



# CIDS

## County Information and Data Service

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APRIL 3, 2009

### DATES TO REMEMBER

APRIL 7, 2009	CCAO AFFILIATES COUNCIL, CCAO OFFICES, COLUMBUS
APRIL 24, 2009	CLCCA 2009 SPRING MEETING, TROYER'S DUTCH HERITAGE RESTAURANT, BELLVILLE
MAY 3-9, 2009	NATIONAL COUNTY GOVERNMENT WEEK
MAY 19, 2009	SE DISTRICT COMMISSIONERS AND ENGINEERS ASSOCIATION QUARTERLY MEETING, COSHOCTON COUNTY
JULY 24-29, 2009	74 <sup>TH</sup> NACo ANNUAL CONFERENCE AND EXPOSITION, DAVIDSON COUNTY (NASHVILLE), TN

### ASSOCIATION NEWS

#### NEW CCAOSC ENERGY PROGRAM – NATURAL GAS SAVINGS

Recently, the County Commissioners Association of Ohio Service Corporation (CCAOSC) announced a **new energy program** designed to help keep your natural gas costs under control. The CCAOSC has partnered with Palmer Energy to help manage a new natural gas program – CCAOSC Energy Solutions - for member counties. Program advantages: utilize strength of group buying and leverage buying power to shop the market and secure the best deals.

As you recall, the CCAOSC established a natural gas program in 2000 to save counties money through pre-payment and aggregation. Since the inception of that program, the CCAOSC Natural Gas Program has saved the 30-member counties over \$7.4 million in gas commodities. In the past year, counties saved over \$1.3 million. **Counties currently enrolled in the program must sign and return the Participation Agreement for the new program.**

The CCAOSC believes this program has the potential to provide significant value for your county. If you have questions or would like to schedule a consultation, please contact Kirk Mizerek, Palmer Energy Vice President, at (419) 539-9180 or [kmizerek@palmerenergy.com](mailto:kmizerek@palmerenergy.com) or Tom Strup, CCAO Deputy Director of Operations, at (614) 220-7978 or [tstrup@ccao.org](mailto:tstrup@ccao.org).

#### NATIONAL COUNTY GOVERNMENT WEEK – MAY 3-9

Join counties across the nation to celebrate National County Government Week (NCGW) to be held May 3 – 9, 2009. The theme for the 2009 celebration is “Greening Our Future.” All counties are encouraged to participate, especially those that are pursuing green government initiatives. Tell your residents about what counties are doing to conserve energy, protect the environment, and save taxpayer’s dollars. A comprehensive booklet of ideas on ways to celebrate NCGW, including draft proclamations and news releases, is available at [www.naco.org](http://www.naco.org). For more information, contact Tom Goodman, NACo Public Affairs Director, at (202) 942-4222 or [tgoodman@naco.org](mailto:tgoodman@naco.org).

Share your ideas for celebrating National County Government Week in your county! Contact Mary Jane Neiman, CCAO Public Relations Associate, at (614) 220-7979, fax (614) 221-6986, or [mjneiman@ccao.org](mailto:mjneiman@ccao.org).

## **OSU EXTENSION NEWS**

### LAND USE AND STORMWATER TRAINING NEEDS SURVEY; NORTHERN OHIO OFFICIALS INVITED TO PROVIDE INPUT ON DEVELOPMENT OF NEW TRAINING PROGRAMS

The Ohio Coastal Training Program (CTP) is gathering input from local government officials and professional staff regarding their specific training needs. If you are an official (elected, appointed, professional or consultant) for a community, county, or region within the Lake Erie watershed, please take a few minutes to inform them of your priorities by completing the survey before close of business **Monday, April 6, 2009** at <http://www.coastaltrainingohio.net>. An article and link are also on the front page of [www.ccao.org](http://www.ccao.org).

If you have any questions regarding the survey please contact Joe Lucente, Extension Educator, Community Development, Ohio State University Extension / Ohio Sea Grant College Program, One Government Center - Suite 550, Toledo, OH 43604-2245, (419) 213-2028, fax (419) 213-4241, [lucente.6@osu.edu](mailto:lucente.6@osu.edu) or [www.ohioseagrant.osu.edu](http://www.ohioseagrant.osu.edu).

