



CIDS

County Information and Data Service

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VOLUME XXXXVIII

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NOVEMBER 17, 2006

DATES TO REMEMBER

DECEMBER 11, 2006

CCAO BOARD OF TRUSTEES, HYATT REGENCY, COLUMBUS

DECEMBER 10-13, 2006

CCAO/CEAO ANNUAL WINTER CONFERENCE, HYATT REGENCY, COLUMBUS

JUNE 10-12, 2007

CCAO/CEAO ANNUAL CONFERENCE, PARK INN TOLEDO (FORMERLY RADISSON HOTEL), LUCAS COUNTY (TOLEDO)

AUGUST 1, 2007

CCAO ANNUAL GOLF OUTING, OAKHAVEN GOLF COURSE, DELAWARE COUNTY (DELAWARE)

ASSOCIATION NEWS

RECOGNITION OF COUNTY COMMISSIONERS & SUMMIT COUNTY COUNCIL MEMBERS NOT RETURNING TO OFFICE

CCAO appreciates the dedication of commissioners and Summit County Council members serving as public officials! County commissioners and council members, who are currently serving and will not be returning to office next term, will be recognized during the CCAO/CEAO Annual Winter Conference to be held on December 10-13, 2006 at the Hyatt Regency Hotel, 350 North High Street, in Columbus.

As a token of CCAO's appreciation for dedicating your time and talents as a leader in county government, a plaque will be presented to you during the CCAO Annual Business Meeting on Tuesday, December 12 at the Hyatt Regency in the Fairfield Room - 2nd Floor. The business meeting starts at 2:00 p.m. and the plaques will be presented around 3:00 p.m. If you are not registered for the conference, you are welcome to attend the Annual

Business meeting for the presentation of your plaque - at **no charge**. A photo will be taken of you when your plaque is presented.

Please RSVP your attendance to receive your plaque by December 1, 2006 to Amanda Jones, CCAO Administrative Assistant, (614) 220-7985, (888) 757-1904, fax (614) 221-6986 or ajones@ccao.org.

Please contact Mary Jane Neiman, Public Relations Associate, at (614) 220-7979, (888) 757-1904 or mjneiman@ccao.org if you have any questions. We look forward to seeing you at the conference!

2006 COUNTY SALARY SURVEY RESULTS

The results of the CCAO/OHPELRA/OSU Extension Salary Survey conducted this past fall are now available.

The report was e-mailed on November 17 to individuals who submitted data for the survey as well as to county HR professionals.

Individuals interested in getting a copy of the report may contact CCAO Staffer Amanda Jones, Administrative Assistant, at (614) 220-7985, (888) 757-1940 or at ajones@ccao.org.

Kudos to Dr. Tom Archer with OSU Extension for analyzing the data and helping to draft and construct the on-line survey. Thanks to OHPELRA for encouraging county human resources professionals to participate in this collaborative effort.

GENERAL ELECTION 2006 UPDATE

The 2006 Primary and General Elections will bring changes to 40 of Ohio's 88 counties. Forty-two new commissioners and one Summit County Council member will take office in January 2007. Of the 90 regular seats (87 county commissioners and 3 county council members) and 3 unexpired terms on the ballot in the 2006 General Election, there were 47 democrats, 44 republicans, and 2 independents; 8 females and 85 males elected.

Primary Election Summary:

- ▶ 24 did not run (8 D's & 16 R's)
- ▶ 4 lost (1 D & 3 R's)
- ▶ 1 commissioner (R) resigned after the primary
- ▶ 1 commissioner (R) retired after the primary

General Election Summary:

- ▶ 37 incumbents won (17 D's, 19 R's and 2 I's),
- ▶ 11 incumbents ran unopposed (2 D's & 9 R's),
- ▶ 17 incumbents lost (1 D & 16 R's).

In Summit County, Council Member (District 4) Pete Crossland was elected to an at-large seat and won. A replacement will be appointed to Crossland's unexpired term in District 4. Also, Summit County Council Member (District 2) Tom Teodosio was elected as Common Pleas Court Judge for a term commencing May, 2007.

Williams County contacted CCAO to inform of us of an error in the General Election results summary that was distributed last week. Incumbent Marvin Stuckey was reported to have won, when he actually was

defeated in the General Election. The data listed above reflects this correction.

AGRICULTURAL SECURITY AREAS HANDBOOK CHAPTER PUBLISHED

In an continuing effort to keep CCAO members informed, the staff has been updating and writing additional chapters of the *County Commissioners Handbook*. First published in 1980 and last published in 1994, the *Handbook* has grown in volume over the past 26 years. Due to the size and the updating of laws, the *Handbook* will no longer be published in notebook form. Chapters are updated and published on the CCAO website as they are completed.

