



CIDS

County Information and Data Service

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JANUARY 26, 2007

DATES TO REMEMBER

FEBRUARY 9, 2007	CCAO REGIONAL LEGISLATIVE BRIEFINGS, OLD CANAL SMOKE HOUSE, ROSS COUNTY (CHILLICOTHE)
FEBRUARY 12, 2007	CCAO REGIONAL LEGISLATIVE BRIEFINGS, BUCYRUS COUNTRY CLUB, CRAWFORD COUNTY (BUCYRUS)
FEBRUARY 15, 2007	CCAO LEGISLATIVE COMMITTEE, CCAO OFFICES, COLUMBUS
FEBRUARY 16, 2007	CCAO BOARD OF TRUSTEES MEETING, CCAO OFFICES, COLUMBUS
FEBRUARY 23, 2007	CCAO REGIONAL LEGISLATIVE BRIEFINGS, MARY YODER'S AMISH KITCHEN, GEAUGA COUNTY (MIDDLEFIELD)
FEBRUARY 23, 2007	CCAO REGIONAL LEGISLATIVE BRIEFINGS, THE CLUB AT KEY CENTER, CUYAHOGA COUNTY (CLEVELAND)
FEBRUARY 26-28, 2007	COMMISSIONERS TRAINING SEMINAR, DEER CREEK RESORT AND CONFERENCE CENTER, PICKAWAY COUNTY (MT. STERLING)
MARCH 2, 2007	CCAO REGIONAL LEGISLATIVE BRIEFINGS, MARRIOTT NORTHEAST, WARREN COUNTY (MASON)
MARCH 3-7, 2007	NACo LEGISLATIVE CONFERENCE, WASHINGTON HILTON, WASHINGTON, D.C.
MARCH 5, 2007	CCAO REGIONAL LEGISLATIVE BRIEFINGS, RED PIG INN, PUTNAM COUNTY (OTTAWA)
MARCH 7, 2006	OHIO CONGRESSIONAL BREAKFAST, RAYBURN HOUSE OFFICE BUILDING - ROOM B-369, WASHINGTON, D.C.
MARCH 9, 2007	CCAO REGIONAL LEGISLATIVE BRIEFINGS, HOLIDAY INN, MUSKINGUM COUNTY (ZANESVILLE)
MARCH 12, 2007	CCAO REGIONAL LEGISLATIVE BRIEFINGS, ADAMS COUNTY COURTHOUSE ANNEX, ADAMS COUNTY (WEST UNION)

MARCH 19, 2007	CCAO REGIONAL LEGISLATIVE BRIEFINGS, HOLIDAY INN FRENCH QUARTER, WOOD COUNTY (PERRYSBURG)
MARCH 19, 2007	CCAO REGIONAL LEGISLATIVE BRIEFINGS, HILTON INN WEST, SUMMIT COUNTY (AKRON)
MARCH 23, 2007	CCAO REGIONAL LEGISLATIVE BRIEFINGS, HOLIDAY INN -DAYTON AIRPORT, MONTGOMERY COUNTY (ENGLEWOOD)
APRIL 13, 2007	CCAO REGIONAL LEGISLATIVE BRIEFINGS, BLUEBIRD FARM, CARROLL COUNTY (CARROLLTON)
APRIL 22-28, 2007	NATIONAL COUNTY GOVERNMENT WEEK
APRIL 23, 2007	NW DISTRICT MEETING, LOGAN COUNTY
JUNE 10-12, 2007	CCAO/CEAO ANNUAL CONFERENCE, PARK INN TOLEDO (FORMERLY RADISSON HOTEL), LUCAS COUNTY (TOLEDO)

ASSOCIATION NEWS

CCAO REGIONAL LEGISLATIVE BRIEFINGS

Mark your calendar and plan to attend one of the Regional Legislative Briefings to be held in February, March and April! The purpose of the meetings are to provide legislators and county commissioners with an opportunity to discuss legislative issues affecting county government on a regional basis. Registration information is included with this issue of CIDS for county commissioners. Please mark the date/time for the meeting in your area:

- Feb 9 - Old Canal Smoke House, Ross County (Chillicothe) - 12:00 noon
- Feb 12 - Bucyrus Country Club, Crawford County (Bucyrus) - 12:00 noon
- Feb 23 - Mary Yoder's Amish Kitchen, Geauga County (Middlefield) - 12:00 noon
- Feb 23 - The Club at Key Center, Cuyahoga County (Cleveland) - 12:00 noon
- Mar 2 - Marriott NE, Warren County (Mason) - 12:00 noon
- Mar 5 - Red Pig Inn, Putnam County (Ottawa) - 12:00 noon
- Mar 9 - Holiday Inn, Muskingum County (Zanesville) - 12:00 noon
- Mar 12 - Adams County Courthouse Annex, Adams County (West Union) - 9:00 a.m.

- Mar 19 - Hilton Inn Akron West, Summit County (Akron) - 12:00 noon
- Mar 19- Holiday Inn French Quarter, Wood County (Perrysburg) - 12:00 noon
- ▶ Mar 23 - Holiday Inn - Dayton Airport, Montgomery County (Englewood) - 12:00 noon
- ▶ April 13 - Bluebird Farm, Carroll County (Carrollton) - 12:00 noon

The briefing to be held in Franklin County will be announced as soon as possible. Registration information will be mailed out next week. For more information please contact John Leutz, CCAO Senior Policy Analyst, at (614) 220-7994, (888) 757-1904 or jleutz@ccao.org.

APPOINTMENT OF 2007 CCAO STANDING COMMITTEES

This week, CCAO President Olen Jackson (Morrow) sent information to all Boards of County Commissioners and the Summit County Executive and Council encouraging active participation on a CCAO Standing Committees during 2007. Jackson is asking all Standing Committees to meet at least four times a year.

STANDING COMMITTEES

1. To serve as an information resource to

members by providing a forum to discuss issues of importance to members. Committees should give members the opportunity to share problems and learn how other commissioners have responded to similar problems.

2. To review and make recommendations on pending legislation.

CCAO'S STANDING COMMITTEES

- Agriculture & Rural Affairs
- Courts & Corrections
- Economic Development & Planning
- Infrastructure & Environment
- Legislative
- Personnel & Labor Relations
- Social Services & Workforce Development
- Taxation & Finance

Please review the Standing Committee information that was sent. CCAO will assume that current committee members will continue to serve on that committee unless you indicate otherwise. A list of commissioners who were on the various standing committees last year was included in the mailing. Please submit your top three committees in priority order. We make every effort to accommodate your request in the order you indicate, and we generally do not appoint anyone to more than two committees. New appointments to all Standing Committees will be made by Jackson in early February after consulting with the Committee Chairs.

If you request to serve on the Legislative Committee, please hold the date of February 15, 2007 at 1:00 P.M. for the Organizational Meeting of the Legislative Committee.

We are also currently making available to our members via e-mail the County Legislative Information Program (CLIP). The CLIP Program allows you to receive e-mail testimony, other legislative communications, and "action alerts" for one or more specific policy areas. You may also select one or more of the CLIP policy areas on your 2007 Standing Committee Request form. Please complete the attached form to express your interest

in serving on a Standing Committee and to indicate your CLIP preferences.

Please return the 2007 CCAO Standing Committee Request Form form NO LATER THAN FRIDAY, **FEBRUARY 2, 2007.**

COMMISSIONERS TRAINING SEMINAR

CCAO will be holding a *County Commissioners' Training Seminar* on February 26-28, 2007 at Deer Creek Resort and Conference Center, 22300 State Park Road #20, in Mt. Sterling. This seminar is an excellent opportunity for commissioners, administrators, and clerks to meet with other new and veteran officials. We look forward to seeing you at Deer Creek for the Commissioners Training Seminar!

SEMINAR AGENDA

- Introduction to CCAO
- Ohio's Ethics Law
- Commissioners Meetings, Hearings & Open Government Laws
- County Budgeting & Other Financial Issues
- County Procurement Practices
- Election Reform
- Employee Relations
- Human Services and Workforce Development Issues
- Law Enforcement, Courts & Corrections

REGISTRATION INFORMATION

Registration fee: \$175 (by Feb. 9) or \$185 (after Feb. 9). Registrations postmarked on or before February 9, 2007 qualify for the reduced seminar rate (see attached registration form). Registrations will be taken at the door if space is available, but no registrations will be taken over the phone.