## **STATE ACTIVITIES**

### AUDITOR OF STATE TO TRACK FEDERAL STIMULUS DOLLARS

Since the American Recovery and Reinvestment Act (ARRA) became law and initiated an unprecedented flow of federal money into Ohio, Auditor of State Mary Taylor will be collecting information on the federal stimulus dollars. State and local government agencies will be required to report any ARRA dollars they received and the expenditure of those dollars. Interim audit work over certain ARRA dollars will be performed to ensure that these stimulus dollars are spent legally and appropriately in accordance with the act or other applicable federal or state law.

A copy of AOS Bulletin 2009-005 concerning the ARRA and regional contact information is attached to the e-mail and web version of this CIDS. A link has been established to the Auditor of State's Stimulus Tracker at <https://secure.auditor.state.oh.us/FederalStimulusTracking/Login.aspx>. The webpage will allow access to reports on the following information: 1) grant award amount, 2) date funds were received, 3) purpose/project for the funds, 4) amount received, 5) Catalog of Federal Domestic Assistance (CFDA) number, 6) federal program title, 7) date/period of expenditures, 8) amount expended, and 9) expenditure purpose.

## **NACo ACTIVITIES**

### NACo PRESCRIPTION DRUG CARD PROGRAM SAVES COUNTY RESIDENTS MONEY

Nationwide, the National Association of Counties (NACo) Prescription Drug Discount Card Program have helped American consumers save more than \$160 million on 14 million prescription medicine purchases at their local pharmacy since the program began in 2004.

The free discount cards are available to every family residing in a participating NACo-member county with no age, income, or health restrictions. All commonly prescribed prescription medications, including pet medications, are eligible for a discount. The discounts are available to consumers who do not have prescription drug insurance or the particular drug they need is not covered by their insurance.

Nine Ohio counties are participating in the program: Ashland, Belmont, Defiance, Franklin, Hamilton, Highland, Lorain, Montgomery, and Morrow. To date 56,000 Ohioans have saved \$130 thousand dollars on 1.36 million prescriptions with an average savings of 25 percent. Nationwide, more than 59,000 retail pharmacies, including the major pharmacy chains such as CVS/pharmacy, Rite Aid, Walgreens, and Wal-Mart, accept the NACo discount card along with many independently owned and operated pharmacies.

Here are the key factors that make the NACo discount card program unique and effective:

- **It's easy**– There are no enrollment fees, no forms to fill out, no age or income requirements, and no medical condition restrictions. The entire family is covered with just one card and all commonly prescribed medicine is covered (including pet medication);
- **It's free**– The discount cards are provided free to residents living in participating NACo-member counties across the country. A national network of more than 59,000 retail pharmacies honor the card;
- **It's for everyone**– There is no cost to the county, county taxpayers, or consumers to participate.
- **Consumers always receive the lowest price**– On occasion, pharmacies will price a particular medication lower than the discount rate available with the NACo card. If that occurs, consumers will receive the best price available from that pharmacy.

For more information about the program, contact Andrew Goldschmidt, NACo Director of Membership/Marketing, at (202)942-4221, fax (202)393-2630, [agoldschmidt@naco.org](mailto:agoldschmidt@naco.org), or [www.naco.org](http://www.naco.org).

### ARTS AND CULTURE AWARD

The NACo Arts and Culture Award program is designed to encourage counties to submit successful programs that have used arts and cultural activities to address not only the quality of life, but also social problems in their communities. Last year, Franklin County won the National Public Leadership in the Arts Award.

Eligibility is extended not only to outstanding arts and historical preservation programs, but also to innovative funding processes that have been used to fund arts and cultural programs. Both ongoing and onetime projects are eligible for the award, but must meet the following requirements:

- The program or project must have been initiated since January 2003.
- County officials and/or staff, as part of their official duties, must have played a significant role in developing and implementing the program or project.

Each program will be evaluated based on: demonstrated community impact, innovation, community/county partnership, leadership, and transferability. Application deadline: **April 17, 2009**. The winning county will be presented with an award during a special awards ceremony held during NACo's Annual Conference.

For more information please contact Kathryn Murphy, Research Associate, NACo, 25 Massachusetts Avenue, NW – Suite 500, Washington, D.C. 20001, (202) 661-8806, fax (202) 737-0480, or [kmurphy@naco.org](mailto:kmurphy@naco.org). Download the 2009 Arts and Culture Award Program Application at [www.naco.org](http://www.naco.org). Click on Awards > County Arts and Culture Awards.

