

CCAO/CEAO Winter Conference



Building a Bridge to Ohio's Future

Dec. 8-10, 2021 Franklin County

HOSPITALITY ROOM REQUEST FORM

Hospitality rooms will be held at the Hyatt Regency Hotel.

All food and beverages served in hospitality suites must be ordered from the Hyatt Regency. The Hyatt Regency Staff will be contacting you.

**AS A COURTESY TO CCAO/CEAO, WE REQUEST THAT COMPANIES REFRAIN FROM ENTERTAINING
CONFERENCE REGISTRANTS DURING THE BANQUET ON THURSDAY EVENING.**

NAME OF COMPANY _____

CONTACT PERSON _____ TITLE _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE (____) _____ FAX (____) _____ E-MAIL _____

VIP ONE BEDROOM SUITE AT THE HYATT REGENCY HOTEL - \$429/NIGHT (to be paid to the Hyatt)

NAME OF OCCUPANT	ARRIVAL DATE	DEPARTURE DATE

If you would like to host a suite in other public space available at the Hyatt, please contact [Robin Garrett](mailto:RGarrett@ccao.org), CCAO Events Manager, at (614) 220-0653 or rgarrett@ccao.org.

HOSPITALITY SUITE DATES AND HOURS OF OPERATION

Hospitality suites are generally open late afternoon and close at your discretion. Traditionally, Wednesday afternoon and evening **after** the opening reception and Thursday evening **before and after** the reception and banquet are the most popular times for hospitality suites. **Please do not open suites during the CCAO/CEAO Thursday night banquet.**

Please check the evening(s) you wish to host a Hospitality Suite: _____ WEDNESDAY, DEC 8 _____ THURSDAY, DEC 9

CHECK-IN TIME: 3:00 P.M. CHECK-OUT TIME: 12:00 NOON

THE HYATT REGENCY HOTEL CANNOT RESERVE SUITES WITHOUT CCAO/CEAO's AUTHORIZATION

I understand that in order to host a hospitality suite, I must be at least a Bronze Sponsor. Please include the attached sponsor form and send to CCAO attention Robin Garrett. For more information, contact Robin, CCAO Boards' Liaison and Events Manager at (614) 220-0653 or email at rgarrett@ccao.org.

Please return both this form and the sponsor form with your check payable to: CCAO/CEAO CONFERENCE ACCOUNT BY **OCTOBER 31, 2021**
TO: CCAO/CEAO, ATTN: ROBIN GARRETT, 209 EAST STATE STREET, COLUMBUS, OHIO 43215-4309 or fax (614) 221-6986.

CCAO/CEAO CONTRIBUTIONS ARE DEDUCTIBLE AS AN ORDINARY AND NECESSARY BUSINESS EXPENSE.
THEY ARE NOT DEDUCTIBLE AS CHARITABLE CONTRIBUTIONS FOR FEDERAL INCOME TAX PURPOSES.

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CCAO/CEAO ANNUAL CONFERENCE SPONSORSHIP OPPORTUNITIES

The CCAO/CEAO Winter Conference is an opportunity for county commissioners, county engineers, and key county staff to learn about new ways to deliver county services. It's a great opportunity to showcase how your company can benefit county government. Please consider one of the following sponsorship levels:

PREMIERE SPONSORSHIPS

WEDNESDAY OPENING RECEPTION SPONSOR: \$5,000

Donate \$5,000 as a premiere sponsor for this special reception including food, beverage and musical entertainment. Your company will have its logo prominently displayed at the Wednesday evening reception. Additionally, it will be recognized throughout the conference. This sponsorship level also includes a full-page color, outside back cover ad in the program*, up to four complimentary tickets to the Wednesday reception and a 25% discount on a trade show booth.

THURSDAY FAMILY FEUD: \$4,500

Donate \$4,500 as a premiere sponsor at an evening of Family Feud where county teams will challenge each other to determine what the "survey says!" Your logo will be prominently displayed during the event. Additionally, it will be recognized throughout the conference. This sponsorship level includes a full-page color, inside front cover ad in the program*, up to four complimentary tickets to the Thursday reception and banquet and a 25% discount on a trade show booth.

