



CIDS

County Information and Data Service

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MAY 21, 2010

DATES TO REMEMBER

MAY 28, 2010	CCC/EAPA REGIONAL MEETING, CRAWFORD COUNTY COURTHOUSE & ADMINISTRATION BUILDING, CRAWFORD COUNTY (BUCYRUS)
JUNE 9, 2010	PLANNING FOR FUTURE COUNTY FACILITY NEEDS – 2 ND WEDNESDAY SEMINAR SERIES, CCAO OFFICES, COLUMBUS
JUNE 10, 2010	CCAO BOARD OF TRUSTEES, CCAO OFFICES, COLUMBUS
JUNE 11, 2010	CCAO/CEAO SUMMER SEMINAR, DOUBLETREE COLUMBUS WORTHINGTON HOTEL, FRANKLIN COUNTY (COLUMBUS)
JULY 16-20, 2010	NACo ANNUAL CONFERENCE, RENO/SPARKS CONVENTION CENTER, RENO/WASHOIE COUNTY (RENO), NV

ASSOCIATION NEWS

CCAO/CEAO SUMMER SEMINAR TO BE HELD JUNE 11; LET'S GO OUT TO THE COLUMBUS CLIPPERS BASEBALL GAME!

Franklin County Commissioners Paula Brooks, Marilyn Brown, and John O'Grady and County Engineer Dean Ringle cordially invite all county commissioners, engineers, affiliates and guests to the **CCAO/CEAO Summer Seminar** to be held **June 11, 2010**. Meetings will be held at the **Doubletree Hotel Columbus/Worthington**, 175 Hutchinson Avenue, in Columbus. The following affiliate organizations will be meeting during the seminar: County Administrators Association, County Commissioners Clerks and Engineers Administrative Professionals Association, County Facility Managers Association, and County Purchasing Association.

CCAO/CEAO seminar topics include:

- Wind Turbines & the Like: What Local Governments Should Be Prepared For
- Sexual Harassment in the Workplace: a Mock Trial Outlining the Impacts on Employers
- FAQ's from the HR Hotline
- Professionalism PLUS
- Through the Looking Glass: Ohio in 2011 – A Media Panel

In response to requests from counties, CCAO/CEAO has changed the format of the traditional two-day summer conference to a one-day seminar. All conference educational sessions will take place on Friday, June 11. Registration will open at 8:00 a.m. with sessions beginning at 9:00 a.m. and ending at 4:00 p.m. There will be one registration fee for all attendees that will include conference registration, continental breakfast, beverage breaks, and lunch. Registration information is posted at www.ccao.org.

Optional Activity: Seminar registrants arriving the evening before the seminar on Thursday, **June 10** have the opportunity to attend the **Columbus Clippers v. Rochester Red Wings baseball game** at the beautiful, new Huntington Park. The gates open at 5:30 p.m. Food will be available at 6:00 p.m. with the game starting at 7:05 p.m. Register for tickets on the conference registration form.

PLANNING FOR FUTURE COUNTY FACILITY NEEDS; 2ND WEDNESDAY'S SEMINAR – JUNE 9

CCAO will be hosting “Planning for Future County Facility Needs” – the third in a series of “Second Wednesday’s” seminars – on Wednesday, June 9 at the CCAO Offices, 209 East State Street, in Columbus.

In a time of declining resources and increased public demand for services, county building improvements must be carefully planned in order to be completed on time and under budget. Whether county commissioners are planning new construction or merely trying to make better use of existing space, careful analysis of facility capacity and use is essential. During challenging economic conditions county officials may seek cost savings through operational efficiencies. One area for operational efficiency that is often overlooked is the potential for improved efficiency through better use of office space and buildings. This program will provide an opportunity for county commissioners, administrators, and facility managers to learn about the most innovative techniques to evaluate and improve facility utilization and reduce public costs.