ROOM RESERVATIONS

Registering for the conference does not automatically register you with the hotel! All hotel room reservations must be made directly with the Deer Creek Resort and Conference Center, 22300 State Park Road #20, Mt. Sterling, OH 43143, (740) 869-2020. Room rate: \$79 single/double per night. Cut off date: **February 9, 2007.**

OHIO CONGRESSIONAL DELEGATION
BREAKFAST - MARCH 7

CCAO will sponsor an **Ohio Congressional Delegation Breakfast** on **Wednesday, March 7** at **8:00 a.m.** in the **Rayburn House Office Building, Room B-369**. It is important to attend and personally invite your Member(s) of Congress to the breakfast. In addition, since NACo has set this morning aside for county officials to be "on the hill" you may want to schedule an appointment with one of our Senators and/or your Representative(s). Ohio has elected some new Members of Congress and it is important that we meet with them to discuss issues of importance to counties.

During the breakfast our Members of Congress will be given an opportunity to discuss issues that they are working on that impact county government. A list of topics of importance to Ohio counties and a copy of the 2007 NACo Legislative Priorities were sent to each member of the Ohio Congressional Delegation.

Transportation **WILL NOT** be provided to the breakfast. Please do not attempt to drive and park on Capitol Hill! The Capitol can be reached by taking the Metro (red line) to Metro Center and transfer to the blue or orange lines and exit at Federal South or you can travel by taxi.

A full breakfast will be served and **attendance must be guaranteed in advance**. There is no charge to attend the breakfast. Your traveling companions are welcome to attend the breakfast. Please RSVP by **February 28**.

Please contact Mary Jane Neiman, CCAO Public Relations Associate, if you have any questions. We look forward to seeing you in Washington March 3-7!

WORKERS' COMPENSATION HANDBOOK
CHAPTER REVISED

Another chapter of the *County Commissioners Handbook* has been completed and is posted on our website. In a continuing effort to keep CCAO members informed, the staff has been updating and

writing addition chapters of the *County Commissioners Handbook*. First published in 1980 and last published in 1994, the *Handbook* has grown in volume over the past 27 years. Due to the size and frequent changes in the law, the *Handbook* will no longer be published in notebook form. Chapters are updates and published on the CCAO website as they are completed.

The newest chapter that has been revised is Chapter 71 - Worker's Compensation. To access this new chapter go to our website at www.ccao.org. Click on Publication, then click on *County Commissioners Handbook*. Please print a copy of this new chapter for insertion into your Handbook notebook.

This Ohio workers' compensation system provides coverage for medical treatment and lost wages for employees who are injured or contract an occupational disease arising out of and within the course of their employment. It also pays death benefits to a worker's dependent survivors when death results from a work-related injury or occupational disease. The system provides reasonable and reliable benefits to injured workers without requiring proof of fault, while protecting the employer from the uncertainty of negligence actions brought by injured workers. Ohio is one of six states in which the state is the sole provider of Workers' Compensation coverage. The Ohio Bureau of Workers' Compensation is the largest exclusive state fund system in the United States and the largest single line insurance company in the world.

IT'S ROSTER UPDATE TIME...

Yes, it's that time again...time to update information for the 2007 CCAO Roster! A memo concerning updating the Roster was sent to county commissioners clerks several weeks ago. **Thanks to the 66 counties that have updated their information for the Roster!** Newly elected commissioners and veteran commissioners that would like to update their photos should submit them by January 31. Please do not fax photos or send photos from the newspaper. The reproduction quality is poor. New photos should be mailed or e-mailed to Mary

Jane Neiman, CCAO Public Relations Associate, at mjneiman@ccao.org.

NATIONAL COUNTY GOVERNMENT WEEK - APRIL 22-28

April 22-28 is National County Government Week (NCGW). Sponsored by the National Association of Counties (NACo), NCGW was first celebrated in 1991 to raise public awareness and understanding about the roles and responsibilities of the nation's counties. The theme for this year's celebration is "Protecting the Environment".