The newest chapter is Chapter 94 - Agricultural Security Areas, which has been published on our website at www.ccao.org. Click on Publications, then click on *County Commissioners Handbook*.

Under legislation enacted by the 124th General Assembly, owners of farmland in the unincorporated area of the county may enroll their land in Agricultural Security Areas (ASA's). H.B. 414, legislation sponsored by State Representative Tony Core (R-Rushsylvania), became effective on May 18, 2005. The ASA is a voluntary land use program under which farmers place restrictions on their land for a period of time in exchange for a package of benefits. ASA programs do not impose traditional land use regulatory tools on landowners and rural communities, and their short term nature allows for reassessment of preservation goals as land use changes over time. In addition, new agricultural buildings, structures, improvements, or fixtures that are used exclusively for agricultural purposes located in ASA's may be eligible for a tax exemption. Please print a copy of this new chapter for insertion into your *Handbook* notebook.

CCAO/CEAO ANNUAL WINTER CONFERENCE - DECEMBER 10-13

Mark your calendars and plan to attend the 125th CCAO/CEAO Annual Winter Conference and Trade Show to be held December 10-13, 2006 at the Hyatt Regency, 350 North High Street, in Columbus. Register for the conference by November 17 to get the pre-registration discount. Registration materials were mailed to county commissioners, county

engineers and CCAO affiliates this week. Everyone attending the conference must register, even if you are attending meetings only. Government employees may sign up to attend meetings by the day (i.e., Monday, Tuesday or Wednesday).

A copy of the agenda was faxed to all Board of County Commissioner Offices on November 3. Please make copies for all interested staff. To obtain a copy via email please contact the CCAO office at (614) 221-5627.

Preliminary Agenda

Monday, December 11

CCAO Workshops

- Drug Testing & Drug Free Workplace Program Implementation
- Directions on Wellness Programs from the American Cancer Society
- Recent Updated Floodplain Regulations
- Automation Technology
- Senior Management Accused of Harassment? How to Respond.
- Tax Increment Financing
- Workforce, Economic Development & Social Services
- CCAO Legislative Update

CCAO/CEAO General Session

- Governor Elect (invited)
- Review of the 126th General Assembly (leadership invited)

Tuesday, December 12

CCAO Workshops

- The Destructive Forces of METH
- Future of State & Local Revenues
- County Airports
- RC&D Workshop
- Justice - At What Cost?
- Foreclosure Prevention - Win/Win For Residents & Property Tax Base
- Today's 4-H: Tradition & Innovation
- Lean County Government

Wednesday, December 13

CCAO Workshop

- The First Step To A Healthier You

REGISTRATION

Some registration options have changed this year. Registrants have the following options to choose from:

Packages

Full Conference Registration

by 11/17 - \$275 after 11/17 - \$285
(Conference registration and the following meals are included: Sun. buffet dinner, Tues. continental breakfast, Tues. lunch, Tues. Banquet and Weds. buffet breakfast.)

Meetings Only (Government Employees)

by 11/17 - \$25 after 11/17 - \$35
(Conference registration priced per day - Mon, Tues & Weds. No meals.)

Meetings Only (Corporate Employees)

by 11/17 - \$155 after 11/17 - \$165
(Conference registration for the entire conference. No meals.)

Tuesday Banquet Only

by 11/17 - \$60 after 11/17 - \$70
(Reception, dinner & entertainment)

Spouse/Guest

by 11/17 - \$110 after 11/17 - \$120
(Full packet + spouse/guest luncheon & program)

Spouse/Guest Luncheon Only

by 11/17 - \$45 after 11/17 - \$55
Please note: Anyone attending a meeting during the conference is required to register. County officials or employees registering for meetings only packets must register for each day they are attending. The nominal registration fee defrays the conference expenses incurred by CCAO/CEAO to hold the conference.

SPOUSE/GUEST ACTIVITY

Woodhaven Farm: The Cooking Connection, located in Licking County (Johnstown), will be the destination

for spouses/guest registrants on Monday, December 11. The bus will leave on Monday, December 11 at 9:45 a.m. and return around 2:30 p.m. Woodhaven Farm is a participatory gourmet cooking adventure. Attendees who wish to refrain from cooking can hike on the property! Join Chef Tami Cecil for a culinary adventure. For more information about Woodhaven Farm check out www.woodhavenfarm.com.