### **EDUCATIONAL OPPORTUNITIES**

#### CSCC ANNOUNCES NEW PUBLIC ADMINISTRATION DEGREE TRACK

Columbus State Community College is announcing a new associate degree track and a certificate program in Public Administration within the Business Management Technology of the Business Department beginning in the fall quarter of 2009. Courses in the new program will include Principles of Public Administration, a Public Administration practicum, Public Safety Management, Public Administration Fund Accounting, seminar topics in Public Administration and a final, advanced capstone course in Public Administration. Also included will be courses from the Business Management Technology and Accounting programs.

This program in Public Administration may be important to your county government for three reasons. First, there are likely those among your current staff whose skills and knowledge in government service would be greatly enhanced by participation in the new program. Second, students who are taking the practicum may be assigned to work in selected government agencies as a part of their course requirements. Third, as the program develops, it could form a pool of trained and qualified applicants for job openings in your county government. We hope that you and your human resources department will give serious consideration to this new opportunity.

If you have any questions, please feel free to contact Dr. Richard Bartlett, [rbartlet@csc.edu](mailto:rbartlet@csc.edu), at Columbus State Community College in Columbus.

### UNDERSTANDING FUNDING OPPORTUNITIES IN THE ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT PROGRAM WEBINAR

On Thursday, March 26, 2009, the U.S. Department of Energy (DOE) published formula grant regulations governing the Energy Efficiency and Conservation Block Grant (EECBG) program. The EECBG program provides federal grants to local governments, states, and tribal governments to increase energy efficiency usage while decreasing greenhouse gas emissions. Is your county “eligible” for direct formula grants or do you need to apply for funds through your state energy office or the competitive grant process? This webinar will explore eligibility determinations, funding allocations, application requirements, eligible projects, and reporting measurements. Participants will participate in an interactive question and answer period with speakers. Applications for eligible counties are due to DOE by June 25, 2009.

The National Association of Counties (NACo) is hosting a webinar on “Understanding Funding Opportunities in the Energy Efficiency and Conservation Block Grant Program” on Thursday, April 16, 2009 at 2:00 p.m. Register at: <https://www2.gotomeeting.com/join/197096431/106280133>.

### FREE WEBINARS: COUNTIES LEADING IN TOUGH TIMES

The National Association of Counties (NACo) understands that these are very difficult times for counties and their residents. Decreasing revenues and increasing demands for service are forcing you to make some tough budget decisions. NACo knows that counties are ready to lead their communities through these tough times and we are ready to assist you with ideas, programs, webinars and solutions.

NACo will offer a series of free, “Leading in Tough Times” webinars on the following dates to provide

information and ideas about coping and recovering from the recession.

- Thursday, April 2, 2:00–3:15 p.m. (EDT)  
*Implementation of the Stimulus Package: What Counties Need to Know*  
<https://www2.gotomeeting.com/register/202987993>
- Thursday, May 7, 2:00–3:15 p.m. (EDT)  
*County Budget Strategies during Recession*  
<https://www2.gotomeeting.com/register/777059361>
- Thursday, June 11, 2:00–3:15 p.m. (EDT)  
*Securing the Safety Net and Responding to Social Service Needs*  
<https://www2.gotomeeting.com/register/810325227>

For more information contact Carrie Clingan, NACo Associate – Community Services, at (202) 942-4246, fax (202) 661-8871 or [cclingan@naco.org](mailto:cclingan@naco.org).

### ECONOMIC STIMULUS TRAINING FOR WORKFORCE DEVELOPMENT

The American Recovery and Reinvestment Act (ARRA) is designed to create and save 3.5 million jobs, give 95 percent of American workers an immediate tax cut, invest in roads, bridges, mass transit, energy efficient buildings, and other infrastructure projects, and get the economy moving again by investing quickly into the economy. As part of this economic stimulus package, ARRA provides \$1.2 billion for WIA youth activities, including grants to states for the creation of up to one million jobs for youth. The Act also provides additional funding to serve adults and dislocated workers who have been impacted by the changes occurring in the workforce as a result of the current economy.

