch future issues of CIDS and [www.ccao.org](http://www.ccao.org) for more information about the breakfast.

### OHIO PUBLIC SECTOR DEVELOPING LABOR LAW SEMINAR

The State Employment Relations Board (SERB) will host the “Ohio Public Sector Developing Labor Law Seminar” on Friday, December 3, 2010 at the Ohio Department of Transportation Auditorium, 1980 West Broad Street, in Columbus. Registration fee: \$150. For more information go to [www.serb.state.oh.us](http://www.serb.state.oh.us) or contact Tammy Johnson, SERB Research & Training Section, 65 East State Street, Columbus, OH 43215-4213, (614) 466-2963 or [TammyTimothea.Johnson@serb.state.oh.us](mailto:TammyTimothea.Johnson@serb.state.oh.us).