ANNUAL MEETING & ELECTION OF 2007 OFFICERS

The CCAO Annual Meeting and election of 2007 officers will be held on Tuesday afternoon, December 12 at 2:15 p.m. Commissioners and Summit County Council Members who will not be returning to office will be recognized during the CCAO Annual Business Meeting (See story under Association News). The banquet and installation of officers will be held on Tuesday evening.

HOTEL RESERVATIONS

Please make your reservations (\$135 single/double) directly with the Hyatt Regency, 350 North High Street, Columbus, OH 43215, (888) 421-1442 or <http://columbus.hyatt.com/groupbooking/cmhrccnty2006>. Cut off date: November 17, 2006. If CCAO/CEAO doesn't pick up the room block our expenses increase and it will be reflected in higher registration fees next year.

COUNTY COMMISSIONERS RING

In 1986, CCAO authorized the creation of an official county commissioners ring. The ring was designed at the request of current and former county commissioners under the guidance of CCAO. To order a ring, please contact Mike Miller at Miller's Jewelers in Mansfield at (419) 522-2793. It takes about six weeks for delivery of the rings.

2007 COUNTY HOLIDAY SCHEDULE		
HOLIDAY	ACTUAL HOLIDAY	LEGAL HOLIDAY
New Year's Day	January 1	January 1
Martin Luther King Day	January 15	January 15

President's Day	February 22	February 19
Memorial Day	May 30	May 28
Independence Day	July 4	July 4
Labor Day	September 3	September 3
Columbus Day	October 12	October 8
Veteran's Day	November 11	November 12
Thanksgiving Day	November 22	November 22
Christmas Day	December 25	December 25

CCAO SERVICE CORPORATION PROGRAM NEWS

CCAO-ENDORSED PROGRAM UPDATE: GOVDEALS.COM

One of the newer and rapidly growing Enterprise Services Programs erected and endorsed by CCAO is our Online Auction Services program administered through GovDeals.com.

By using the communication advantages of the Internet to sell surplus and confiscated items immediately, GovDeals.com eliminates the administrative costs of the live auction while also exposing the surplus items for sale to a wider purchasing audience. This audience is present and already active in all 50 states and also in 21 foreign countries.

Time-sensitive items and surplus materials can be auctioned immediately, as they become available. Potential buyers can also view items and conduct their bidding in a comfortable environment that fits their schedule. Buyers are also responsible for retrieving the items they purchase. These benefits translate directly into higher values for auctioned goods at a lower cost of preparation.

Update: Previously mentioned Ohio county governments already registered with GovDeals.com include Montgomery, Lucas, Richland, Lorain, Franklin, Cuyahoga, Warren, Clark, Erie, Paulding, Ottawa, Henry, Van Wert, Delaware, Ashland, Hardin, Adams, Licking, Portage, Huron, Mercer, Geauga, Butler, Defiance, and Medina. **Tuscarawas County**

has now registered with GovDeals.com as well. We wish them the best with this new arrangement and will monitor GovDeal's performance with each new participating county accordingly.

For direct information and for enrollment please contact Carson McCord, regional sales representative for GovDeals, at 615-846-1150 or cmccord@govdeals.com.

You may also contact Brent Fisher, CCAO Enterprise Services Manager at 614-220-7996 or bfisher@ccao.org for general information or to forward comments or concerns regarding GovDeals.com.

STATE ACTIVITIES

SMOKE FREE OHIO IMPLEMENTATION

Some counties are beginning to inquire about what responsibilities they may have with respect to implementing Issue 5, the initiated statute that bans smoking in public places. The Ohio Department of Health is designated by law to pass rules and enforce the provisions of the Smoke Free law. The initiated statute requires the Ohio Department of Health to provide counties with written information about how to comply with this law within six months of the effective date. Based on the language of the initiated statute, here are the provisions that we know will apply to counties:

- ▶ **NO SMOKING:** As an employer of a public place/place of employment, counties cannot permit smoking in any "public place or place of employment or places immediately adjacent to locations of ingress or egress". A "place of employment" is defined as an enclosed area that employees use for work or any other purpose, including but not limited to, offices, meeting rooms, sales, production and storage areas, restrooms, stairways, hallways, warehouses, garages and vehicles. There is no definition about what constitutes "immediately adjacent to locations of ingress

or egress." It also means ensuring that tobacco smoke does not enter public places through entrances, windows, ventilation systems or other means. All ashtrays are to be removed from any area where smoking is prohibited.