The Ohio Department of Job and Family Services, Office of Workforce Development will be hosting “Economic Stimulus Training for Workforce Development” training on Monday, April 13, 2009 from 9:00 a.m. to 4:45 p.m. The training will be held at the Ohio Department of Agriculture, 8995 East Main Street, in Reynoldsburg. Directions and a map of the facility is found at [www.agri.ohio.gov/directions.aspx](http://www.agri.ohio.gov/directions.aspx). Seating is limited. Registrations will be accepted on a first come, first serve basis.

National speaker John Chamberlin will share best practices and effective methods to implement and

manage Stimulus funded programs (i.e. youth, adult and dislocated worker.)

To register for Monday, April 13 training in Reynoldsburg, go to [www.surveymonkey.com/s.aspx?sm=M25N77Wu1hKj1hrYRET1gA\\_3d\\_3d](http://www.surveymonkey.com/s.aspx?sm=M25N77Wu1hKj1hrYRET1gA_3d_3d)

Video conference training will also be offered throughout the state at various locations on Tuesday, April 14 from 1:00-4:00 p.m. To register go to [www.surveymonkey.com/s.aspx?sm=u6sHQI453H UcXjL0HnqVxQ\\_3d\\_3d](http://www.surveymonkey.com/s.aspx?sm=u6sHQI453H UcXjL0HnqVxQ_3d_3d)

If you need further information or clarification, please contact Graig Pellman at (614) 644-0677 or [Graig.Pellman@jfs.ohio.gov](mailto:Graig.Pellman@jfs.ohio.gov) or Kermetta Folmar at (614) 995-0709 or [Kermetta.Folmar@jfs.ohio.gov](mailto:Kermetta.Folmar@jfs.ohio.gov).

## ATTORNEY GENERAL'S OPINIONS

### SYLLABUS

2009-009

1. A county appointing authority may not, under its general power to fix the compensation of its employees, supersede R.C. 9.44(C) and grant pre-retirement service credit to employees for purposes of computing their vacation leave under R.C. 9.44(A) and R.C. 325.19. (1990 Op. Att'y Gen. No. 90-104, overruled in part. 1992 Op. Att'y Gen. No. 92-066, syllabus, paragraph 2, questioned. 2003 Op. Att'y Gen. No. 2003-021, modified.)
2. Under the first sentence of R.C. 325.19(F), a county appointing authority that employs both bargaining unit and non-bargaining unit employees may adopt an alternative schedule of vacation leave that supersedes R.C. 9.44(C), and allows its non-bargaining unit employees to include pre-retirement service credit in the computation of their vacation leave, only if at least one collective bargaining agreement covering the appointing authority's bargaining unit employees explicitly provides that same pre-retirement service credit benefit to the employees covered by the agreement, and only upon the appointing authority's notification to the board of county commissioners.

3. A county appointing authority that employs only non-bargaining unit employees has the power under the second sentence of R.C. 325.19(F) to adopt an alternative schedule, upon notification to the board of county commissioners, that increases the minimum vacation benefits to which its employees are entitled, and that supersedes statutory limitations, such as those in R.C. 325.19(C), on such benefits. (2005 Op. Att'y Gen. No. 2005-018, syllabus, paragraph 3; 1998 Op. Att'y Gen. No. 98-028, syllabus, paragraph 1; and, 1991 Op. Att'y Gen. No. 91-050, overruled. 2005 Op. Att'y Gen. No. 2005-018, syllabus, paragraphs 1 and 2; 1999 Op. Att'y Gen. No. 99-039; 1994 Op. Att'y Gen. No. 94-009, syllabus, paragraph 5; 1989 Op. Att'y Gen. No. 89-012, syllabus, paragraphs 1 and 2; and, 1987 Op. Att'y Gen. No. 87-063, syllabus, paragraph 2, modified. 1998 Op. Att'y Gen. No. 98-026, syllabus, paragraph 2, clarified.)
4. A county appointing authority that employs only non-bargaining unit employees has the power under the second sentence of R.C. 325.19(F) to adopt an alternative schedule, upon notification to the board of county commissioners, that supersedes R.C. 9.44(C), and grants its employees, who previously retired under a plan offered by the State, service credit earned prior to retirement for purposes of calculating their vacation leave. (1994 Op. Att'y Gen. No. 94-009, syllabus, paragraph 6, modified.)

### SYLLABUS

2009-010

A person may serve simultaneously in the positions of director of a countywide emergency management agency and member of a charter city legislative authority, provided no local charter provision, resolution, ordinance, or departmental regulation prohibits such simultaneous service and the person, as a member of the legislative authority, abstains from participating in any deliberations, discussions, negotiations, or votes concerning the making of contributions of public moneys to the countywide emergency management agency.