America's counties take seriously their responsibility to protect and enhance the health, welfare and safety of its citizens in sensible and cost-effective ways. Environmental protection plays a critical role in this great responsibility. NCGW offers an ideal opportunity for counties to showcase their innovative and successful environmental initiatives.

A booklet offering ideas and suggestions for planning local activities during the week will be mailed to every county in early February. However, the information in the booklet is now available on the NACo website.

CCAO BOARD OF TRUSTEES MINUTES

The minutes from the December 11, 2006 CCAO Board of Trustees meeting are included with this issue of CIDS for county commissioners. Minutes are distributed to all Boards of County Commissioners and Summit County Executive and Council after they are approved.

STATE ACTIVITIES

STATEHOOD DAY

What are you doing for Statehood Day? Ohio's history-related organizations invite you to spend Statehood Day, Thursday, March 1, at the Ohio Statehouse advocating for Ohio's history.

Statehood Day – the date in 1803 when Ohio became the nation's 17th state – provides the perfect opportunity to highlight the importance of Ohio's history and help demonstrate how history impacts local communities through economic re-development, education, attracting tourism and adding to Ohioans' quality of life, according to Todd Kleismit, the Ohio Historical Society's director of government relations.

Last year, more than 100 of Ohio's state and local history and heritage advocates joined together in Columbus on Statehood Day to communicate a message to state legislators that history works. "History works in Ohio communities, in Ohio schools and history works on Main Street," Kleismit said. He said he hopes to double the number of people participating in Statehood Day activities in 2007. Statehood Day partners include the Ohio Historical Society, the Ohio Association of Historical Societies & Museums, the Society of Ohio Archivists, the Ohio Archaeological Council, Heritage Ohio, Preservation Ohio, the Ohio Genealogical Society and the Ohio Historic Records Advisory Board.

Statehood Day activities include a briefing about the legislative issues important to history advocates as well as pertinent historic information about Ohio's statehood. Following a luncheon, the group will spend the afternoon meeting in teams with state legislators and their aides. Governor Ted Strickland has been invited to speak at the luncheon.

Statehood Day 2007 activities will take place in the Statehouse Atrium, lasting from 10 am until approximately 4 pm. Participants will take part in a brief program before joining others in small group meetings with state legislators to discuss legislative issues affecting state and local history organizations.

If you would like to participate in Statehood Day 2007, please contact Todd Kleismit at tkleismit@ohiohistory.org or by calling (614) 297-2355. Please RSVP no later than Friday, February 16. There is no cost to register.

OHIO'S UNEMPLOYMENT RATE TICKS UP AGAIN

Ohio's unemployment rate went up for the second straight month, hitting 5.6% in December, the Department of Job and Family Services reported this week. The state's total wage and salary employment dropped 5,100 to 5,449,400.

The U.S. unemployment rate for the month was 4.5%. The state's December rate was up from 5.4% the prior month but lower than the 5.9% rate recorded for December 2005, according to agency figures. The total number of unemployed Ohioans has decreased 11,000 over the last 12 months to 346,000.

Delaware County again recorded the lowest rate not adjusted for seasons at 3.4%, while Monroe County had the highest rate at 9.8%.

Other counties with relatively low rates in December include: Holmes - 3.7%; Mercer - 3.8%; Auglaize and Warren - 4.2%; and Geauga and Hancock - 4.4%. Counties with the highest rates for the month: Pike - 9.7%; Morgan - 9.2%; Ottawa - 9.0%; Vinton - 8.7%; Huron - 8.6%; Adams - 8.3%; and Meigs - 8.1%.

Ohio is one of only four states - the others are Louisiana, Massachusetts and Michigan - that have lost jobs since the recession officially ended in November 2001.

NACo ACTIVITIES

NACo ACHIEVEMENT AWARD PROGRAMS

The application process for the 2007 NACo Achievement Awards program has begun. The Achievement Award annual program recognizes innovative county government programs in a variety of issue and interest areas. Applications must be postmarked by **February 16, 2007**. For more information please contact Jacqueline Byers, NACo Research Director, at (202) 942-4285 or jbyers@naco.org.