- ▶ **NO RETALIATION:** Employers cannot retaliate against an individual for reporting a violation or otherwise performing duties authorized by the statute.
- ▶ **SIGNS:** No smoking signs must be posted in every public place and place of employment where smoking is prohibited. There are size and content requirements for the signs that will likely be further clarified by the Ohio Department of Health.
- ▶ **POTENTIAL PENALTIES:** Employers face a fine of no less than \$100 and no more than \$2,500 for permitting smoking or allowing tobacco smoke to enter public places or places of employment. The first confirmed violation results in a warning letter. After that, the penalties are progressive (the amount will go up based on the number of prior violations). There will be factors identified later that may be considered to decrease or waive the fines. Fines are doubled for intentional violations.

Enforcement of the Smoke Free law is left to the Ohio Department of Health or its designee. That could mean local health departments. While the measure becomes law on December 7, 2006, the enforcement provisions state that rules need to be developed and information shared with proprietors prior to enforcement. CCAO will share more details as they become available.

FEDERAL ACTIVITIES

NIMS ALERT

By September 30, 2007, jurisdictions will be required to comply with the FY07 National Incident

Management System (NIMS) requirements to receive FY08 emergency preparedness grants. By FY07, all jurisdictions must comply with specific performance-based metrics. These metrics were derived, in part, from the FY06 required compliance activities and includes some new performance measures.

Metrics will be used to:

- Gather information on the current state of NIMS compliance;
- Identify best practices and areas that may require further technical assistance;
- Provide continued guidance and feedback; and
- Assist with the refinement of metrics and/or data gathering tools.

NACo ACTIVITIES

2007 ACTS OF CARING AWARD - DEADLINE JANUARY 17

In 2007, the National Association of Counties (NACo) will recognize and promote volunteer programs through the Acts of Caring Awards, a national ceremony honoring community-based, county government initiatives that provide a legacy for the future of our country. The Acts of Caring is part of County Serve America, a long-term project of NACo that is designed to raise public understanding and awareness about county government.

An “act of caring” is a community service provided by a county-sponsored volunteer program that enhances or preserves the quality of life. Any county government that is a member of NACo with an active program that meets the application criteria is eligible to participate in the Acts of Caring awards.

Up to 18 programs will be recognized and deemed examples of outstanding Acts of Caring. Based on county size, as many as three programs will be recognized in each of six categories, including:

community improvement, criminal justice/emergency management, elderly services, health/social services, libraries and programs for children and youth. In addition, one Youth Service Award and one Legacy Award for Excellence and Innovation will be given. This year’s competition will feature cash awards for the Youth Service Award (\$1,000) and the Legacy Award for Excellence and Innovation (\$1,500).

Ohio has a successful history of winning an Acts of Caring awards. Past winners from Ohio include: Hamilton, Portage (3), Summit (2), Erie, and Lucas. Three years ago, Portage County won the highly coveted Legacy Award.

To download an application, go to www.naco.org and click “awards” on the left menu then follow the prompts. Applications must be received at the following address on or before Friday, **January 19, 2007**: NACo Acts of Caring Awards, c/o NACo, 440 First Street NW, Washington, DC 20001. For more information please contact Tom Goodman, NACo Public Affairs Director, at (202) 942-4222 or tgoodman@naco.org.

ATTORNEY GENERAL SYLLABUS

SYLLABUS

2006-047

A person may serve simultaneously as a village street and water department employee and trustee of a regional sewer district established pursuant to R.C. Chapter 6119, provided that in his capacity as a trustee he does not participate in any deliberations, discussions, negotiations, or votes concerning (1) a tax levy for additional funding when the village has a tax levy on the ballot for additional funding for the village’s street and water department; (2) a matter relating to the provision of water service to users within the village; or (3) a legal matter involving the regional sewer district and village.

CLASSIFIEDS

POLICY ANALYST

The County Commissioners Association of Ohio seeks a full-time Policy Analyst, with a focus on policy advocacy and an emphasis on data analysis, newsletter writing, and general research.

The policy analyst helps develop and advocates CCAO policy positions with legislators, executives, and other organizations with like interests and goals. Research assigned policy areas and conduct data analysis using spreadsheets and other programs to convey information. Provide training and education outreach to Ohio's counties, which includes some travel. Write weekly newsletter on policy matters. Establish relationships with legislators, elected officials, and administrators at state level and other organizations. Bachelor Degree in Liberal Arts or Social Science or related field. 2-3 years experience in county or state government or legislature preferred; or equivalent combination of education and experience sufficient to demonstrate necessary knowledge, skills and abilities.

The Policy Analyst will serve with 4 other team members who advocate the Association's policy positions and provide support to member counties, including responding to inquiries, analyzing data, and giving presentations.

Competitive salary and benefit program. Positive, team-oriented downtown Columbus office. Send resume and salary requirements to Kathy Dillon, CCAO 37 W. Broad Street, Suite 650; Columbus, OH 43215 or e-mail to ccaopa@ccao.org. Resumes accepted through **December 1, 2006**. No phone calls please.