The seminar will begin sharply at 9:30 a.m. and will conclude promptly at 12:30 p.m. Registrations will be accepted only by email. Seminar information is attached to this issue of CIDS and is posted on our website at www.ccao.org. Coffee will be served during the morning and lunch will be on your own. Best of all, no registration fee will be charged! To register, contact Janet Erwin, CCAO Administrative Assistant, at jerwin@ccao.org.

AFFILIATE NEWS

2010 CCC/EAPA REGIONAL MEETINGS

The County Commissioners’ Clerks and Engineer’s Administrative Professional Association of Ohio (CCC/EAPA) has scheduled regional meetings to share information and network with other clerks. CCC/EAPA is comprised of county commissioners and engineers’ office staff. All commissioners’ clerks and engineers’ administrative professionals are welcome to network with this most informative organization. The board works hard to provide educational workshops and training opportunities at summer and winter conferences.

Regional information and networking luncheon meetings are a priority with CCC/EAPA. Topics will vary at each meeting and are held on Friday’s beginning at 10:00 a.m. until 2:30 p.m. CCAO/CEAO sponsors the lunch.

The first meeting location has been announced. Additional meeting locations will be announced in future issues of CIDS and at www.ccao.org.

- **May 28 – Crawford County** – Courthouse, 112 East Mansfield Street – Lower Level Conference Room, Bucyrus, OH 44820
- **June 25 – Warren County**

- **July 30 – Williams County** - Mohre's, 139 West Butler, Bryan, OH 43506
- **August 27 – Athens County**
- **September 24 – Franklin County**
- **October 22 – Tuscarawas County**

Please email suggestions for agenda items to Carolyn Hauenstein, Clerk, and Erie County Commissioners at chauenstein@eriecounty.oh.gov or Lisa Hawkins, Clerk, Ashtabula County Commissioners at llhawkins@ashtabulacounty.us. Bring any forms to share that may be useful to other counties.

To obtain additional information on the CCC/EAPA, or if you are interested in serving on one of the committees, please contact Bonnie Green, System Administrator, Lake County Engineer's Office, at (440) 350-2770, bonnie.green@lakecountyohio.gov or www.ccc-esao.org.

OTHER ASSOCIATION NEWS

COMMISSIONERS ENCOURAGED TO RESPOND TO OHIO GAS ASSOCIATION SURVEY

Included within this article is a link to an online survey being conducted by the Ohio Gas Association on behalf of approximately 25 local gas distribution companies and 10 gas transmission companies that operate in Ohio. Federal regulations require gas companies to implement a written continuing education program involving outreach to government officials, the general public, and excavators. In order to comply with these regulations, the Ohio Gas Association is reaching out to CCAO and other local government groups with a survey regarding emergency preparedness and other aspects of pipeline safety.

CCAO strongly encourages county commissioners and other county officials to respond to the survey by clicking on the following site address in order to fill out an online survey. The survey results are confidential and will not be used for any purpose other than to comply with the federal regulations and to educate gas companies about the relative effectiveness of their public outreach and safety programs. The online survey address is <http://www.safegasohio.org/surveys/publicofficial.html>.

STATE ACTIVITIES

SERB BEGINS RULES REVIEW PROCESS

The State Employment Relations Board (SERB) has begun the process of reviewing its administrative rules as required by Ohio Revised Code 119.032. SERB is contemplating amending certain rules and is seeking input prior to the rule drafting stage. A notice and a list of rules SERB has selected for possible amendment are posted on SERB's website at www.serb.state.oh.us.

An informal rule review meeting will be held on June 23, 2010 from 10:00 a.m. to 1:30 p.m. at SERB's offices, 65 East State Street – Floor 12, Columbus, OH 43215-4213. If representatives of public employers and employees who would be affected by the proposed rules plan to attend, notify the Board's Administrative Assistant, Sandy Iversen, at Sandra.iversen@serb.state.oh.us.