## **CLASSIFIEDS**

### SENIOR MANAGER / FINANCE

The Greene County Commissioners seek a senior manager/finance for the Sanitary Engineering Department. Under general supervision of the sanitary engineer, the senior manager/finance has general administrative control of, and responsibility for, all department fiscal operations, to include revenue and expense control, budgeting, purchasing, financial reporting, debt management, and various related functions; manages and directs finance office personnel and provides functional guidance and information to various other individuals, outside of the internal finance staff, on fiscal related matters.

Minimum Qualifications: Bachelor's degree in accounting or business administration (with focus on finance, emphasis on governmental and budgetary accounting); and six years of progressively responsible experience; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above. CGFM (Certified Government Financial Manager) or CPFO (Certified Public Finance Officer) certification preferred. Application deadline: **4:00 p.m. p.m. on April 6, 2009**. For more information go to [www.co.greene.oh.us/personnel](http://www.co.greene.oh.us/personnel).

### DIRECTOR, CHILDREN SERVICES

Chief administrator of county child protective services agency. Responsible for guiding mission to protect children from abuse and neglect and strengthen families; must ensure compliance with federal, state, and local rules and requirements. Masters' degree and/or extensive management-level experience in child protective services required. Strong background in agency management and budgeting desired. Salary range \$75,232-\$99,000 DOE. Submit resume no later than **April 13, 2009** to Mr. Timothy R. Williams, County Administrator, Butler County Government Services Center, 315 High St., 6<sup>th</sup> Floor, Hamilton, OH 45011. Butler County is an EEO/AA employer.

### FINANCE DIRECTOR

Responsible for preparing, analyzing & monitoring county-wide operational budgets. Prepares long-term financial/operational forecasts, financial analysis and research, and responsible for short and long-term financing transactions. Must have bachelor's degree in accounting, public finance, or equivalent, and extensive knowledge of accounting theory and principles, planning, and budgeting. CPA certification is preferred. Salary range \$79,806-\$105,188. Submit resume no later than **April 13, 2009** to: Mr. Timothy R. Williams, County Administrator, Butler County Government Center, 315 High Street, 6<sup>th</sup> Floor, Hamilton, OH 45011. Butler County is an EEO/AA employer.

### ASSISTANT DIRECTOR – CHILDREN SERVICES

Clermont County Department of Job & Family Services is accepting applications for the full-time, classified, exempt position of assistant director. Responsible for administering all programs and activities of the Children's Protective Services division. Applicants must have at a minimum completed undergraduate coursework in business administration, public administration, human services, human resources, finance, or a related field. Requires an additional four-years administrative/managerial experience including managing the fiscal aspects of an organization, agency program, or operational area and assisting in developing and implementing policies, programs, rules and/or regulations. At least one of the four years must have been as a supervisor over subordinate staff. Or education, training and/or experience in an amount equal to the qualifications stated above. A competitive salary and a full range of benefits are offered. Applications and a job description, including salary and benefit information, can be obtained from [www.clermontcountyohio.gov](http://www.clermontcountyohio.gov) Applications must be received no later than **4:30 p.m. on April 7, 2009**. EOE.

### DIRECTOR, HOMELAND SECURITY/ EMERGENCY MANAGEMENT AGENCY

Applications are being accepted for a full-time Director of the Knox County Homeland Security/Emergency Management Agency. The Director is responsible for the administrative

operation of the Agency and its various functions including countywide 911 Dispatch and the Local Emergency Planning Committee. The successful candidate will formulate and lead the County's response to natural disasters, hazardous materials spills and catastrophic events.

Candidates must have strong leadership, management and communication skills, as well as a comprehensive knowledge of emergency management, emergency response, public administration and public relations. A Bachelor's Degree in a relevant field or service in public safety (fire, EMS or law enforcement) is preferred.

Must be willing to become CEM certified. Valid Ohio Driver's license with acceptable record and ability to pass an extensive background check is required.

A detailed position description and application can be found on the County's website at [www.co.knox.oh.us](http://www.co.knox.oh.us) under "County Jobs" heading. Notarized applications along with a resume will be accepted until **4:00 p.m. on April 15, 2009**. Send to Emily Marth, HR/Safety and Loss Control at 117 East High Street, Suite 223, Mount Vernon, OH 43050.