THURSDAY RECEPTION, BANQUET AND MUSIC: \$4,500

Donate \$4,500 as a premiere sponsor for the Thursday reception, banquet and music. Your logo will be prominently displayed at the Thursday evening reception and banquet. Additionally, it will be recognized throughout the conference. This sponsorship level also includes a full-page color, inside back cover ad in the program*, up to four complimentary tickets to the Thursday reception and banquet and a 25% discount on a trade show booth.

THURSDAY LUNCHEON: \$3,500

Donate \$3,500 as a premiere sponsor for the Thursday Luncheon. Your company will have its logo prominently displayed at the Thursday Luncheon. Additionally, it will be recognized throughout the conference. This sponsorship level also includes a full-page color ad in the program*, up to four complimentary tickets to the Thursday luncheon and a 15% discount on a trade show booth.

ICE CREAM SOCIAL: \$3,000

Donate \$3,000 as a premiere sponsor for the annual Ice Cream Social. Your company will have its logo prominently displayed at the Ice Cream Social. Additionally, it will be recognized throughout the conference. This sponsorship level also includes a full-page color ad in the program*, up to four complimentary tickets to the Thursday luncheon and a 15% discount on a trade show booth.

COFFEE BREAKS: \$3,000

Donate \$3,000 as a premiere sponsor for all the coffee break stations provided during the conference. Your company will have its logo prominently displayed at all coffee break stations. Additionally, it will be recognized throughout the conference. This sponsorship level also includes a full-page color ad in the program*, up to four complimentary tickets to the Thursday luncheon and a 15% discount on a trade show booth.

THURSDAY BREAKFAST: \$2,750

Donate \$2,750 as a premiere sponsor for the Thursday breakfast. Your company will have its logo prominently displayed at the Thursday Breakfast. Additionally, it will be recognized throughout the conference. This sponsorship level also includes a full-page color ad in the program*, up to four complimentary tickets to the Thursday Breakfast and a 15% discount on a trade show booth.

FRIDAY BREAKFAST: \$2,750

Donate \$2,750 as a premiere sponsor for the Friday Breakfast. Your company will have its logo prominently displayed at the Friday Breakfast. Additionally, it will be recognized throughout the conference. This sponsorship level also includes a full-page color ad in the program*, up to four complimentary tickets to the Friday Breakfast and a 15% discount on a trade show booth.

GENERAL SPONSORSHIP LEVELS

GOLD SPONSOR: \$2,500

Donate \$2,500 to help support the conference and your company will have its logo prominently displayed throughout the conference. This sponsorship level also includes a full-page ad in the program* and up to three complimentary tickets to the Thursday luncheon.

SILVER SPONSOR: \$2,000

Donate \$2,000 to help support the conference and your company will have its logo prominently displayed throughout the conference. This sponsorship level also includes a half-page ad in the program* and up to two complimentary tickets to the Thursday luncheon.

BRONZE SPONSOR: \$1,500

Donate \$1,500 to help support the conference and your company will have its logo prominently displayed throughout the conference. This sponsorship level includes a quarter-page ad in the program* and up to one complimentary ticket to the Thursday luncheon.

FRIEND of CCAO/CEAO SPONSOR: \$500 and up

Donate \$500 or more to support the conference and your company will have its logo prominently displayed throughout the conference.

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COMPANY _____

CONTACT PERSON _____ TITLE _____

STREET ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE (____) _____ FAX (____) _____ E-MAIL _____

NUMBER OF ALOTTED TICKETS REQUESTED: _____

My company would like to be a _____ sponsor for the amount of \$ _____.

AUTHORIZING SIGNATURE

TITLE

*For more information, contact Robin Garrett, CCAO Boards' Liaison & Events Manager, at (614) 220-0653. **Logo and ad copy deadline is October 29, 2021.**

RETURN THIS COMPLETED FORM & YOUR CHECK PAYABLE TO THE CCAO/CEAO CONFERENCE ACCOUNT BY **October 29, 2021** TO:
CCAOC/CEAO, ATTN: ROBIN GARRETT, 209 EAST STATE STREET, COLUMBUS, OH 43215-4309 OR FAX 614/221-6986.

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