FEDERAL ACTIVITIES

USDOT SEEKS COMMENTS ON STRATEGIC PLAN

The U.S. Department of Transportation (USDOT) is seeking public comments to help finalize its new Strategic Plan. The plan, "Transportation for a New Generation," will help set the priorities for the USDOT. The

Strategic Plan can be found at www.dot.gov and comments can be submitted electronically.

County officials are encouraged to share their comments as soon as possible, but no later than June 15. The Strategic Plan really sets the transportation priorities for the Obama Administration at least through 2012 and give an insight into what its' legislative proposals will be in many areas including highways, transit, safety, aviation, and high-speed rail. Since county officials are involved in transportation and are often recipients of federal transportation funds, it is important that county officials be heard on these issues. For more information, contact Bob Fogel, Senior Associate Legislative Director, at (202) 942-4217 or bfogel@naco.org.

CRIMINAL JUSTICE REINVESTMENT ACT OF 2009 ON FAST TRACK

H.R. 4080 - The Criminal Justice Reinvestment Act of 2009 is on a fast track in the House with significant bipartisan support. It is expected to be approved on the Suspension Calendar before August recess. In the Senate, identical legislation was recently approved by the Senate Judiciary Committee.

In calling attention to the unacceptably high recidivism rates in jail and prison, the Chair of the House Subcommittee on Crime, Terrorism and Homeland Security noted that of "the 12.1 million jail admissions between July 1, 2004 and June 30, 2005, 71 percent had been incarcerated twice in 12 months..." The Chair further noted that several states and counties had turned to "criminal reinvestment" projects to find solutions to the corrections crisis without compromising public safety. For more information, contact Donald Murray, NACo Senior Associate Legislative Director, at (202) 942-4239 or dmurray@naco.org.

NACo ACTIVITIES

NACo 75th ANNUAL CONFERENCE & EXPOSITION

The National Association of Counties (NACo) and Washoe County (Reno), Nevada invite you to join over 2,000 appointed and elected officials from across the nation this summer for the anniversary-sized "NACo 75th Annual Conference & Exposition" to be held July 16-20 at the Reno/Sparks Convention Center.

Register for the conference and housing online at www.naco.org to save \$25 per registrant. Click on the article about the conference on the front page. **The early bird discount is available until June 4.** For more information, please contact Mary Jane Neiman, CCAO Public Relations Associate, at (614) 220-7979, (888) 757-1904 or mjneiman@ccao.org.

SEMINARS & WEBINARS

GRANTS & FUNDING FOR INTEROPERABLE COMMUNICATIONS

Join NACo on May 25 for a webinars designed for county officials and staff responsible for leading emergency response to public threats and disasters. "Grants and Funding for Interoperable Communication" is scheduled from 2:00 to 3:15 p.m. Attend this webinar to identify sources of ongoing funding for interoperable communications from a variety of sources. Learn from county representatives how to effectively apply for and receive financial support.

To register, go to <https://www2.gotomeeting.com/register/636022690>. For more information, please contact Rocky Lopes, Program Manager, NACo Community Services, at (202) 661-8841 or rlopes@naco.org with questions. Note: recordings of each of these webinars and the presentations made during them will be saved onto a CD and mailed on request after the series of webinars is over. Please request the CD by sending an email to Cindy Wasser, Community Services Assistant, at (202) 942-4274 or cwasser@naco.org.

INVESTING IN COUNTY GREENWAYS TO REVITALIZE LOCAL COMMUNITIES

Learn how your county can strategically enhance infrastructure with greenways and corridors throughout our urban and suburban communities at a NACo sponsored webinar on Thursday, May 27 from 2:00 to 3:30 p.m. Planning county greenways and wildlife corridors help your county save energy, conserve habitat, abate flooding, and filter polluted runoff. These spaces also revitalize neighborhoods and business districts while encouraging healthy, walk-able communities. Speakers will outline model processes and applications of developing greenways with community support and regional partnerships. Presenters will also highlight securing funding opportunities and training to help your county make the most of your natural resources. To register, go to <https://www2.gotomeeting.com/register/161236883>. Please contact Carrie Clingan, Senior Associate, NACo Community Services at (202) 942-4246 or cclingan@naco.org with questions.