#### INFORMATION TECHNOLOGY MANAGER

Licking County Government is accepting applications for Manager of the Information Technology Services Department. This position has responsibility for managing and administering all aspects of the information technology functions under the Board of County Commissioners and ensuring the efficient support for current operations and identifying future needs. This is an unclassified position that reports directly to the Board of County Commissioners.

Qualified applicants must possess a Bachelor's degree from a four-year college or university; and two to four years related experience; or equivalent combination of education and experience; a minimum of two years successful supervisory/ leadership experience is essential. Starting salary range \$50,334 - \$62,930 – commensurate with experience.

For a detailed description, please visit [www.lcounty.com](http://www.lcounty.com) or visit the Human Resources Department. This position will remain open until filled. Successful candidates will be subject to Licking County's pre-employment drug screen. Applications can be printed from the web site at [www.lcounty.com](http://www.lcounty.com) or can be picked up at: Licking County Human Resources Department, 20 South Second Street - 3<sup>rd</sup> Floor; Newark, OH 43055. EOE.

#### PROGRAM ADMINISTRATOR

Knox County Department of Job & Family Services is seeking a program administrator for its Children and Family Services Division includes child protection, adult protection, special services to at risk families, foster care, adoption, parent education. Responsibilities require having operational oversight and leadership of the Division. Ensures County programs comply with state, federal, and local laws and regulations. Liaisons to other agencies, community and state. Performs direct and indirect supervisory functions. This position is unclassified.

Requirements: Bachelor's degree in related field required, Master's degree preferred. Demonstrated background and experience in Child and Family Services desirable. Skills in clinical assessment, family systems, critical thinking, understanding social service delivery system and the legal process. Preferential treatment given to non-smokers.

Send resume' and three professional references to: Knox County Department of Job & Family Services, Human Resources Manager, 117 East High Street - 4<sup>th</sup> Floor, Mount Vernon, OH 43050. Application Deadline is: **April 30, 2009**. No calls please. EOE.

#### **CLASSIFIED ADS**

CCAO publishes the County Information and Data Service (CIDS) weekly. Classified ads will be published free of charge as a service to counties. Ads will run for two weeks if space is available. Ads will also be published on the CCAO website at [www.ccao.org](http://www.ccao.org). When submitting your ad to CCAO please provide a link to the job posting online and a deadline. Please provide a copy of the classified ad by 5:00 p.m. on Wednesday of each week. Transmit the copy to Mary Jane Neiman, CCAO Public Relations Associate, by e-mail [mjneiman@ccao.org](mailto:mjneiman@ccao.org)

# Mary Taylor, CPA Auditor of State

## **Bulletin 2009-005**

**Date Issued:** March 26, 2009

**To:** State Offices, Agencies, Boards, Commissions, Colleges and  
Universities and Local Governments Receiving Federal Stimulus Funds

**From:** Mary Taylor, CPA  
Ohio Auditor of State

**Subject:** American Recovery and Reinvestment Act (ARRA) – Federal Stimulus  
Funds

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In February, the American Recovery and Reinvestment Act (ARRA) became law and initiated an unprecedented flow of federal money into Ohio. As Auditor of the State of Ohio (AOS), I am committed to a high level of transparency and accountability over all public funds in the state. Therefore, as part of our responsibility in completing Single Audits over federal funds the AOS will be collecting information on the federal stimulus dollars. All state and local government agencies will be required to report any ARRA dollars they receive and the expenditure of those dollars. The AOS will also be performing interim audit work over certain of the ARRA dollars in an effort to ensure that these stimulus dollars are spent legally and appropriately in accordance with the act or other applicable federal or state law.

The purpose of this bulletin is: 1) to address these new reporting requirements for all state offices, agencies, boards, commissions, colleges and universities and all local governments that receive ARRA funds and; 2) to notify those recipients of the AOS intention to perform interim audit work over certain of these dollars.

### **Auditor of State Mary Taylor's Stimulus Tracker**

In accordance with Ohio Rev. Code Sections 117.01 and 117.39 the auditor of state may require financial reports from any public office showing the condition of all appropriation accounts, the money actually in the treasury to the credit of each fund or account, and any other information she considers proper.



