

# CCAO/CEAO 2023 Winter Conference



*Communicate. Create. Connect.*

## SPOUSE/GUEST CONFERENCE REGISTRATION FORM

*(Note: County officials, staff or vendors cannot register as a spouse or guest.)*

COUNTY \_\_\_\_\_

NAME	TITLE	PACKET LETTER	DOLLAR AMOUNT

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE (\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_) \_\_\_\_\_ ATTENDEE E-MAIL \_\_\_\_\_

CHECK ENCLOSED FOR \$ \_\_\_\_\_ (Make check payable to the CCAO/CEAO Conference Account.)

### SPOUSE/GUEST REGISTRATION OPTIONS

	by Nov 6	after Nov 6
<b>E. SPOUSE/GUEST</b>	\$ 200	\$ 300
(Includes conference registration; Weds. opening reception; Thurs. breakfast, conference lunch, trade show ice cream social, reception, banquet and entertainment; and Fri. breakfast*)		

*NOTE: \*No portion of the registration fee will be used to purchase alcoholic beverages.*

DO YOU PLAN TO ATTEND THE THURSDAY BANQUET?     YES     NO

DIETARY RESTRICTIONS:     GLUTEN FREE     DAIRY FREE     OTHER \_\_\_\_\_

**REGISTRATION POLICY** – [Online registration](#) is encouraged. Credit card payments are accepted online. Registrations received by November 6 qualify for the discount rate. Registrations received after November 6, which include payment at the discount rate, will be billed for the difference.

**Online and faxed registration deadline: 5:00 PM on November 6**

You may register at the door *provided* space is available. Registrations will not be accepted over the phone. For registration information, please contact [Brandy Allen](#), CCAO Accountant, at (614) 220-0640, (888) 757-1904 ext. 310, fax (614) 221-6986 or [onlinereg@ccao.org](mailto:onlinereg@ccao.org). Payments are accepted online or make checks payable to the CCAO/CEAO Conference Account. RETURN REGISTRATION FORMS AND PAYMENTS TO CCAO, 209 EAST STATE STREET, COLUMBUS, OH 43215-4309, FAX (614) 221-6986.

**CANCELLATION POLICY** - Refund of conference registration, less an administrative fee of \$35, will be made if a cancellation is necessary. Written cancellation notice must be postmarked no later than November 22.

### HOTEL RESERVATIONS

Hilton 402 North High Street, Columbus, OH 43215, (614) 384-8600 or at <https://book.passkey.com/go/CCAO>. All conference events and hospitality suites will be held at the new Hilton at 402 North High Street. Room rate: \$142 single/double/triple/quad. **Hilton reservation cut-off date: November 6.**