ARRA: INNOVATIVE BORROWING TOOLS AVAILABLE FOR COUNTIES

Charged with developing strategies for creating jobs and spurring economic activity under the American Recovery and Reinvestment Act (ARRA), the US Treasury Department administers a number of innovative borrowing tools that have relevance for county governments. Join this NACo sponsored webinar on Thursday, May 27 from 2:00 to 3:30 p.m. to learn how these new programs have reduced borrowing costs and attracted new investors to municipal bond markets. An expert from the Treasury Tax Counselor's office will provide an overview of the Recovery Zone and other bond programs under current law and discuss the potential impact of pending legislation on these programs. To register, go to <https://www2.gotomeeting.com/register/469242090>. Please contact Steve Traylor, NACo Associate Legislative Director, at (202) 942-4254 or straylor@naco.org with questions.

ETHICS EDUCATION SESSIONS

The Ohio Ethics Commission is sponsoring five Ethics Education Sessions around the state and all public servants are invited! Since the Ohio Ethics Commission was created in 1974, the Commission has provided highly-regarded Ethics Education Sessions to thousands of public officials, public employees and public offices at all levels of government: state, county, city, village and township.

Due to budget restraints, the Commission is not able to travel to quite as many locations for ethics education, particularly when attendance is expected to be low. To assist local governmental offices in providing Ethics Education to public employees and officials, whether hired, elected, appointed, full-time, part-time, staff or management, the Ohio Ethics Commission is announcing Regional Ethics Education Sessions.

While these training sessions are not mandatory, any public servant is welcome to attend. Each year new cities around the state will be targeted to allow attendees to participate in a training session without driving all the way to Columbus. These sessions will provide timely information regarding the Ohio Ethics Commission and about restrictions in the Ohio Ethics Law and related statutes that pertain to all public sector employees.

Ethics Education Objectives:

- Understand how to identify and avoid acting on potential conflicts of interest
- Understand definition of public contracts and ethics prohibitions related to public contracts
- Identify potential post-employment requirements
- Learn about general assistance available from the Ohio Ethics Commission to understand and comply with the Ethics Law and related statutes

Sessions Dates and Locations:

- **August 24, 2010** – 10:00 a.m. to 12:00 p.m.

- Ohio University, Morton Hall 201, Athens
- **August 31, 2010** - 10:00 a.m. to 12:00 p.m.
Anderson Center Theatre, 7850 Five Mile Road, Anderson Township
- **September 2, 2010** – 2:00 to 4:00 p.m.
Akron Public Library, 60 South High Street, Akron
- **October 5, 2010** – 10:00 a.m. to 12:00 p.m.
William Green Building – Auditorium, 30 West Spring Street, Columbus
- **November 18, 2010** – 10:00 a.m. to 12:00 p.m.
Cory Rawson High School, 3930 County Road 26, Rawson

Space is limited – register early. Register online at www.dw.ohio.gov/ethics/EES/Form.asp. For more information, contact the Ohio Ethics Commission’s Education and Communications Administrator, Susan Willeke, at (614) 466-7090 or susan.willeke@ethics.ohio.gov.

ATTORNEY GENERAL OPINIONS

SYLLABUS

2010-012

1. Pursuant to R.C. 3375.40(A) and (K), a board of trustees of a school district free public library that accepts an unrestricted gift or bequest of securities is not required to sell, or otherwise convert into money, the securities, but may instead take and maintain ownership of the securities. (1960 Op. Att’y Gen. No. 1537, p. 489, syllabus, paragraph 1, approved and followed.)
2. A board of trustees of a school district free public library that sells, or otherwise converts into money, an unrestricted gift or bequest of securities and holds the money from the sale or other disposition of the securities in an institutional fund, as defined in R.C. 1715.51(C), is required by R.C. 1715.52(E) to invest the money in the types of investments set forth in R.C. 135.01-.21.
3. A board of trustees of a school district free public library that accepts an unrestricted gift or bequest of money and holds the money in an institutional fund, as defined in R.C. 1715.51(C), is required by R.C. 1715.52(E) to invest the money in the types of investments set forth in R.C. 135.01-.21.