The AOS has established a link to Auditor of State Mary Taylor's Stimulus Tracker at <https://secure.auditor.state.oh.us/FederalStimulusTracking/Login.aspx>. This webpage will allow all state offices, agencies, boards, commissions, colleges and universities and all local governments that receive ARRA funds to report the following information:

1. Grant award amount
2. Date funds were received
3. Purpose/Project for the funds
4. Amount received
5. CFDA number
6. Federal program title
7. Date/Period of expenditures
8. Amount expended
9. Expenditure purpose

All state offices, agencies, boards, commissions, colleges and universities and all local governments must report the receipt of ARRA funds on the Auditor of State webpage within five business days of receipt of the funds. All state offices, agencies, boards, commissions, and colleges and universities and all local governments must report expenditure activity of ARRA funds every calendar quarter (3/31, 6/30, 9/30, 12/31) within five days of completion of the quarter. If receipt and/or expenditure of ARRA funds has occurred prior to the issuance of this bulletin this activity is required to be reported on the Auditor of State webpage within five business days of receipt of this bulletin.

Prior to the initial entry on the webpage each state office, agency, board, commission and college and university and all local governments that receive ARRA funds will need to contact the respective Regional Office Manager identified at the end of this bulletin to obtain a password that will allow entry to the webpage. The agency representative will need to locate the five digit identification number included on the envelope in the address portion of this mailing before calling the Regional Office Manager to obtain the password. All other directions for the use of the webpage will be included on the page.

### **Interim Audit Work over ARRA Funds**

In accordance with Ohio Rev. Code Sections 117.01 117.10, and 117.11(A) the AOS will perform interim audit work at selected state offices, agencies, boards, commissions, and colleges and universities and local governments over certain ARRA funds.

In the environment that we are in today and to help meet the ARRA's requirements, the AOS has determined that to help ensure accountability and transparency over the use of these stimulus funds interim audit work is a necessity. Interim audit work is part of an audit carried out while the accounting period of the full audit is still in process. The interim audit work performed by the AOS will emphasize whether the proper controls are in place and operating, whether the ARRA funds are separately identified as required and whether compliance requirements over the use of the stimulus dollars are being met. The interim audit work performed by the AOS will be part of the annual Single Audit for the entity.

If you have auditing, accounting or reporting questions on this bulletin please contact the AOS Accounting & Auditing Support Section at (614) 800-282-0370. If you have questions concerning the webpage please contact the AOS Helpdesk at (800) 499-8878.



Mary Taylor, CPA  
Auditor of State

**Regional Contact Information**

<b><u>Region</u></b>	<b><u>Contact Number</u></b>	<b><u>Contact Name</u></b>	<b><u>Counties Served</u></b>
Cleveland	(800) 626-2297	Donna Bernardini	Lake, Lorain, Cuyahoga, Geauga
Youngstown	(800) 443-9271	Kathy DeOrio	Ashtabula, Carroll, Columbiana, Harrison, Jefferson, Mahoning, Portage, Trumbull
Canton/Akron	(800) 443-9272	Tiffany Morrison	Ashland, Coshocton, Holmes, Medina, Richland, Stark, Summit, Tuscarawas, Wayne
Cincinnati	(800) 368-7419	Carol Higgins	Adams, Brown, Butler, Clermont, Clinton, Fayette, Hamilton, Highland, Preble, Warren
Dayton	(800) 443-9274	Lisa Hayes	Allen, Auglaize, Clark, Champaign, Darke, Green, Hardin, Logan, Mercer, Miami, Montgomery, Shelby, Van Wert
Toledo	(800) 443-9276	Alisha Connors	Defiance, Erie, Fulton, Hancock, Henry, Huron, Lucas, Ottawa, Paulding, Putnam, Sandusky, Seneca, Williams, Wood
Columbus	(800) 443-9275	Sheryl Packer	Crawford, Delaware, Fairfield, Franklin, Knox, Licking, Madison, Marion, Morrow, Pickaway, Ross, Union, Wyandot
Athens	(800) 441-1389	Debra Harp-Cianciola	Athens, Belmont, Galia, Guernsey, Hocking, Jackson, Lawrence, Meigs, Monroe, Morgan, Muskingham, Noble, Pike, Perry, Scioto, Vinton, Washington
State	(800) 443-9275	Sheryl Packer	State Offices, Agencies, Boards, Commissions, and Colleges and Universities