For more information about NACo award programs check out their website at www.naco.org. Click on "awards" in the left column on the front page.

RURAL HEALTH WORKS GRANT APPLICATIONS -

NACo is now accepting applications for the 2007 Rural Health Works technical assistance awards. Rural Health Works is a community engagement process that provides county officials with the tools they need to revitalize their local health care systems. The ultimate goal of this project is to strengthen rural economies by increasing the use of local health services. The technical assistance award is valued at more than \$15,000 for each county. Funds are being provided by the Health Resources and Services Administration, US Department of Health and Human Services. To apply, download an application from www.naco.org/techassistance under Health. The application deadline is **February 1, 2007**. For more information, contact Christina Rowland at crowland@naco.org or (202) 942-4267.

CONFERENCES/SEMINARS

HUMAN RESOURCE SEMINAR: CIVIL SERVICE, PUBLIC RECORDS, LEGISLATIVE UPDATE AND MORE

During the last two months of 2006 several laws were passed that will affect public employers. Voter approval of the constitutional provision concerning the minimum wage and the smoking started the activity. It continued when the Ohio General Assembly approved changed to the civil service law (HB 187) and public records (HB 9). In addition, HB 690, which implements the minimum wage provisions, was approved and the Ohio Department of Health is working to finalize rules to implement the smoking ban. All of these changes will have an impact on public employers.

The law offices of Downes, Hurst & Fishel will hold a seminar focusing on these changes on February 1, 2007 from 8:30 a.m. to 3:30 p.m. at the Quest Business Center, 8405 Pulsar Place, in Columbus.

Tuition: \$125 for one attendee or \$100 for two or more attendees from the same county or agency.

For more information please contact Phyllis Manifold at Downes, Hurst & Fishel, 400 South Fifth Street - Suite 200, Columbus, OH 43215 or pmanifold@dhflaw.com.

CIVIL SERVICE REFORM SEMINAR: HB 187

On February 26, 2007, Clemans Nelson & Associates will present a seminar, "Civil Service Reform, HB 187" at the Pontifical College Josephinum, 7625 North High Street, in Columbus. Registration begins at 8:00 a.m. and the program starts at 9:00 a.m.

Ohio public employers are facing the first major changes to Ohio's Civil Service Laws in over 30 years. HB 187 makes some sweeping changes to "unclassified employment," layoffs, appointments, and it sharply reduces the role of the Ohio Department of Administrative Services. It expands the disciplinary powers of public employers and statutorily recognizes "last chance" agreements. Because the changes brought about by this new law are profound and will require policy adaptations and systems changes by all public entities at all levels, our experts have developed a program that addresses "everything you ever wanted to know about HB 187". The agenda will include: History of HB 187, changes to unclassified employment, changes to hiring and layoffs, clarification of testing, unpaid administrative leave, the new role for the DAS, and the new definition for "veteran's preference". We will make recommendations for new policies and procedures, and for documenting unclassified employment.

Registration fee is \$189.00. Register before February 16, or mention this article in CIDS when you register and you will receive a 10% discount. For more information, a program agenda, or to register contact: Karen Metzger at 800-282-0787, or online at www.clemansnelson.com.

COUNTY CONSTRUCTION AND FINANCE SEMINAR

A seminar on "County Construction and Finance" will be held on March 14, 2007 at the Arena Grand Theatre, 175 Nationwide Blvd., in Columbus. The program begins promptly at 8:00 a.m. and ends at 5:00 p.m. The Seminar is being coordinated by Bricker & Eckler LLP. CCAO is one of the sponsoring organizations along with the Ohio Prosecuting Attorneys Association, County Engineers Association of Ohio, and Ohio Public Facilities Maintenance Association.

Topics include: Legislative Update, Basics of Public Contracting Law, Infrastructure - Water/Sewer/Roads and Sanitary Sewerage Issues, Selecting Mechanical Systems, Technology Infrastructure, Port Authorities, Development Bond Financing, Community Development and Special Assessments, New Community Authorities, Tax Abatement and Ohio's New Campaign Finance Laws.