SYLLABUS

2010-013

1. A county sheriff may not move his office to a location outside the county seat of justice.
2. A county sheriff may not maintain his primary office in the county seat of justice and an operations center outside the county seat of justice.

CLASSIFIEDS

DIRECTOR

The Board of Medina County Commissioners seeks a Director for its Office for Older Adults to provide programming and services to the County’s senior population. The director is responsible for preparation and oversight of an annual operating budget and the delivery of social service and nutritional programs under Title III-B and C of the Older Americans Act.

The ideal candidate will possess a minimum of a Bachelor’s Degree from an accredited four year college or university with a major area of concentration in community services, social services, aging or health related programs, combined with a minimum of five years experience in a midmanagement level position involving the administration of social services programs, senior citizens programs, nutrition programs or recreation programs. Grant writing experience is expected.

This is a full time position offering an attractive benefit package. Salary range is \$45 to \$55k, commensurate with experience. Submit resume and salary requirements, along with the names, addresses and phone numbers of three professional references, to Human Resources Department, Rm. 206, Attn. OOA, 144 N. Broadway, Medina, Ohio 44256. No third party reps accepted. Learn more about Medina County at www.medinaco.org. Résumés accepted until filled. EOE

COUNTY ADMINISTRATOR

Delaware County, the fastest growing county in Ohio and the 20th fastest growing county in the nation, is accepting applications for the position of County Administrator. This position is responsible for overseeing the day to day operations of the departments under the County Commissioners including but not limited to Environmental Services, Facilities, Job and Family Services, Child Support Enforcement, Human Resources, Emergency Communications and Emergency Medical Services. The successful candidate must have a Bachelor's Degree in Public Administration, Business, Finance or a related field and post graduate work experience demonstrating competence in long term planning, management and prior supervisory experience. A minimum of five years related public sector work experience is preferred. Delaware County offers excellent benefits. Salary range for this position is \$77,736.31-\$104,174.10 and commensurate with experience. An employment application can be obtained at www.co.delaware.oh.us, at the Delaware County Human Resources Department, 10 Court Street, 2nd Floor, Delaware, OH, 43015, by calling (740) 833-2120 and can be faxed to (740) 833-2119. Application deadline is **June 18, 2010**. EOE.

DIRECTOR OF JOB AND FAMILY SERVICES

Portage County is seeking a Director of Job & Family Services. **QUALIFICATIONS:** Masters Degree in public administration, business administration, human services, social work, sociology or related field and a minimum of five years administration or management experience, which includes responsibility for managing fiscal aspects of an organization and assisting in developing and implementing policies and programs.

CHARACTERISTIC JOB DUTIES: Coordinate and direct the operations of the agencies and divisions of the Department of Job and Family Services; recommends multiple courses of action for consideration by the Board; and serves as Commissioners' representative at meetings and official functions related to departmental operations. This position serves in a fiduciary capacity at the discretion of the Board of County Commissioners.

Salary: \$65,021 TO \$76,482. Application deadline: open until filled. How to apply: complete a county application form which can be obtained at the Portage County Human Resources Dept., 6TH Floor, 449 South Meridian Street, Ravenna, OH 44266 or downloaded from www.co.portage.oh.us. Note: you must demonstrate, on the county application form, how you meet the minimum qualifications for the position. A resume is not an application form. Portage County may refuse consideration if the application is not filled out completely and accurately. EOE.