ASSISTANT DIRECTOR

Applications are being accepted until **4:30 p.m. on December 1, 2006**, for the position of Assistant Director at the Wood County Child Support Enforcement Agency.

Ideal candidates will possess a Juris Doctorate licensed to practice in the state of Ohio supplemented by three years experience that includes supervisory and related administrative work. Equivalent experience will be considered. Position requires a valid Ohio driver's license or transportation as needed to meet agency needs for court appearances, training, and public relations purposes.

This position is full-time and directs the activities of the legal division of the agency, supervises and assists with all court activities for the agency, and conducts administrative hearings. The position also assumes the responsibilities of the Director in his/her absents.

Salary: Pay Grade 13 -- \$51,938.78 Minimum (FLSA Professional Exemption)

Please respond with a letter of interest, resume and Wood County Application.

Position information and applications are available at the Wood County CSEA 1940 East Gypsy Lane Road, Bowling Green, Ohio 43402 or by visiting the County's website at www.co.wood.oh.us. EOE.

DEPUTY DIRECTOR

Ashtabula County Department of Job and Family Services is seeking qualified applicants for the position of Deputy Director. Candidates will have completed a minimum of undergraduate coursework in Business Administration, Public Administration, Finance/Accounting, Human Services or related field. MPA, MBA or MSW with management experience is desirable. Government and non profit experience essential, with a strong background in budgeting and fiscal management. Candidate will have at least five years of management experience, including fiscal oversight and program administration, laws, rules, and regulations interpretation and enforcement. At least two years should be in direct oversight of subordinate staff. This position reports to and represents the Executive Director of ACDJFS and the Ashtabula County Commissioners, and is actively engaged in community leadership. Salary based on qualifications and is negotiable. Send resume to: Human Resources, Ashtabula County Department of Job and

Family Services, 2924 Donahoe Drive, Ashtabula, Ohio 44004. EEO, DFW

DIRECTOR

The Crawford County Commissioners are seeking qualified candidates for the position of Director of Job & Family Services. This position will oversee all agency functions, which includes Children Services, Child Support, workforce Development, Public Assistance and other appropriate services. Other duties include, but not limited to, maintaining all agency programs and activities, determining staffing requirements and organization structures, overseeing fiscal duties for the agency including budget preparation, state allocations, grants, and outside revenue sources. Must conduct and attend meetings, training sessions, perform public relations duties representing the Agency and the County Commissioners throughout the community and at the state level.

Qualifications: Master's or Bachelor's Degree in a business-related field; experience working for or with the Department of Job & Family Services and/or related agencies; experience supervising and managing multiple departments and related budgets. The candidate must also possess strong interpersonal skills and the ability to motivate others; must have the ability to build relationships with employees and supervisors and maintain confidentiality; be able to work with employees, Elected Officials, community and business leaders and clients, and must be able to track the success of various programs. County residency is preferred within a period of time negotiated with the Board of Commissioners. Salary is negotiable and will be based on education and experience.

Please respond with a letter of interest and resume to: Crawford County Commissioners, 112 E. Mansfield St., Suite 304, Bucyrus, Ohio 44820 by **4:30 p.m. December 8, 2006** . EOE.

ADMINISTRATOR/SUPERVISOR

Defiance County Dept of Job and Family Services is looking for an Administrator/Supervisor who is a motivated individual who has excellent communication, leadership and collaborator skills. The successful candidate must demonstrate their ability to effectively supervise and administer a small children service/social service unit. Qualifications include: (1) a bachelors degree in human services-related studies, or (2) a bachelor's degree in any field and have been employed for at least two years in a human services occupation. Candidates will possess a minimum of 2 years supervisory experience. Preference will be given to those applicants currently employed in children services, and/or who possess credentials above the minimum. Salary range \$40,095.00 to \$55,595.00. Beginning salary is negotiable based upon experience and credentials. Resumes with a cover letter stating how you are the best candidate for the position should be sent to Defiance County DJFS at 06879 Evansport Road, Defiance, OH 43512 attention Gloria no later than **12:00 pm on December 31, 2006**. EOE.

CLASSIFIED ADS

CCAO publishes the County Information and Data Service (CIDS) weekly. Classified ads will be published free of charge as a service to counties. Ads will run for two weeks if space is available. Please provide faxed or e-mailed copy of the classified ad by 5:00 p.m. on Wednesday of each week. Transmit the copy to Mary Jane Neiman, CCAO Public Relations Associate, via fax at (614) 221-6986 or e-mail mjneiman@ccao.org.