Tuition (includes seminar materials, continental breakfast, lunch and refreshments): \$95 for public attendees and members of sponsoring organizations or \$115 for non-public attendees. For more information please contact: Bricker & Eckler LLP, Attention: Courtney Henderson, 100 South Third Street, Columbus, OH 43215, (800) 544-5292, seminar@bricker.com, or www.bricker.com/seminars.

CLASSIFIEDS

CONVENTION AND VISITORS BUREAU SENIOR MANAGER

The Board of Greene County Commissioners seeks a Senior Manager of its Convention and Visitors Bureau to serve Greene County, population 147,886. This position directs and supervises a staff of 4 plus volunteers, and requires strategic planning, staff development, fiscal management and budgeting, development of marketing plans and advertising campaigns to help identify business for the local economy of Greene County. The successful candidate

must possess excellent public relations and sales skills and actively participate in industry events/activities, as well as local civic, community and economic development organizations and experience in progressive marketing and the tourism and hospitality industry.

The minimum qualifications required include a bachelor's degree in the field of tourism, economic/community development, business or related field and six (6) years of progressively responsible experience, or an equivalent combination of education and experience, and a valid Ohio driver's license.

Salary commensurate with experience and qualifications within a range of \$52,686 - \$79,643. Applications will be accepted through **Friday, February 9, 2007, at 4:00 p.m.** at the Personnel Department, 105 East Market Street, Xenia, Ohio, 45385. (937) 562-5004. Applications may be obtained at www.co.greene.oh.us. EOE.

COUNTY ADMINISTRATOR

The Board of Trumbull County Commissioners is seeking a qualified individual for the position of County Administrator. This fiduciary position reports directly to the Commissioners and is responsible for assisting with the administration, enforcement and implementation of the policies and directives of the Commissioners. The successful candidate will possess a proven record of leadership and ability in the public sector. A B.S. or B.A. degree in Business Administration, Public Administration or a related field, plus a minimum of five (5) years supervisory experience is preferred. A competitive salary (commensurate with experience) and a full range of benefits are offered.

Interested parties are requested to forward an up-to-date resume, no later than **March 1, 2007**, to: Trumbull County Human Resources Department, 160 High Street, N.W., Fifth Floor, Warren, Ohio 44481. EOE.

SR. PERFORMANCE ANALYST 2

The Franklin County Board of Commissioners is seeking a qualified professional to research and analyze existing county social service agency operations, systems and procedures. Collect, organize and compile information and data to be used in reviewing social service programs. Assist in preparation of budget requests, evaluate those requests and make recommendations. Forecast revenues and expenditures, including fund balances. Research, recommend, and prepare financial resolutions, performance reports and correspondence. Analyze county, state and federal regulations and budgets for possible impact. Investigate budget or financial problems. Advise and train on budget preparation procedures, budget policies, appropriate methods for monitoring actual revenues and expenditures to plan, and the identification of reprogramming alternatives. Qualifications: 12 mos. training or 12 mos. experience in conducting research studies using operational, mathematical, analytical &/or statistical research techniques & preparing reports, records, &/or technical evaluations related to research conducted. Prefer Master's degree in public adm, bus adm, fin, econ, acct or related field, and 2 yrs exp in budgeting/financial analysis (public sector preferred). Experience with performance budgeting, strategic planning, indirect cost allocations and debt service management is desired. Desire excellent analytical, quantitative, statistical, and research skills; strong computer skills, esp spreadsheet and word-processing; excellent oral/written comm skills, and the ability to lead projects and work effectively with a broad range of individuals.

Salary is \$66,102/ann., plus a comprehensive benefit package. Position is open until filled. Send application/resume to the Franklin County Human Resources Dept., 373 S. High St., 25th Fl., Columbus, Ohio 43215. -EOE-

CLASSIFIED ADS

CCAO publishes the County Information and Data Service (CIDS) weekly. Classified ads will be published free of charge as a service to counties. Ads will run for two weeks if space is available. Please provide faxed or e-mailed copy of the classified ad by 5:00 p.m. on Wednesday of each week. Transmit the copy to Mary Jane Neiman, CCAO Public Relations Associate, via fax at (614) 221-6986 or e-mail mjneiman@ccao.org.