CLASSIFIED ADS

CCAO publishes the County Information and Data Service (CIDS) weekly. Classified ads will be published free of charge as a service to counties. Ads will run for two weeks if space is available. Ads will also be published on the CCAO website at www.ccao.org. When submitting your ad to CCAO please provide a link to the job posting online and a deadline. Please provide a copy of the classified ad by 5:00 p.m. on Wednesday of each week. Transmit the copy to Mary Jane Neiman, CCAO Public Relations Associate, by e-mail at mjneiman@ccao.org

Second Wednesday's



Recognizing that commissioners and their staff confront a number of daily challenges on a wide variety of topics, CCAO is initiating a regular series of short, concise seminars beginning in 2010. All sessions will be held at the CCAO office, 209 East State Street, in Columbus. The programs will begin promptly at 9:30 am and will conclude by 12:30 pm. Registrations will be accepted only by email. Coffee will be served during the morning, and lunch will be on your own. Best of all, the seminars are **FREE!**

CCAO's FREE Educational Sessions

CCAO is testing this new initiative during 2010, and hopes to make the sessions also available remotely using the web later this year.

Please take advantage of this exciting opportunity to become better informed in a variety of areas!

2010 TOPICS - Tentative

June 9	Planning for Future County Facility Needs	Oct 13	Behavioral Health Challenges
July 14	Future Changes in PERS	Nov 10	Furlough and Layoff Refresher
Aug 11	Transition to Charter Government in Cuyahoga County	Dec 8	Using Internet Reverse and Personal Property Auctions
Sept 8	Enforcing Weight Limits on County Roads	Watch CIDS & CCAO Website (www.ccao.org) for topic confirmation & agenda	

For more information, contact:

Janet Erwin, CCAO Administrative Assistant, at 614/220-7986 or jerwin@ccao.org



Second Wednesday's

June 9, 2010

Planning for Future County Facility Needs

PROGRAM DESCRIPTION

In a time of declining resources and increased public demand for services, county building improvements must be carefully planned in order to be completed on time and under budget. The firm of Bricker & Eckler, LLP specializes in working with local government officials on the fundamentals of selecting qualified design professionals and preparing construction contracts that protect the legal interests of the owner while insuring timely completion of a project. Learn from the experts at Bricker & Eckler about the key elements to hiring qualified design professionals and preparing contracts that lead to successful projects.

Whether county commissioners are planning new construction or merely trying to make better use of existing space, careful analysis of facility capacity and use is essential. During challenging economic conditions county officials may seek cost savings through operational efficiencies. One area for operational efficiency that is often overlooked is the potential for improved efficiency through better use of office space and buildings. Plante & Moran has worked with local governments to identify opportunities for cost savings through the better use of existing facilities by analyzing building inventory and allocation of space. This program will provide an opportunity for county commissioners, administrators, and facility managers to learn from Plante & Moran about the most innovative techniques to evaluate and improve facility utilization and reduce public costs.

PRESENTERS/SPEAKERS

Brad Cole, Managing Director of Research

Jack Rosati, Esq., Bricker & Eckler, LLP

Doug Shevelow, P.E., Esq., Bricker & Eckler, LLP.

Dave Asker, Vice President, Plante & Moran

Christine Andrysiak, Manager, Government Operations, Technology & Consulting Group, Plante & Moran

Akiva Freeman, Plante & Moran

AGENDA—9:30-12:30

9:30 a.m. Welcome and Introductions

9:40 a.m. The Basics of Design and Bidding County Construction Contracts

10:40 a.m. Analyzing County Facility Needs

12:30 p.m. Conclusion

LOCATION

All Second Wednesday's Seminars will be held in the Board Room at the CCAO offices, 209 East State Street, Columbus 43215.

HOW TO REGISTER

Register for this FREE program by email only to Janet Erwin at jerwin@ccao.org. Please include the name and title of those attending and the county, agency or company they represent. Coffee will be served at 9:00 a.m., the program begins at 9:30 a.m. and concludes promptly at 12:30 p.m., and lunch is on your own after the program.

County Commissioners Association of Ohio

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